ACADEMIC COUNCIL
November 3, 2022
Meeting Minutes

Attendees: V. Beache, K. D'Ambrisi, K. Hammond, M. Hendrickson, L. Montgomery, D. Poole, L. Renninger, R, Rohan, E. Schwartz, D. Warner

Excused: N. Arnone, L. Bird, D. Schoenenberger

Guest: L. Cornwell

Minutes submitted by L. Montgomery

Reflection

"Let them judge you. Let them misunderstand you. Let them gossip about you. Their opinions aren't your problems. You stay kind, committed to love and free in your authenticity. No matter what they do or say, don't doubt your worth or the beauty of your truth. Just keep shining like you always do."   *- Scott Stabile*

Approve of Minutes

Director Montgomery motioned to approve the October 20th minutes and Dr. Schwartz seconded the motion. The minutes were approved as written.

"Teaching in the Community College" Summary

Dean Beache provided handouts for Linda Cornwell's presentation.

It was explained that all directors are in as learners in the 'Teaching in the Community College" course. A workshop prep checklist was added to have materials asynchronous (e.g., course syllabus, textbook, D2L shell). There are four modules. It should take about one semester to complete.

The course is designed to address every mode of instruction (traditional lecture, hybrid, online, lab, clinical, etc.). It is an extension of the old COAT course that was offered over eight years (133 individuals).

Director are to look and experiment and give feedback. She hopes to have the course ready to release in the spring.

Enrollment Update

Dr. Warner explained that there is no change in the fall credit enrollment and spring has improved slightly.

Dean of Instruction Update

Dr. Renninger shared that the last Community College Student Engagement survey was done in 2013. There were about 60 questions. A new survey will be done that includes a mental health module and 5 questions about career pathways. The students will receive an email about the survey along with marketing to get data.

NACCP Conference attendees: Dr. Renninger, Kevin Crawford, Dr. Ohl-Gigliotti, Alison Preston, and Rebecca Westmeyer. Because it is Virtual, the team will divide and conquer to attend as many relevant sessions.

Preferences were added back to the Adjunct Credentials list.

Dr. Renninger reminded everyone about the Bridging the Antietam grant presentation this Friday and Saturday.

A second POG workshop will be held. The start time may be changed to 3:00 pm due to overlapping with the One World Festival.

Dr. Renninger attended a recent MHEC meeting regarding academic proposals:

- MHEC needs more information regarding HBCUs – will be updated; after December 15 connection with articulation; degree with Maryland four-year school
- Transfer legislation – if four-year schools don't accept credit, then tuition should be refunded
- Encourage four-year schools to partner with small schools

Dean of Distance Learning Update

Dean Beache explained that Dr. Robin Witmer-Kline has finished her Master Course. Rich Campbell is about halfway done.

Dr. Schwartz met with Dean Beache about the template timeline. Dr. Warner and Dean Beache will go the November Faculty Assembly meeting.

Next week is National Distance Learning week. Trainings and videos will be available. Please encourage faculty to look at the customer service survey in D2L. The survey is mainly for students, but can be for faculty, too.

Dean Beache requested the directors to share with faculty that reviews will be occurring for the Guidelines for Compliance.

Faculty Assembly Chair Update

Dr. Warner and Dean Beache are coming to Faculty Assembly to discuss issues.

Faculty observations are underway.

A vote will be taken at Faculty Assembly about contract dates.

Dr. Schwartz is attending the MACC Summit on Friday.

PCAD Saturday at Lancaster (2+2) and taking 5 students.

A question was asked as to whether faculty need to check in and out in Kronos. Discussion on how to submit leave requests ensued.

People are volunteering to be on the ad hoc Advising Committee.

Kirwan Update

HCC is working to try to get a joint statement released with WCPS. Dr. Willow shared Howard Community College and Howard County Public Schools' statement. Director Montgomery shared FCC and FCPS statement via email with AC.

Kevin Crawford shared refund letter with Dr. Willow and asked if he can work together. Still unclear if WCPS will exclude paying for any students that leave high school to come to college (or will only pay for dual enrollment offered in HS). Need to get a list.

Another fall meeting will be held with HCC and WCPS. Details will be forthcoming.

Academic Program Review

Dr. Warner gave Dr. Klauber the Academic Program Review form that was shared at the previous Academic Council meeting. Dr. Klauber liked the form. Dr. Renninger will need to be informed of the cycle.

Advisory Committee Minutes

Career program Advisory Committee minutes need to be posted on the Z drive: Z:\Advisory Committee Minutes. Consideration may be given to adding non-career program minutes.

Pay Dates 23/SP

The number of pay dates by session found on the spring 2023 Faculty Calendar has increased compared to fall 2022 dates.

MACC Transfer Summit

There are two HCC presentation at the MACC Transfer Summit.

Title III Grant

There are candidates for the following positions: Director, Instructional Designer, External Evaluator

ConexEd

No updates.

Outstanding Adjunct Reminder

Remember to vote for adjuncts at the Nov Division meetings and submit the adjunct to L. Bird for Academic Council to vote in December. If there is not a nomination from the division also let L. Bird know.

Positions / Vacancies

- Dr. Poole in the process of interviewing for ASL instructor
- Two positions still vacant: 2nd DHY faculty and the part-time OA in Adult Basic Education

Other/Announcements

- Next meeting will be November 17 from 9-11 am in STC-182

Future Meetings

November 17, 2022	December 15, 2022	January 26, 2023
December 1, 2022	January 12, 2023	February 9, 2023

cc: J. Klauber, H. Soeffker-Culicerto, C. Ohl-Gigliotti, C. Ranalli, B. Kirkpatrick, faculty, division office associates