

ACADEMIC COUNCIL

April 6, 2023

Meeting Minutes

Attendees: N. Arnone, V. Beache, L. Bird, K. D'Ambrisi, K. Hammond, M. Hendrickson, L. Montgomery, D. Poole, C. Ranalli, L. Renninger, R. Rohan, D. Schoenenberger, E. Schwartz, D. Warner

Guest: C. Wolfe

Minutes taken by L. Bird

Welcome

There was much discussion regarding the Kirwan Blueprint and the MOU with WCPS. The final, signed MOU has some discrepancies. Dr. Warner will be scheduling a meeting with Dr. Willow (WCPS).

Reflection

“Seven Rules of Life (Anonymous)

- 1. Let it go. Never ruin a good day thinking about a bad yesterday.*
- 2. Ignore them. Don't listen to other people. Live a life that is empowering to you.*
- 3. Give it time. Time heals everything.*
- 4. Don't compare. The only person you should try to beat is the person you were yesterday.*
- 5. Stay calm. It's okay not to have everything figured out. Know that in time, you'll get there.*
- 6. It's on you. Only you are in charge of your happiness.*
- 7. Smile. Life is short. Enjoy it while you have it.”*

Approval of Minutes

Director Montgomery motioned to approve the March 23rd minutes and Dr. Schwartz seconded the motion. The minutes were approved as edited.

Enrollment Update

Dr. Warner shared that the early numbers, based on the EMR, show that headcount and FTEs are both up for summer and fall 2023.

Dean of Instruction Update

Dr. Renninger added Dr. D'Ambrisi's information to Part 2 of the program review template. The document was approved as changed. The draft watermark will be removed and then can be shared at division meetings. It was recommended that this document be added to the unit planning process.

Dean of Distance Learning Update

Dean Beache shared a handout, titled “Three Ways to Share D2L Content.” The handout provided information about the differences between LORs (Learning Object Repositories), Staging Shells, and Master Classrooms. A session will be held during Distance Learning week, to help faculty understand the different options available to them for sharing course content.

Colleen Wolfe (Title III instructional designer) presented a portfolio of activity templates she designed in SoftChalk. Dean Beache requested, that Directors encourage their faculty to reach out to the Distance Learning team for ideas or support with boosting student engagement in the online and hybrid courses.

Faculty Assembly Chair Update

Dr. Schwartz thanked Dr. Warner for his response to the two motions from Faculty Assembly. There was additional discussion about who will be the academic advisor for dual enrolled students. Early College Degree Program (formerly Middle College) students are academically more rigorous. Early College Access is where the students stay in the high schools or come to HCC part time.

Another faculty request was to adjust the lab load multiplier to 1-to-1 instead of .75. Program coordinator equity was also mentioned. Dr. Warner explained that these topics would need to go through the FLPTC / Faculty Affairs Committee process.

Faculty are concerned about security in ConexED as faculty are facing threats (building a system without accountability).

It was stated that there is a problem with Shared Governance in general. It is not functioning as it should. There was clarification that meetings can be called by either of the co-chairs of a committee. Consideration will be given to adding a Shared Governance review during the August Workshop Week.

Kirwan Update: PD Schedule, MOU signed

Dr. Renninger shared a PD schedule with Dr. Warner. It was very detailed for some departments, while others were more general. Two divisions have yet to report.

The MOU has been signed by both and was distributed to multiple parties. There were some inaccuracies and a few things will need to be changed. WCPS will not pay for summer classes after students have graduated.

Dr. Warner asked Academic Council to continue working on a yearlong schedule with the new vice president. Dr. Renninger can get some data as some 24/SP classes have already been entered. Perhaps a dummy schedule can be created by a small working group. PIE will be looking into the issue of dead classes.

Mike Martin’s Emails

Dr. Warner asked the division directors to work on Mike Martin’s request about ConexED.

Faculty Observation Form

Dr. Poole will be reporting on this at a later date.

Positions / Vacancies

Julie James, foreign languages instructor, is leaving at the end of semester.

Other/Announcements

Next meeting will be April 20 from 9-11 am in STC-182

Commencement Week Activities

Middle College Recognition	5/15/2023	5:00 PM	Kepler
PTK Induction Ceremony	5/16/3023	6:00 PM	Kepler
Adult Ed. Recognition	5/17/2023	6:00 PM	Kepler
Honors Convocation	5/18/2023	7:00 PM	ARCC
Commencement	5/20/2023	9:30 AM	ARCC
Nurses Pinning Ceremony	5/20/2023	1:00 PM	Kepler
Health Sciences Pinning Ceremony	5/20/2023	1:00 PM	ARCC

Future Meetings

April 20, 2023
May 4, 2023

May 18, 2023
June 1, 2023

June 15, 2023
June 29, 2023

cc: J. Klauber, H. Soeffker-Culicerto, C. Ohl-Gigliotti, C. Ranalli, B. Kirkpatrick, faculty, division office associates