HCC NON-CREDIT CLASS SCHEDULE

SPRING/SUMMER 2024

Workforce Solutions & Continuing Education

Tuition Assistance Available! See page 79.

www.hagerstowncc.edu/wsce



Career Training | Workforce Development | Personal Enrichment

HCC WORKFORCE SOLUTIONS AND CONTINUING EDUCATION



Certified Nursing Assistant - Page 25

NEW!

INSTANT ENROLLMENT

Registering online is easy and convenient!

Info: page 69

Management Bootcamp - Page 35



Career Training | Workforce Development | Personal Enrichment

WSCE

HAGERSTOWN COMMUNITY COLLEGE / NON-CREDIT CLASS SCHEDULE

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Find these useful icons inside! (more details > page 75)

Workforce Training Certification (WTC)

Designed to guide students toward meeting their career goals.



Scholarship Available

For some Workforce Solutions and College for Kids programs.

Online, Hybrid, or Remote

Some classes may have meeting times. See class details for specifics.



Lifelong Learning Institute

Discounts for some classes to seniors (60+) in MD, DE, and PA.

Find your class today! www.hagerstowncc.edu/wsce



Highlighting indicates new classes

Questions? Email cfk@hagerstowncc.edu Visit hagerstowncc.edu/youth-programming to register and view the most up-to-date camp offerings. \$15 early bird discount through Mar. 31

Educational summer camps for rising 2nd - 8th graders

WEEK I—JUNE 24-28

Grade	Course #	Course Title
2-3	CFK-499-A	American Girls and Me: Lila Goes for Gold - NEW
2-3	CFK-410-A	The Magic of the Amazon Rainforest
2-3	CFK-472-A	Full STEAM Ahead
2-3	CFK-237-A	We Do Robotics, Do You?
4-5	CFK-330-A	Minecraft for Maniacs: Team Building for Online Games
4-5	CFK-354-A	Time Travelers - NEW
4-5	CFK-458-A	Myths & Legends
6-8	CFK-494-A	Shake It Off - NEW
6-8	CFK-425-A	Women Engineering Our Future with JLG - Intermediate
6-8	CFK-355-A	Babysitter's Boot Camp
6-8	CFK-469-A	Podcasting for Teens

WEEK 2—JULY 1-3

Grad	le Course #	Course Title	
2-3	CFK-502-B	Safari Explorer - NEW	
2-3	CFK-495-B	Royalty Dance Camp - NEW	
2-3	CFK-503-B	Wild Robot - NEW	
4-5	CFK-471-B	Crafting for a Cause	
4-5	CFK-475-B	An Astronomical Experience	
6-8	CFK-497-B	Young Writer: Mysteries - NEW	
6-8	CFK-473-B	Introduction to Traditional 3-D Art	

WEEK 3—JULY 8-12

Grade	Course #	Course Title
2-3	CFK-500-C	Water, Water, Water Everywhere - NEW
2-3	CFK-248-C	Creatures of the Deep
2-3	CFK-388-C	Hogwarts Academy
4-5	CFK-506-C	Ultimate Dance Party - NEW
4-5	CFK-493-C	Environmental Trailblazer: Nature Journaling - NEW
4-5	CFK-443-C	Engineering Our Future With JLG - Beginner
6-8	CFK-399-C	Comics Collide: Marvel vs. DC
6-8	CFK-016-C	Forensic Detective
6-8	CFK-492-C	Theater Arts
6-8	CFK-491-C	Minecraft Modding - NEW

Grad	le Course #	Course Title
2-3	CFK-507-D	Dance, Dance, Dance - NEW
2-3	CFK-402-D	Backyard Bugs
2-3	CFK-320-D	Mad Scientist Training Academy: I Spy
4-5	CFK-508-D	National Parks Exploration: Yellowstone & the Last Frontier - NEW
4-5	CFK-392-D	Passport to the World
6-8	CFK-373-D	Star Wars: A Course About the Force
6-8	CFK-441-D	Biotechnology & Biomedicine
6-8	CFK-363-D	The Bigger World of Harry Potter

