

ACADEMIC COUNCIL

September 8, 2022

Meeting Minutes

Attendees: N. Arnone, V. Beache, K. Hammond, M. Hendrickson, D. Poole, L. Renninger, R. Rohan, D. Schoenenberger, E. Schwartz, D. Warner

Excused: L. Bird, K. D'Ambrisi, L. Montgomery

Minutes submitted by D. Poole

Reflection

“Life abounds in all variety of resources and resourcefulness. Every moment is a divine encounter, every facet is an exposure to the boundless energies by which life is sustained and our spirits made whole.”

- Howard Thurman

Approval of August 25, 2022 Minutes

Tabled

Enrollment Update

- Discussion of current enrollment update
- Discussion of Kirwan Blueprint impact on enrollment and revenue
 - Recommendation that we look at currently identified programs from WCPS to think about fall 2023 schedule
 - Question about general education offerings in the high school
 - Discussion of roles WCPS/community college

Dean of Instruction Update

- In our backyard events coming up
- Assessment workshops coming up, including
 - Program assessment ideas
 - Share an overview of our assessment
 - Ideas for streamlining POGS
- Handed out faculty handbooks to division directors
- Master Syllabi are being moved to public website; if we have not already uploaded Master syllabi to the SLOA folder please do so
 - Make sure syllabi are updated to match current template
 - V. Beache asked about the possibility of adding links to syllabi in the schedule. L. Renninger says that one link to all master syllabi is possible in self-service
- Spring 23 schedule – L. Renninger suggested directors look at program pathways as students would to be sure that the pathway tracks with the courses offered each semester; discussion of this task logistically
- Summer SEOFs will be released tomorrow (9/9) – Alison will be doing a workshop to trend them –
 - SEOF rate! – reminder for Dr. Warner

Dean of Distance Learning Update

- Dissemination and discussion of First Draft to clarify what materials should be available to students in D2L ahead of semester start (initial conversation)

- There was discussion to clarify the expectation of what time a course should be published on the day that courses need to be published
- Feedback from E. Schwartz – reminder that as this discussion develops we need to include faculty report time as a factor
- There are tools in D2L that may be useful (i.e. Modules can be locked – students can see the module but cannot click into the content)
- V. Beache clarifies that the draft disseminated applies to online courses only
- Update: V. Beache sent out an email about Respondus to faculty. If faculty need help changing settings they can reach out to distance learning

Faculty Assembly Chair Update

- First executive committee 9/8
- Committees positions are being filled
- Positive feedback about student participation in classes

Kirwan Update

No update

Adjunct Credentials

Keep working on this

Unit Planning

Reminder that dates are set

MACC Call for Proposals

- Encourage faculty to submit a proposal
- If directors would like to attend let Dr. Warner know

Outside/Additional Employment Forms for Full-Time Faculty Teaching in Other Divisions

- Discussion of the process
- L. Renninger asks for a review of language in the guidebook (p.11)

Promotion and Tenure Timeline

Timeline same; submit names and rank to L. Renninger by 9/12

Classroom Software

Request from IT; V. Beache will reach out

Outstanding Adjunct Reminder

Positions / Vacancies

Other/Announcements

- Adjourned at 11:40 am by Dr. Warner
- Next meeting will be September 22, 2022 at 9 am in STC-182

Future Meetings

September 22, 2022
October 6, 2022

October 20, 2022
November 3, 2022

November 17, 2022
December 1, 2022

cc: J. Klauber, H. Soeffker-Culicerto, C. Ohl-Gigliotti, C. Ranalli, B. Kirkpatrick, faculty, division office associates