

**Enrollment and Student Services Council**  
**April 30, 2020**  
**Meeting Minutes**

**Attendees:** N. Arnone, C. Baer, V. Beache, D. Bittorf, M. Cepeda, K. Crawford, Dr. D'Ambrisi, K. Hammond, Dr. Hendrickson, B. Kirkpatrick, M. Kugler, M. Martin, J. Mentzer, L. Montgomery, T. Nedimyer, Dr. Ohl-Gigliotti, C. Ranalli, R. Rohan, Dr. Rothstein, C. Scheetz, D. Schoenenberger, B. Saunders, T. Thorn, Dr. Warner, S. Willard

**Excused:** J. Burnett, J. Mankins III, R. Westmeyer

*Minutes submitted by T. Nedimyer*

**1. New Initiatives due to COVID-19**

Dr. Ohl-Gigliotti informed the group that so far \$3,300 has been allocated to students via the CARES Student Emergency Assistance Fund. Dr. Ohl-Gigliotti also stated that so far \$17,000 of the \$25,000 goal has been raised for the HCC Student Emergency Fund.

K. Crawford provided the group with additional details regarding the FaceTime live stream. K. Crawford stated that the FaceTime live stream would be around 40 minutes long and is being recorded so that it may be accessible to watch later. Dr. Ohl-Gigliotti stated that she has noticed other schools also hosting FaceTime live type events to interact with students.

Dr. Ohl-Gigliotti reminded the group that the deadline for high school graduates to apply for the Grad Gift is May 15<sup>th</sup>, and those who apply must be registered for classes by May 22<sup>nd</sup>. K. Crawford stated that many families that he has spoken to are excited about the Grad Gift. Dr. Ohl-Gigliotti noted that there have been over 200 shares about the Grad Gift on Facebook.

**2. New questions due to COVID-19**

Dr. Ohl-Gigliotti informed the group that she is working with A. Whaley to see if additional funds are available for students who still have outstanding SP20 balances. M. Martin stated that he is hoping the FaceTime live stream may help answer students financing questions, and prevent some students from being deregistered. M. Martin also noted that he is trying to get the word out that students are responsible for payment of classes until they have been approved for the Grad Gift. K. Crawford added that a spreadsheet has been created to cross reference students who may be on the deregistration list and have applied for the Grad Gift.

Dr. Ohl-Gigliotti stated only a couple hundred dollar owed on 20SP classes may be preventing students from being able to register for summer classes. Dr. Ohl-Gigliotti further stated that judgement calls may have to be made in order to allow these students to register for classes. On a different note, C. Baer informed the group that diplomas will be mailed out in early May as usual.

**3. Normal Business Updates**

C. Baer briefed the group on the change of name form/process. C. Baer stated that the form has now been completed, and currently two students have filled out the form and are following the

implemented process with no known issues. C. Baer also noted that the forms should be available on the website, but will follow up with Webmaster to ensure their availability.

Dr. Ohl-Gigliotti briefly described to the group the possibility of a HCC Promise Reboot “Take 2”. Dr. Ohl-Gigliotti stated HCC Promise “Take 2” focuses on students reverse transferring from four-year colleges to HCC in order to finish their associates’ degree in one year. Dr. Ohl-Gigliotti further explained that students who have accumulated at least 24 credits at an accredited four-year college with a 2.75 GPA would be eligible. Dr. Ohl-Gigliotti noted that sharing student’s stories who transfer from four-year schools to HCC may be a powerful marketing tool.

### **Future Meetings**

*Next ESSC Recruitment & Retention Meeting: May 14*

cc: D. Bittorf, Dr. Klauber, J. Childs, V. Ippolito, T. Shank