

Enrollment and Student Services Council – AGENDA

Thursday, May 25, 2023 • 9:00-10:00am • Zoom

Approved at June 8, 2023 meeting

Minutes notes in red

Attendance: Dr. Warner, Dr. Christine Ohl-Gigliotti, Karen Hammond, Alison Preston, Alicia Wellington, Beth Kirkpatrick, Carlee Ranalli, Charles Scheetz, Chris Baer, Dana Poole, Dawn Schoenenberger, Jaime Bachtell, Jessica Mentzer, Joseph Seiler, Kathleen D’Ambrisi, Lauri Montgomery, Mary Hendrickson, Nancy Amone, Robert Rohan, Samantha Willard, Stephny Lietuvnikas, Teresa Thorn, Theresa Shank, Vidda Beach

I. May 11 Minutes Approval – Kathleen made motion, Kevin second, minutes approved without edits.

II. Spring Enrollment

- 23/CESP & 23/CESU Non-credit WSCE Update (Theresa) – all’s good, moving forward with college for kids, spending down grant funds, question asked if WSCE should email enrollment numbers earlier in the week to help with reporting during this meeting
- 23/CESP & 23/CESU Non-credit Adult Education Update (Dawn) - big summer session enrollment, last night one class had 30 ESL students which is a big class, discussion about continued collaborations with WSCE programs for joint ELL/WSCE training classes like the recent CNA class (dental assisting and medical assisting and CDL B in talks), including third party funders like Western MD Consortium
- SU23 & FA23 Credit Update (Kevin) – summer enrollment up 2-3% HC, 6-7% FTE with more visiting students and in county and out of state, fall enrollment up 275 HC students with only 140 being early college, returning students up 11.5%, registering everyday and keeping pace and steady.

III. Technology discussions related to enrollment & retention (Mike, Chris, Angie)

- Ad Astra - June 5th meeting to move onto Phase 2 of implementation, working with OAs on room availability, we are using Ad Astra to schedule campus events exclusively and Stephny reports this has been “beautiful”
- ConexED - problem solving issue with syncing apts since older apts do not sync, working with editing apts with ConexEd, regarding Retention Tool they are working on fields to allow for starting to create cases, need discussion about how far back to go when pooling class data
- ARTSYS/Quottly - no update
- Self-Service Student Planning – Pathway Uploading - May 15th meeting, 3 hour meeting with a lot of material covered, including curriculum tracks, pseudo courses problem solving discussed, planned courses appearing before registered courses, link to web version of degree audit, determined partial name search doesn’t work correctly, RIAT screen, place holder courses suggestion to open an idea for option for student to have it removed after enrolling in the class, Ellucian staff started meeting saying “the system is working the way it is designed” – some of the outcomes of the meeting were frustrating to the HCC group

IV. Sat, April 1st Open House Survey Feedback – Setting Date for FY24 – date set for Saturday, April 6th, 10am-12noon (after summer/fall registration opens – preferably on a Monday) small working group will be convening soon

V. Faculty Advising Working Group & ConexEd Rollout (Mike, Eric) – no report

VI. MD Blueprint – General Update (All involved) – regular Friday meetings are happening, Dr. Willow reported that WCPS and HCC seem to be leading the state in development of the plan. Dr. Warner expressed his pleasure in how our county plan is working out, Dawn S clarified that ECP @ HCC students taking developmental courses at HCC will also be taking support courses in the high schools and that tutoring support will also be available at WCPS, WCPS is open to HCC placement testing students not meeting college readiness requirements, Chris B. questioned if MD Blueprint requires WCPS to allow all students who want to take HCC classes to take HCC classes regardless of MCAP scores. Laurie asked question about an articulation agreement specific to math placement. Dr. Warner reminded the group that this is “very fluid situation.”

VII. Scheduling ESSC meetings for FY24 (Christine & Dawn) – Dawn shared an upcoming survey to solicit feedback from ESSC group, likely coming out in early July. Thought is to have activity based meetings on the student experience, problem-solving areas that can benefit from changes. Will likely have in person meetings with a Zoom option.

VIII. Additional Items?

Dawn motioned to end the meeting, Lauri seconded, meeting ended about 10:10am

Next ESSC Meetings: June 8 & June 22, 9:00am-10:00am