

ACADEMIC COUNCIL

October 21, 2021

Meeting Minutes

Attendees: N. Arnone, V. Beache, K. D’Ambrisi, K. Hammond, M. Hendrickson, L. Montgomery, D. Poole, L. Renninger, R. Rohan, D. Ryan, D. Schoenenberger, D. Warner

Excused: L. Bird

Minutes submitted by L. Bird (taken by L. Montgomery)

Approval of Minutes

Minutes of 10/7/21 were approved as written.

Old Business

- After discussion regarding the D2L Merge Section guidelines, Dr. Warner asked Dr. Renninger to develop some draft language for moving forward.
- Dr. Warner’s direct reports are to submit goals (paragraph form will be accepted) for next year.
- FY22 ARPDP forms are awaiting Dr. Klauber’s review/authorization.

Enrollment

Fall headcount is up and FTE is down while spring headcount is down along with FTE.

There was a question about when yearlong ESSENCE students are registered.

Dean of Instruction Update

Dr. Renninger reported a glitch in the faculty observation signature workflow. There was dialog about where the forms go after Tyler Nedimyer pulls the authorized form. Is it necessary for him to send copies to the division OA or share for portfolios?

There was much discussion about the merged course guide and master syllabus template. The topic was tabled due to time constraints.

Dean of Distance Learning Update

Spring 22 classes will be released after November 1, due to technical issues between D2L and Colleague. If anyone needs to start their course preparations before that date, please contact Brenda Huffman.

There will be additional live training sessions focused on “grading and the use of rubrics” in D2L, scheduled in November and December. Directors were asked to encourage faculty to attend these sessions.

There will be several informational sessions on “QM & Master classrooms” starting November 8th through the 11th. Please have your faculty check the Fletcher Center webpage or D2L Instructor Resources for Zoom info.

The Academic Testing Center (ATC) Q & A will be held next Monday at 2:30 pm via Zoom. This meeting was scheduled in response to concerns brought forward by Dan Ryan. The purpose of the meeting is to directly address questions about the ATC’s revised processes.

Dean Beache shared that the full-time faculty in the TCS, DEALS, and Exercise & HS divisions have all completed basic level QM certification.

Faculty interested in using the outcomes assessment tool in D2L should contact Dean Beache, so they can be added to the pilot group.

Faculty Assembly Chair Update

Dan Ryan had to leave early – no updates.

Academic Affairs Strategic Planning

The next meeting will be held next Friday (October 29) from 9 am to 12 pm in STC-182.

WCPS Articulation Agreement Meeting

Meeting will be held at WCPS on Friday, November 19 from 9:00-10:30 am to review and approve agreements.

Positions

Three candidates were interviewed for the foreign languages position. Two candidates moved forward for a teaching demonstration.

DH and MLT faculty positions still open. There is an interview scheduled for the program coordinator position next Friday.

Two resignations in the NUR division (faculty and staff).

Dr. Poole reported the assistant tech for the Theater resigned.

Director Schoenenberger shared that they have a part-time position open.

Dean Beache reported that Ryan Edwards resigned from his LT position.

Future Meetings

November 4, 2021
November 18, 2021

December 2, 2021
December 16, 2021

January 13, 2022
January 27, 2022