

Faculty Affairs Committee

Thursday, January 25, 2024

2:30 – 4:00 pm

Minutes

Attendance: Dawn Schoenenberger (Co-Chair); Lore Kuehnert (Co-Chair); Edward Bass; Juan Luna; Jeffrey Schramm; Alicia Drumgoole

Absent: Karen Hammond, Ashton Taylor, Dana Poole, Laurie Montgomery

- I. **Minutes:** The Committee approved the November minutes by a unanimous vote.
- II. **New Business:**
 - Welcome Laurie Montgomery
 - Review Alternative Assignment “Tasks” of current Program Coordinators
 - Set due date for completion and submission to the President
- III. **Old Business:** Work on charge--A review to clarify faculty responsibilities as distinct from faculty service to the college through the role of lead faculty, and as distinct from alternative assignments for program coordinators.
 - Review Charge - D. Schoenenberger and L. Kuehnert are going to review individual program coordinator alternative assignments in the next two weeks and resubmit to the committee for review. This joint review will allow them to have a better understanding of individual programs within the college by February 15.
 - Ad-Hoc Committee is being formed to study MACC benchmarks related to number of students in programs and number of adjuncts vs coordinator compensation. D.Schoenenberger and L. Kuehnert will sit on this committee in addition to representatives from PIE, HR, and other faculty,
 - A.Drumgoole will review policy 5050 and see if there are gaps between that, the guidebook and the working document.
 - Review current chart to organize information – Dr. Kuehnert and J. Schramm contributed changes to the spreadsheet.
- IV. **Other Business:** There was no new business reported at the meeting.
- V. **Next Meeting:** February 22, 2024