

ACADEMIC COUNCIL

July 14, 2022

Meeting Minutes

Attendees: N. Arnone, V. Beache, K. D'Ambrisi, K. Hammond, M. Hendrickson, L. Montgomery, D. Poole, L. Renninger, D. Warner

Excused: L. Bird, R. Rohan, D. Schoenenberger, E. Schwartz

Minutes submitted by L. Montgomery

1. Welcome – Bob on Vacation & Dawn at PTK.
2. Reflection
“Education is the ability to listen to almost anything without losing your temper or your self-confidence.”
Robert Frost
3. Enrollment Update - See Report from Kevin.
 - Down for Summer (-14.9% HC & -16.2% FTE)
 - Fall is still up some - +5.7% HC and +5.4% FTE; should expect to probably be flat
4. Dean of Instruction Update -
 - Alison will have Eval distribution fixed soon so that both directors get copies of eval (for faculty teaching in a different division than they report to).
 - OAs received an email about new Advisory Board committee process.
 - Adjunct Essence Checklist? – where to put it – On Teams site? and perhaps Adjuncts Handbook.
 - Please continue working on COG/POG Reviews and Curriculum map updates/reviews.
 - The Check Master Syllabi for the updated statement regarding hours (is correct on the posted template).
5. Dean of Distance Learning Update –
 - AC Office 365 Site Update
 - Fletcher Center sent cards to adjuncts about Faculty Dinner. FT faculty are expected to attend so they do not need to RSVP.
 - Directors need to let Linda know where their meetings will be held afterward. Linda is proposing Adjunct Orientation Via Zoom on Monday 8/15.
 - Question – the Teaching at the CC Course is mandatory - ?? Should we launch now for just new adjuncts – all adjuncts (etc.)
6. Faculty Assembly Chair Update - none
7. Kirwan Update – Met last week Gary Willow & Heath Wilcox. Need a list soon of what they want/expect to be offered for Fall '23 (by Spring '23) ideally be nice to have for whole year Fall'23 & Sp'24.
8. Review of Progress on the Academic Affairs Spreadsheet – Keep working – will discuss next time.
9. Adjunct Credentials – started looking at the spreadsheet. Some adjuncts may need to verify their info is correct – The report we have is pulled from Informer – (a few DD noticed that some of their adjuncts have sent updated Transcripts, etc. to HR - Should probably request a Major or specialization for the degree. Work towards timeline to have this reviewed

10. Roles and Responsibilities – Review handout Dr. Warner sent.
11. Performance Reviews – Goals – Can put these in the My Goals section – review info from Megan.
12. ESSC Discussion – Lively/lengthy discussion ensued. Brainstorm on how to be more efficient. Example – Maybe AC & ESSC meet as separate groups 1st week to discuss ideas (Academics Vs Student Services side) & then come together as a large group 2nd meeting of the month. Perhaps AC attendance could be optional unless needed or only a few DD attend and can share info with others (maybe alternate who attends?) Maybe AC only attend ESSC once a month so we can have 3 AC meetings due to longer meeting & running over – long agendas.
13. Workshop Agenda Topics – TBA for next meeting
14. Positions / Vacancies – discussed & updates given – New CHM hired. Dental Interviewed, Pediatrics – Dawn Drooger so Lab position will be, posted. BIO faculty declined, still looking; lab tech interviews starting
15. Other/Announcements
 - Next Meeting: July 28, 2022 ♦ 9-11 am ♦ STC-182

Future Meetings

July 28, 2022
August 11, 2022

August 25, 2022
September 8, 2022

September 22, 2022
October 6, 2022