

ACADEMIC COUNCIL

March 9, 2023

Meeting Minutes

Attendees: N. Arnone, V. Beache, K. D’Ambrisi, K. Hammond, M. Hendrickson, L. Montgomery, D. Poole, C. Ranalli, L. Renninger, R. Rohan, D. Schoenenberger, E. Schwartz, D. Warner

Excused: L. Bird

Guest: N. Kennedy

Minutes taken by L. Montgomery, submitted by L. Bird

Reflection

“There is something in the human spirit that will survive and prevail, there is a tiny and brilliant light burning in the heart of man that will not go out no matter how dark the world becomes.” – Leo Tolstoy

Approval of Minutes

Director Hammond motioned to approve the February 9th minutes and Dr. Schwartz seconded the motion. The minutes were approved as edited.

Special Guest: Natalia Kennedy, Director of Title III Grant

Heads up with Title III – bring questions, suggestions, etc. to Natalia.

ConexEd – Retention: Try to keep in system – Early Alert System student help being built from scratch. Baseline phases – three or more absences will pick up – similar to Self-Service. Advising piece work 9-10 months. The purpose and goal is for faculty advisors to see on their end to intervene sooner rather than later. How much is used – hope to pilot in September.

Dr. Warner mentioned that we are currently behind. Dr. Klauber wants this automated. Several questions and comments ensued.

Enrollment Update

The spring 2023 enrollment headcount remains down, but the FTE count is up.

Dean of Instruction Update

Dr. Renninger met program review meeting latest draft on Teams. It is still a work in progress and a timeline is needed. They meet again on Monday.

The program coordinator information is due on March 22.

Dean of Distance Learning Update

Dean Beache clarified that after a discussion with Dr. Warner, course readiness checks across modalities will only apply to sections labelled as lecture or “LEC”. Consequently, labs, clinicals, and other course types will not be expected to meet the new requirements, but are still encouraged to do so. Information about the new expectations will be included in upcoming faculty newsletters through the Fletcher Center.

QM review is currently in progress for a course in the DEALS division. One issue we are noticing in Master Classroom & QM reviews is various terminology being used in reference to outcomes (i.e. objectives, competencies, etc.) This will eventually present a challenge once those courses go up for external review.

Consequently, Dean Beache would like there to be a discussion on common terminology used across syllabi, and offered to bring the discussion to shared governance. Director Schoenenberger suggested that her division could first serve as a pilot group.

An email was sent to faculty with Master Classrooms offering registration for QM conferences in both April and November. This will be paid through the Title III grant, and will be open up to Directors who have also taken QM training. For divisions where QM course certification is not feasible, Dean Beache asked Directors to consider program-level vs. course-level reviews.

Faculty Assembly Chair Update

Dr. Schwartz mentioned that Dr. Warner will hold a meeting tomorrow at 1 pm about Kirwan. There will be two focus groups based on questions.

Dr. Warner will attend the April Faculty Assembly meeting to distribute medallions.

Kirwan Update

Dr. Warner will present at the Board of Trustees retreat on Tuesday. Key components are the MOU and hire letter (lists responsibilities of parties).

Directors are to ensure faculty are collecting data and there is an agreed upon common assignment.

Legislation passed last year (transfer bill) that requires four-year schools to accept transfer credit if 70% of the outcomes align.

Faculty FY24 Reporting Time

Faculty will return the Monday of Workshop Week.

Positions / Vacancies

Faculty needed for Diagnostic Medical Sonography degree

Other/Announcements

Next meeting will be in STC-141 on March 23, 2023 from 9-11 am

Future Meetings

March 23, 2023
April 6, 2023

April 20, 2023
May 4, 2023

May 18, 2023
June 1, 2023