

ACADEMIC COUNCIL

November 2, 2023

Meeting Minutes

Attendees: N. Arnone, V. Beache, L. Bird, K. D'Ambrisi, M. Grahl, K. Hammond, M. Hendrickson, L. Montgomery, D. Poole, C. Ranalli, R. Rohan, D. Schoenenberger, E. Schwartz

Excused: L. Renninger

Minutes taken by L. Bird

Reflection

"If you don't like where you are, move. You are not a tree." ~ Jim Rohn

Approval of Minutes

Director Montgomery motioned to approve the October 19 minutes and Director Hammond seconded the motion. The minutes were approved as written.

Dean of Instruction Update

Dr. Renninger was not available.

Dean of Distance Learning Update

- Draft Review from Teaching and Learning Shared Governance Committee(handout)
 - Send feedback to Dean Beache or any Committee member
 - Faculty on the Committee should share at their division meetings
 - Various Directors shared their thoughts
- Final Reminder: Encourage participation in "National Distance Learning Week" live workshops on Friday, November 10th
 - Topic: "Course Prep A to Z"
 - Description: Join us in a review of the tools and resources available for building your Spring courses to meet HCC Online Course Guidelines.
 - Time: 10-11am
 - Topic: "Hack your Course Design – Part II"
 - Description: In this advanced workshop you will create your own learning activities, using our accessible premade templates.
 - Time: 2-3pm
- Feedback from Faculty Survey
 - Testing Center's remote testing guide – shows faculty how to use Respondus
 - S. DeMartino sends out an email every semester with detailed Respondus information
 - Training can be found on the Fletcher Calendar or contact Dean Beache or L. Cornwell
 - LT touch panel training (new or experienced users) will be held in spring
 - Encourage faculty to put things back in place after leaving classroom; reach out to P. Mathews, LT Help Desk, or Dean Beache if issues with equipment
 - Consultant will be doing leadership training on either December 15 or 18; inform Dean Beache of date preference
- Master Course and QM Certification
 - Courses going for QM certification in next 6-8 weeks
 - Several going thru master classrooms – encourage faculty to start the process
 - Contact Dean Beache, instructional designers or L. Cornwell with questions about the process

Dean of Planning and Institutional Effectiveness Update

- WSCE enrollment
 - Interim VP Schoenenberger requested breakdown by department
- Survey Update
 - Wrapped up faculty/staff survey now working on student survey
- CCSSE results
 - Met with Academic Standards – now going to ESSC (on agenda)

Faculty Assembly Chair Update

- Meeting was held last week
- Having a presentation from union reps in next meeting
- Faculty working on mid-terms and papers

Blueprint Update

- Meeting Summary
 - Experiences from meeting with WCPS shared
 - What grade do students take the course; gear toward junior/senior
 - AIB wants every student to have access to college course regardless of CCR
 - No problem with on campus students – CCRs can be controlled
 - Striving for NACEP accreditation; membership will be renewed in February
 - Career coaches for WCPS – Interim VP Schoenenberger will meet with Consortium contact
- WCPS Revised Session Dates
 - Fall 2024: 9/16/24-1/7/25 (grades due 1/10/25)
 - Spring 2025: 1/21/25-5/13/25 (grades due 5/16/25)
 - First three weeks FYE; dates will come out
 - Want to withdraw now in high school – must talk to school counselor; parents may be charged
- November Meeting
 - November 17 – please ask faculty that want to be involved to attend
 - Need count by November 3
 - Hopefully focused on finishing up curriculum selection
- December Meeting
 - No date yet; principals and counselors coming to HCC; will include Student Services and division directors – potential breakout sessions
 - Application process to be completed in spring for fall
- Next Ad Astra presentation should include program coordinators and office associates

Spring 2024 Faculty Load Above 21 Credits

Reminder – faculty (load above 21 credits – inclusive of all credits) need to meet with Interim VP Schoenenberger – not punitive

Board Briefings

Send any information for Board Briefings to Interim VP Schoenenberger by November 6

November 16 Academic Council Meeting Cancelled

CAEL conference is November 8-10; ESSC meeting moved from November 9 to November 16 (Academic Council meeting cancelled)

Positions / Vacancies

- Lori Spessard is retiring
- Two FT biology faculty positions
- Selecting applicants to interview for open LSS position

- Cybersecurity FT faculty position still open
- Offer for extended for Academic Systems Specialist position

Other /Announcements

Next meeting will be November 30, 2023 from 9-11 am in STC-182

Future Meetings

November 16, 2023 (cancelled)
November 30, 2023

December 14, 2023
January 11, 2024

January 25, 2024
February 8, 2024

cc: J. Klauber, H. Soeffker-Culicerto, C. Ohl-Gigliotti, C. Ranalli, B. Kirkpatrick, faculty, division office associates