WEEK 4—JULY 15-19

WEEK 5—JULY 22-26

Grade	Course #	Course Title
2-3	CFK-498-E	Art Eruption - NEW
2-3	CFK-359-E	DNA Detective: Who Dunnit?
2-3	CFK-092-E	Design Your Own Computer Game
4-5	CFK-446-E	It's a Bug's World
4-5	CFK-141-E	Mad Scientist
4-5	CFK-372-E	UPcycled Art: Trash to Treasure
4-5	CFK-120-E	The World of Harry Potter
6-8	CFK-444-E	Engineering Our Future with JLG - Intermediate
6-8	CFK-292-E	Maker of Worlds: Mastering Minecraft
6-8	CFK-306-E	Music Theater: Act, Sing & Dance

WEEK 6—JULY 29-AUGUST 2

Grade	Course #	Course Title
2-3	CFK-410-F	The Magic of the Amazon Rainforest
2-3	CFK-372-F	UPcycled Art: Trash to Treasure
2-3	CFK-237-F	We Do Robotics, Do You?
2-3	CFK-226-F	Blast Off Into Space
4-5	CFK-249-F	Robotics 2.0 - NEW
4-5	CFK-501-F	Art Adventure - NEW
4-5	CFK-496-F	You Be the Judge: Mock Trial - NEW
4-5	CFK-504-F	Kitchen Chemistry 2.0 - NEW
6-8	CFK-505-F	The Inside Scoop: Intro to Journalism - NEW
6-8	CFK-452-F	Digital Art: The World of Design, Cartooning, Illustration, & Animation
6-8	CFK-278-F	Creative Photography

WEEK 7—AUGUST 5-9

Grade	Course #	Course Title
2-3	CFK-488-G	Camp Mystery: The Missing Treasure - NEW
2-3	CFK-478-G	Mr. or Miss Green Thumb
2-3	CFK-006-G	Kitchen Chemistry
4-5	CFK-360-G	Ecology & The Great Outdoors
4-5	CFK-509-G	Monsters, Magic, & Myths - NEW
4-5	CFK-486-G	Young Writer: Introduction to Writing Fantasy & Mystery - NEW
6-8	CFK-013-G	Computer Games: Digital Designers
6-8	CFK-468-G	An Intro to Drawing and Mixed Media Art
6-8	CFK-466-G	It's Showtime





HAGERSTOWN COMMUNITY COLLEGE

Are you ready for camp?

REGISTER

- Please read our current health and safety protocols, which all staff and campers are required to follow, at hagerstowncc.edu/youth-programming. Protocols are subject to change based on federal, state, local, and camp guidance.
- Confirm your child meets the grade or age requirements for the class section selection. The grade listed refers to the grade your child will be entering the next school year. Please note any special requirements for our Discovery Academy camps.
- 3. Register:
 - Online at hagerstowncc.edu/youth-programming
 - By phone at 240-500-2236, extension I
 - By mail or in person (see registration form at back of schedule)

*Use your child's name and birth date when registering, not your own.

REQUIRED FORMS

All health and student information will be collected by CampDoc. You must provide a valid email address when registering for a CFK course. Within a week of registering, look for an email from register@campdoc.com. All forms must be completed two weeks prior to camp. Students may be dropped without a refund if documents aren't completed.

- Returning campers must update and resubmit forms each year.
- Questions? Call 240-500-2355 or email cfk@hagerstowncc.edu.

CONFIRMATIONS

- Confirmation of registrations will be sent by mail.
- Check that your child is enrolled in the correct camp and week.

FINAL STEP

- A campus map can be found on HCC's website. Monday morning check-in will take place in the lobby of the Career Programs Building.
- Note: Classroom locations can and often do change. Check the check-in lobby directional board on Monday morning before going to your child's classroom for the most accurate location information.

SPECIAL ACCOMMODATIONS

If your child has a documented disability (learning, physical, psychiatric, medical, or behavioral) this must be disclosed on the health form. Someone from HCC's Disabilities Support Services (DSS) office will contact you prior to the start of class to discuss your child's needs and potential accommodations that may be necessary. If you have questions or need to contact the DSS Office, call 240-500-2273.

Know **Before** You Go!



EXTENDED SERVICES

Before Care and After Care are available for an additional \$30 each per week. Registration is required. Before Care runs from 7:30 to 8:45 a.m. and After Care is from 4:15 to 5:30 p.m. Staff will accompany students to/from their classroom.

STUDENT'S GRADE LEVEL

Grades listed refer to the grade your child will be entering in the next school year.

