

# ACADEMIC COUNCIL

May 4, 2023

## Meeting Minutes

**Attendees:** N. Arnone, V. Beache, L. Bird, K. D'Ambrisi, K. Hammond, M. Hendrickson, L. Montgomery, D. Poole, C. Ranalli, L. Renninger, R. Rohan, D. Schoenenberger, E. Schwartz, D. Warner

**Guest:** L. Wood

*Minutes taken by L. Bird*

### **Reflection**

*“For every minute you are angry, you lose sixty seconds of happiness.” – Ralph Waldo Emerson*

### **Approval of Minutes**

Director Montgomery motioned to approve the April 6<sup>th</sup> minutes and Director Hammond seconded the motion. The minutes were approved as written.

There was a significant amount of discussion about Kirwan and the MOU with WCPS. Dr. Warner explained that he is comfortable with the results of his meeting with Dr. Willow held after the Academic Council meeting on April 6.

### **Enrollment Update**

No discussion

### **Dean of Instruction Update**

Dr. Renninger piloted a new COG and POG form with three faculty members. There is a new look to the forms, but the content has not changed. She provided a demonstration of the new forms. Upon receiving input, Dr. Renninger will see if there is a way to revise the content instead of resubmitting the form. She asked the division directors to discuss the forms in their division meetings later today. Some divisions (DV, EM, HU) may want to pilot the forms this year. It was stressed that the questions and process are not changing. There was additional discussion regarding faculty giving the form to their director, director provides feedback, then final form would be submitted.

### **Dean of Distance Learning Update**

Leia Wood demonstrated the D2L training, which was recently updated. The WCPS ECAP faculty will be required to participate in our “Training for Instructors” online course. A lengthy Kirwan discussion occurred and L. Wood departed the meeting. Dean Beache explained, that in this self-paced course, faculty currently select which modules to complete. She recommends that the new adjuncts complete all modules, so they can be fully prepared to use the LMS.

Congratulations were extended to Sonjurae Cross and the DEALS division for securing HCC’s first fully QM certified course (RDG-095)! Dean Beache mentioned, that they are working on promotion for the course, and making changes in the schedule to highlight “QM-certified” courses as an option for students.

### **Faculty Assembly Chair Update**

No discussion

## **Kirwan Update**

It was shared that AP courses do not use HCC's syllabus. Dr. Warner explained it is acceptable as long as the student learning outcomes match 70%. His recommendation was that if AP courses cause consternation, do them in the fall, but not in the spring. Directors could look at the two courses to see if we can make them work for students. Trust, but verify.

Dr. Warner requested a list of every course, from every division director, of courses where there are issues (doubt remains that course is not going to work) by Monday. Once received, he will consult with Dr. Willow for the outcomes for courses in doubt. Dr. Warner wants to compare and see what the issues are and find solutions because we are running out of time. He further explained that it is of the utmost importance that our faculty are meeting with their faculty to work things out. It can be done virtually, face-to-face, phone call, etc. Problems need to be identified and addressed now.

Director Montgomery explained the PowerPoint presentation that Paula Kessler had created. She will ask Paula to share her presentation.

Human Resources will be batch loading the ECAP adjuncts so that everyone can get credentialing done. Load issues (more than ACA base load) are still being worked out. Director Childs will be speaking to other members of her affinity group.

Dr. Warner asked Dr. Renninger to consult with PIE about no analysis of cancelled/dead classes.

## **Hybrid Science Courses**

We need to thoroughly check how things are designated in Datatel and make any corrections for COMAR. No steps need to be taken now or for fall. There are many variables involved.

## **PTK Dinner**

Director Schoenenberger shared that there was a PTK dinner last evening. It was a wonderful event and she wanted to congratulate both students.

## **Positions / Vacancies**

- Position posted for ECAP adjunct faculty per HR; everyone needs to apply
- No applicants for the Faculty/Coordinator, Diagnostic Medical Sonography position
- June 2 will be Sharon Akuokoh's last day (office associate for HU division)
- Interviews will be held next week for the foreign languages' faculty position

## **Other/Announcements**

Next meeting will be May 18, 2023 from 9-11 am in STC-182

### **Commencement Week Activities**

|                                  |           |         |        |
|----------------------------------|-----------|---------|--------|
| Middle College Recognition       | 5/15/2023 | 5:00 PM | Kepler |
| PTK Induction Ceremony           | 5/16/2023 | 6:00 PM | Kepler |
| Adult Ed. Recognition            | 5/17/2023 | 6:00 PM | Kepler |
| Honors Convocation               | 5/18/2023 | 7:00 PM | ARCC   |
| Commencement                     | 5/20/2023 | 9:30 AM | ARCC   |
| Nurses Pinning Ceremony          | 5/20/2023 | 1:00 PM | Kepler |
| Health Sciences Pinning Ceremony | 5/20/2023 | 1:00 PM | ARCC   |

## **Future Meetings**

May 18, 2023

June 15, 2023

July 13, 2023

June 1, 2023

June 29, 2023

July 27, 2023

cc: J. Klauber, H. Soeffker-Culicerto, C. Ohl-Gigliotti, C. Ranalli, B. Kirkpatrick, faculty, division office associates