

ACADEMIC COUNCIL

September 12, 2019

Meeting Minutes

Attendees: N. Arnone, V. Beache, L. Bird, K. D’Ambrisi, K. Hammond, M. Hendrickson, J. Hite, L. Montgomery, R. Rohan, C. Rothstein, D. Schoenenberger, D. Warner, R. Westmeyer

Credit and Credit Free Enrollment

Enrollment Management Report (EMR) of 9/10/19 and Con Ed Enrollment/FTE Comparison of 9/9/19 reflect the following:

Credit / Fall 2019 ----- Total Headcount = -8.4%; Total FTE = -7.6%

Con Ed ----- FTE: FY20 = 148.11 vs. FY19 = 147.50

A final enrollment analysis will be given to Dr. Klauber by Dr. Warner and Dr. Ohl-Gigliotti. The age group showing the most decline is 24-40 year olds. The low rates of unemployment may be a contributing factor. There has been some impact from the developmental redesign – analysis will need to be done.

A concern of some math faculty is the exemption from the mathematics placement assessment due to having a cumulative high school GPA of 3.0. Transcripts should also be considered. Analysis has been requested of PIE.

Some division directors provided analysis and others did not.

Scheduling

- All 20/SP classes should be entered in Datatel by September 16. A review will be done as a team.
- Room scheduling / class scheduling software is being considered. A meeting will be held today with Ad Astra.
- Division directors should carefully analyze 20/SP schedule.

Dean of Instruction Update

- When scheduling, make sure classes follow the appropriate pathway. Let advisors know what classes are being offered when.
- Academic Standards will be working on the formula for converting credit free classes to credit equivalents.
- Open business faculty position has been placed on hold due to low enrollment in the program.
- Program reviews should be done.

Dean of Distance Learning Update

Reminder that there will be QM on-campus training on October 4. This is open to division directors and faculty that are part of the fall pilot. See Linda Cornwell’s email of September 6 for more information. Directors and Linda Cornwell will be contacting adjuncts about D2L.

Placement Update

Student meetings continue. Some students were sent to a math boot camp, others to adult literacy services.

Faculty Assembly Chair Update

- All positions filled for Faculty Affairs and Ad Hoc Peer Review committees.

- Some classes have been interrupted by custodial services. Dr. Warner will request that the room utilization reports for classrooms be kept up-to-date.

Tabled

PD Activity
Unit Planning Reactions
Guided Pathways
ESSENCE Revisions
Software for Proctoring Exams
Shared Governance
FLPTC 3

Future Meetings

September 26, 2019
October 10, 2019

October 24, 2019
November 7, 2019

November 21, 2019
December 5, 2019

cc: J. Klauber, T. Jackson, C. Ohl-Gigliotti, B. Kirkpatrick, C. Ranalli, division office associates, T. Strite, Faculty