REQUIRED FORMS

All health and student information will be collected by CampDoc. You must provide a valid email address when registering for a CFK course. Within a week of registering, look for an email from *register@campdoc.com*. All forms must be completed two weeks prior to camp. Students may be dropped without a refund if documents aren't completed.

- Returning campers must update and resubmit forms each year.
- Questions? Call 240-500-2355 or email cfk@hagerstowncc.edu.

LUNCH & SNACKS

Lunch will take place either in the Student Center or the classroom. Campers are encouraged to pack a lunch that does not require refrigeration. Lunch can be purchased from the Hilltop Grill's College for Kids menu. Please check the CFK website and watch your email for more details on purchasing lunch.

SECURITY & SAFETY

Hagerstown Community College is committed to providing a safe learning environment for its students.

- Parents or guardians must sign their child in and out of class each day.
- Students are escorted to and from all activities.
- Staff will escort students who are not picked up 15 minutes after camp ends to the Career Programs Building, Room 232.

QUESTIONS

If you need additional information, view the FAQs and parent handbook found on our website at hagerstowncc.edu/youth-programming, or contact our staff at *cfk@ hagerstowncc.edu*.

DISCOVERY ACADEMY CAREER EXPLORATION CAMPS FOR GRADES 9-12

Discover your future at Discovery Academy! Our week-long camps for high schoolers (grades 9-12) offer hands-on experiences in diverse career fields.

DISCOVER MEDICINE WITH Mealth DISCOVER CYBERSECURITY DISCOVER MECHATRONICS DISCOVER BLACKSMITHING DISCOVER R.E.A.C.T. FIRST RESPONDERS AND MORE!

Taught by local instructors, explore potential paths, learn about college life on HCC's campus, and unlock a world of possibilities. Join us in June, July, and August for a summer of exploration and insight.

Learn more at hagerstowncc.edu/discovery-academy.



COLLEGE FOR KIDS

BEFORE CARE

Before Care for College for Kids

Before Care will be offered each week of camp. Parents may drop their children off at 7:30am and HCC staff will deliver them to their camp. Before Care is not included in camp registration; students must be registered for Before Care in addition to their camp. Final day to register for Before Care is the Monday before the camp start date.

Total: \$30

CFK-900-A	M—F 7:30—9am Staff Instructor	Jun 24–28
CFK-900-B	MTuW 7:30—9am Staff Instructor	Jul 1–3
CFK-900-C	M—F 7:30—9am Staff Instructor	Jul 8–12
CFK-900-D	M—F 7:30—9am Staff Instructor	Jul 15-19
CFK-900-E	M—F 7:30—9am Staff Instructor	Jul 22–26
CFK-900-F	M—F 7:30—9am Staff Instructor	Jul 29–Aug 2
CFK-900-G	M—F 7:30—9am Staff Instructor	Aug 5–9

AFTER CARE

After Care for College for Kids

After Care will be offered each week of camp. Camp staff will deliver your child to After Care when their camp ends. Students must be picked up by 5:30pm. After Care is not included in camp registration; students must be registered for After Care in addition to their camp. Final day to register for After Care is the Monday before the camp start date. There will be no After Care available July 1-3.

10191: 220	Total	Ŀ	\$30
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CFK-901-A	M–F 4–5:30pm Staff Instructor	Jun 24–28
CFK-901-C	M–F 4–5:30pm Staff Instructor	Jul 8–12
CFK-901-D	M–F 4–5:30pm Staff Instructor	Jul 15-19
CFK-901-E	M–F 4–5:30pm Staff Instructor	Jul 22-26
CFK-901-F	M–F 4–5:30pm Staff Instructor	Jul 29-Aug 2
CFK-901-G	M–F 4–5:30pm Staff Instructor	Aug 5–9

GRADES 2-3

NEW! American Girl: Lila Goes for Gold

Calling all American Girl fans! Join us and Lila, the girl of the year for 2024. Challenge yourself as you embark on a week-long adventure with Lila as she Goes for Gold. Champion your own friendships as you explore the dynamics of relationships, competition, and more. Total: \$219

CFK-499-A	M—F 9am—4pm	Jun 24–28
	Staff Instructor	

Full STEAM Ahead

All aboard the STEAM train. This exciting hands-on camp will have you exploring the world of science, technology, engineering, art, and mathematics through roller coasters, weather, animals, creativity, and scientific problem-solving. Challenge yourself to think critically and be innovative and creative as you collaborate with classmates to solve the mysteries of STEAM.

