

ACADEMIC COUNCIL

March 11, 2021

Meeting Minutes

Attendees: N. Arnone, V. Beache, L. Bird, K. D'Ambrisi, K. Hammond, M. Hendrickson, L. Montgomery, D. Poole, R. Rohan, D. Ryan, D. Schoenenberger, D. Warner

Minutes submitted by L. Bird

Approval of Minutes

The approval of the February 25 minutes have been postponed until the next meeting.

Enrollment

Credit Spring.... 3/9/21: HC -10.3%, FTE -12.5%

Non-Credit..... 3/8/21: FTE = 390, 3/9/20: FTE = 558

Enrollment will impact state funding in two years.

Road to Recovery Meeting

Governor Hogan made some changes to COVID 19 restrictions. He is still calling for appropriate social distancing and wearing of masks.

Faculty and Commencement

Dr. Warner explained that any faculty member that cannot attend Commencement will need to email him for permission.

No Dean of Instruction Update

The DOI search committee has identified three outstanding finalists. Candidate interviews will take place later in March and will be scheduled with faculty, Academic Council, Cabinet officers, search committee members, and Dr. Klauber/Dr. Warner.

HCC's MLT (Medical Laboratory Technician) program proposal was posted to the MHEC website yesterday. Kudos to Dr. D'Ambrisi and Chelsea Brereton for their assistance with the proposal. Hopefully, there will not be any objections and it can be approved around April 1.

CODA has approved the Dental Hygiene expansion from 20 to 36 students. Dr. Warner acknowledged Dr. D'Ambrisi for her hard work.

Dr. Warner congratulated L. Montgomery for her success coordinating Inclusive Access. There was a 97% participation rate and only 3 opted out. The goal is to bump the number of classes to 8-10 (can be more) by fall. The growth will be in a strategic way so the number of classes will be expanded appropriately. Directors will work with L. Montgomery until the new Dean of Instruction is onboard.

Dean of Distance Learning Updates

Dean Beache is waiting on feedback regarding online programs – no update.

She reviewed the list of courses by year for the Title III grant. Directors were asked to inform her of any objections by 3:30 pm today.

Dan Ryan thanked everyone for their hard work on the Intellectual Property (IP) Policy. Academic Council had not edits to recommend.

Dean Beache will be giving the Board of Trustees a Distance Learning Report next month. She reviewed the presentation. She is so thankful for her team and the faculty.

The current version of the Distance Education Guidelines was agreed on by the Teaching and Learning committee.

Faculty Assembly Chair Update

Faculty attendance at commencement was discussed. An accurate headcount is needed.

Hopefully the IP Policy will move through Faculty Assembly next week.

Students needing advising may be redirected to division directors this summer. Faculty will only be assigned students with majors in their area.

Assessment

Dr. Hendrickson, Dr. D'Ambrisi, Dr. Warner, Robert Rohan, Carlee Ranalli, Dan Ryan and Tom Crawford had their first meeting. There was some consensus on how to move forward. Another meeting will be held next Friday. Dr. D'Ambrisi shared some outcomes assessment templates that she associated with the ISLOs. There will be six ISLOs and two will be worked on each year (communication and diversity this year).

Guided Pathways

A Guided Pathways presentation was done at the Retreat and was well received. The Title III grant is closely associated with Guided Pathways. Dr. Warner will share a longer presentation with Academic Council. A possible fall in-service meeting about Guided Pathways with faculty was discussed.

HCC Programs of Study

Dr. Warner shared a table reflecting the college's programs of study. This will also be included in the curriculum manual.

\$ Perkins FY21 and FY22, CARES, CARISSA

There are more funding sources. There are rules on how to spend in each category. Heike Soeffker-Culicerto shared in Cabinet on Monday that she should be contacted (with justification) about any big ticket items that need to be purchased. Dr. Warner requested the directors copy him on any requests.

Chelsea Brereton will be reaching out to the division directors for FY22 Perkins funding requests. They need to be for career and technical education (programs on list A).

Computers/Laptops for Faculty

Faculty will be given new computers. No timeline was shared.

High School Failures by Subject

WCPS provided information regarding high school failures by subject. The failures have been much higher during the pandemic. It needs to be determined if the data is for students that have graduated or not as the chart is not clear.

Kronos Training

A Kronos training meeting was scheduled today during Academic Council; therefore, members could not attend. Perhaps they can attend training when it is offered again.

Positions

- An HIM faculty candidate has been identified; position is needed for accreditation
- D. Schoenenberger has a few open positions; Marti Grahl accepted the Intake Assessment & Transition Specialist position in Adult Education
- L. Montgomery shared the name of the finalist for the BIO faculty position will be moved forward by Monday
- Dr. Hendrickson is hoping to hire someone for the open psychology faculty position by fall

Other/Announcements

- R. Rohan expressed his appreciation of faculty for the reporting they do
- Next meeting will be held March 25 at 9 am via Zoom

Future Meetings

March 25, 2021
April 8, 2021

April 22, 2021
May 6, 2021

May 20, 2021
June 3, 2021

cc: J. Klauber, H. Soeffker-Culicerto, C. Ohl-Gigliotti, B. Kirkpatrick, C. Ranalli, faculty, division office associates