

## Governance Council Meeting

May 22, 2020

2:30-3:00 PM, REMOTE

### MINUTES

Attendance: Dr. Klauber, Alicia Drumgoole, Amanda Miller, Beth Kirkpatrick, Carlee Ranalli, Carol Rothstein, Christine Ohl-Gigliotti, Ed Bass, Eric Byers, Kathryn Benchoff, Sean Wynkoop, Tammy Strite, Theresa Shank, Tim Jenness, Tom Crawford, Vidda Beache

1. Approval of Minutes from January 24, 2020 meeting- approved by Theresa Shank, second by Tim J
2. Committee Reports- Carlee asked the co-chairs to send year-end summaries for each committee to her for inclusion in the annual report.
  - a. Teaching & Learning Committee (Tim Jenness, Vidda Beache)- developed and shared IP policy
  - b. Academic Standards & Outcomes Assessment Committee (Tom Crawford, Carol Rothstein) – reviewed policy 4025 and revised for clarity. ILOs were also reviewed.
  - c. Curriculum Development & Review Committee (Sean Wynkoop, Dave Warner)- Sean provided update; co-req and pre-reqs were reviewed for changes, worked on Guided Pathways to make the pace for graduation quicker. Gen Ed outcomes are in the works, TCS Division did extensive curriculum review, PL Division has 2 new programs.
  - d. Student Affairs Committee (Amanda Miller, Christine Ohl-Gigliotti)- Christine listed work; worked on transgender student needs, training needed for preferred name process, Datatel has options for pronouns
  - e. Administrative & Information Technology Services Committee (Ed Bass, David Bittorf)- no recent meeting
  - f. Campus Safety Committee (Beverly Witmer, Eric Byers)- Eric provided update; roadway sensors installed in front of campus, no changes to the parking policy, PPE policy will be revised with COVID situation used to help with planning, Chemical hygiene planning still in the works
  - g. Faculty Affairs Committee (Kathryn Benchoff, Dave Warner)- SEOF questions are approved for fall, researching tenure process
  - h. Institutional Assessment Committee (Alicia Drumgoole, Carlee Ranalli)- COVID survey, ILOs, great presentation by Kendra
  - i. Ad Hoc Peer Review Committee (Eric Schwartz, Dave Warner)
3. Old Business
  - a. Communication- plan to have the website updated and ready in September with committee memberships and meeting minutes
  - b. Staff Council Update- Tammy is working on a list of potential members and reviewing sample by-laws

4. New Business/Questions
  - a. Review committee membership & seek nominations for new members- Carlee will reach out to Rebecca and Dan about new faculty members, asked for recommendations for staff
  - b. Shared Governance Annual Report- Carlee asked co-chairs to submit a year-end summary for each committee
  - c. Any upcoming charges or other business- no other business
5. Concluding Remarks- Dr. Klauber thanked everyone for their work this year