Total: \$219

CFK-472-A	M—F 9am—4pm	Jun 24–28
	J. Nearchos	

The Magic of the Amazon Rainforest

Climb aboard the Magic School Bus and into Jack and Annie's Magic Tree House for a wild adventure into the Amazon rainforest. From the depths of the forest floor to the heights of the leafy canopy, explore the Amazon's plants, bugs, and animals through experiments, crafts, hands-on activities, and technology. Each camper will be given their own copy of Afternoon on the Amazon by Mary Pope Osborne.

Total: \$219

CFK-410-A	M—F 9am—4pm	Jun 24–28
	K. Gray	

We Do Robotics, Do You?

Take me to your leader! Wait, you become the leader as you learn to create and program animated robots. Using LEGOs, a computer, and your imagination, plan and engineer a series of projects that show you have the stuff to become a future robot designer.

Total: \$219

CFK-237-A M–F 9am–4pm Jun 24–28 *T. Shade*

Monday mornings start in the CPB

NEW! Royalty Dance Camp

Are you ready to attend The Royal Ball? Whether you dream of becoming a princess with glass slippers or are Prince Charming in wait, you will find yourself in several stories of magical kingdoms in Royalty Dance Camp. You will explore all of the lands through theatrical entertainment and ballet dance with our HCC dance professor this summer.

Total: \$129

CFK-495-B MTuW 9am—4pm Aug 5-8 Staff Instructor

NEW! Safari Explorer

Lions, Zebras, Giraffes, Oh My! As an explorer, you will prepare for an exciting expedition in the safari habitat. Throughout the week and alongside your friends, you will learn about the weather, wildlife, and vegetation native to the biome through hands-on activities, crafts, and experiments. Join us on a thrilling walkabout to spot the fascinating safari animals you may see on your journey.

Total: \$129

CFK-502-B MTuW 9am-4pm Jul 1-3 *K. Gray*

NEW! Wild Robot

Can you compute the survival tactics needed to rescue Roz? Join us as we venture out on a remote, wild island to do just that: save Roz, who has no memory of where she is from or why she is there! We will battle storms, befriend animals, and learn about the environment with hostile inhabitants through crafts, experiments, and storywriting. Each camper will receive a copy of The Wild Robot by Peter Brown.

Total: \$129

CFK-503-B	MTuW 9am—4pm	Jul 1–3
	Staff Instructor	

Hogwarts Academy

Been waiting for your Hogwarts letter? Wait no more! Curious about the world of Harry Potter? Wonder what house you belong to? In Hogwarts Academy, you will explore the first book of the Harry Potter series. We will read the book, do potions, play quidditch and much, much more! Spoiler Alert!

Total: \$219

CFK-388-C	M—F 9am—4pm	Jul 8–12
	Staff Instructor	

Monday mornings start in the CPB

Mr. (or Miss) Green Thumb

Get ready to explore the secret life of plants! We will learn about all the different parts of plants and their ecosystem. We will discuss the differences and similarities of plants, learn how nutrients are absorbed, grow grass houses out of sponges, learn the bees' waggle dance, plant our own mini gardens, uncover weird and wild carnivorous plants, and many more fun activities.

Total: \$219

CFK-478-G	M—F 9am—4pm	Jul 8–12
	K. Gray	

NEW! Water, Water, Water Everywhere

Get ready to embark on a wet and wild scientific journey of water! Warning: you will get wet as you dive into learning about different bodies of water around the world, pollution, the water in your body, and the scientific forms of water through activities, experiments, games, and more.

Total: \$219

CFK-500-C	M—F 9am—4pm J. Nearchos	Jul 8-12
	J. NEUICIOS	

Backyard Bugs

If you LOVE bugs, then this is the camp for you! Bugs are a huge part of our lives and ecosystems. We will discuss the characteristics of different bugs, build individual bug hotels, and collect data. This one-week interactive camp will have campers busy learning about insect communications of bees, creating a new species of bug, spider yoga, themed crafts, and more!

Total: \$219

CFK-402-D	M—F 9am—4pm	Jul 15–19
	Staff Instructor	

NEW! Dance, Dance, Dance

Are you ready for everything dance? Join us as we explore dance, dance, and more dance from ballet, jazz, hip hop, acrobat, and musical theater. It will not stop there. Our HCC professor will have you learning the history of dance as we journey through past and present dance trends.

Total: \$219

CFK-507-D	M—F 9am—4pm	Jul 15-19
	Staff Instructor	

REGISTRATION DEADLINE

Online registration closes the Monday prior to the start of each camp.



Mad Scientist Training Academy: I Spy

Real science in a real lab! Investigations and experiments come alive as students engage in hands-on activities that ignite their curiosity about science.

Total: \$219

CFK-320-D M-F 9am-4pm Staff Instructor

Staff Instructor

Jul 15-19

NEW! Art Eruption

Don't look now, but get ready to take part in this summer's art attack. Art Eruption will be your chance to ignite your interest in art and have a blast experimenting with paint, mixed media, and more. Learn to take your artistic expression to new heights while practicing different mediums daily and creating your own art explosion.

Total: \$219

CFK-498-E

M-F 9am-4pm Jul 22-26

EARN SSL HOURS AT SUMMER YOUTH PROGRAMS!

VOLUNTEERS NEEDED FOR:

- Classroom Aides
- Monday Morning Check-In

Apply online

hagerstowncc.edu/youth-programming

Design Your Own Computer Game

Don't just play computer games - learn to design them. From storyboarding to beta testing, take the steps to bring your ideas to life on the computer screen. Experiment with game animation software and learn more about a career as a game designer and programmer. You might just create the next big gaming hit.

Total: \$219

CFK-092-E M-F 9am-4pm Staff Instructor

Jul 22–26

Monday mornings start in the CPB

DNA Detectives: Who Dunnit?

Are you always watching crime scene T.V. shows or movies, or reading a good who dunnit story? Love to figure out how to solve the mystery? In this weeklong course, you'll learn the basics of crime scene investigation, or CSI tactics, and solve a fictional crime. You'll learn how to extract DNA, complete a DNA Gel Electrophoresis, use dissections to solve crimes, and identify other biological materials to lead you to the culprit.

Total: \$219

CFK-359-E

Jul 22–26

Blast Off Into Space

C. Mayo

M-F 9am-4pm

Have you ever wanted to visit a galaxy far, far away? Discover the mysteries that our universe holds while having a BLAST learning about our solar system! Learn how to tell time like ancient humans with sundials, discuss the aspects of gravity and our planet's unique characteristics, identify constellations, make moon craters, and many more space games and activities.

Total: \$219

CFK-226-F	M—F 9am—4pm	Jul 29–Aug 2
	J. Nearchos	

UPcycled Art: Trash to Treasure

From drink coasters to chandeliers, use your imagination to craft beautiful, economical pieces of art! Weave, paint, cut, wire, and glue CDs, plastic bottles, and other mystery 'trash' items to transform them into colorful, upcycled creations that will bring a smile to you, others, and best of all, the environment!

Total: \$219

CFK-372-F	M—F 9am—4pm	Jul 29–Aug 2
	Staff Instructor	

LIMITED SCHOLARSHIPS AVAILABLE

Apply online to attend camp for as low as \$8. Priority will be given to the applications received by March 31.

Apply online

www.hagerstowncc.edu/ cfkscholarships



We Do Robotics, Do You?

Take me to your leader! Wait, you become the leader as you learn to create and program animated robots. Using LEGOs, a computer, and your imagination, plan and engineer a series of projects that show you have the stuff to become a future robot designer.

Total: \$219

CFK-237-F	M—F 9am—4pm	Jul 29–Aug 2
	T. Shade	

NEW! Camp Mystery: The Missing Treasure

Calling all detectives! It's time to magnify your clues. Sharpen your investigative nature and join us as we embark on our own camp adventure. The mystery will have you exploring your surroundings, sharpening your problem-solving skills, and working together to solve the case.

Total: \$219

CFK-488-G M—F 9am—4pm Staff Instructor Aug 5–9

Creatures of the Deep

Embark on an undersea adventure and learn about amazing sea creatures and mammals that depend on the sea. Get a taste of chemistry as we test the differences between fresh and salt water. There will be hands-on projects, games, storytime, music, and art. Total: \$219

CFK-248-C	M—F 9am—4pm	Jul 8-12
	K. Gray	

Kitchen Chemistry

You'll be "cooking up chemistry" in this highly motivating and creatively yummy chemistry experience. Investigate through cooking, stories, games, music, and experiments. Experiments and recipes do not involve a stove, oven, or open flame.

Total: \$219

CFK-006-G	M—F 9am—4pm	Aug 5–9
	D. Wray	

Minecraft for Maniacs: Team Building for Online Games

Dive into the secret world of Minecraft and rediscover the joy of building with blocks. Share game experiences and use critical thinking skills to overcome game obstacles as a team, finding bigger and better Minecraft adventures. Before starting the class, you must have a PAID Minecraft account for the PC/MAC. Total: \$229

CFK-330-A	M—F 9am—4pm	Jun 24–28
	Staff Instructor	

Myths and Legends

Explore myths and legends around the world and discover what makes books like Percy Jackson so fascinating! Become an adventurer and explore deep forests, magical islands, mystical caves, dangerous labyrinths, and the cultures that created them.

Total: \$229 CFK-458-A

Jun	24–28

NEW! Time Travelers

M–F 9am–4pm

N. Beckner

Adventure to Asia, South America, Africa, Europe, and Australia! Each day we'll visit a new, exotic land across the globe. From kangaroos to Buckingham Palace, to the tulips of Amsterdam and the Andes Mountains and beyond, explore the people, places, animals, and foods that make up the beautiful world in which we live. Total: \$229

CFK-354-A	M—F 9am—4pm	Jun 24–28
	Staff Instructor	

Women Engineering Our Future with JLG - Intermediate

In this intermediate hands-on, interactive camp sponsored by JLG, you'll have the unique opportunity to work directly with a team of engineers from JLG to expand YOUR creativity and ingenuity to engineer a sustainable and productive future for the 21st century. You will explore the crucial role women play in the engineering workforce, how engineers of all types work together to solve problems, and design and build your very own working popsicle stick construction vehicle! This is a scholarship camp. Please apply at the scholarship link under Important Resources: www. hagerstowncc.edu/college-kids

Total: \$8 🔊

CFK-425-A M—F 9am—4pm Jun 24—28 *M. Warren*

An Astronomical Experience

Embark on an out-of-this-world experience as you soar to new heights and find yourself in the heart of the Milky Way. This astronomical event will lead you on a space flight through our galaxy and solar system, help you learn the tools used to understand astronomy, and more. Tighten your seat belt and get ready for take-off.

Total: \$139

CFK-475-B	MTuW 9am—4pm	Jul 1–3
	Staff Instructor	

Crafting for a Cause

Explore the world and work of non-profit organizations. Learn about their organizational mission, their benefit to the local community, and the support that they provide their clients. You will work to create crafts items that support their purpose and serve as a reminder of the importance of community service.

Total: \$139

CFK-471-B	MTuW 9am-4pm	Jul 1–3
	Staff Instructor	

Engineering Our Future with JLG - Beginner

In this beginner, hands-on, interactive camp sponsored by JLG, you'll have the unique opportunity to work directly with a team of engineers from JLG to expand YOUR creativity and ingenuity to engineer a sustainable and productive future for the 21st century. Not only will you explore how engineers of all types work together to solve problems, but also design and build your very own working popsicle stick scissor lift! This is a scholarship camp. Please apply at the scholarship link under Important Resources: www. hagerstowncc.edu/college-kids

Total: \$8 🔊

CFK-443-C	M—F 9am—4pm	Jul 8–12
	M. Warren	

NEW! Environmental Trailblazer: Nature Journaling

Do you enjoy animals and the world of nature? Are you mesmerized by the natural movements of animals? Do you like to create art? Join us for a week that will combine your love of nature and art as you become an environmental trailblazer. Learn through hands-on field activities while connecting art, science, math, and critical thinking, and record the wonder and beauty in the natural world.

Total: \$229

CFK-493-C M-

M—F 9am—4pm Jul 8—12 Staff Instructor

NEW! Ultimate Dance Party

Find your groove this summer with the Ultimate Dance Party! Explore the basics of ballet, jazz, and hip-hop while tapping your toes and moving your feet in some of the most current dance trends. Campers will put their skills to the test at the end of the week with an Ultimate Dance Party show.

Total: \$229

CFK-506-C M—F 9am—4pm Jul 8—12 Staff Instructor

NEW! National Parks Exploration: Yellowstone and the Last Frontier

Are you ready to trek the paths of Yellowstone National Park or search for wildlife in the wilderness of the Last Frontier? Learn about the geography, the ecosystem, birds, elk, bison, and more during this week that will have you grabbing your canteen and planning your own camping trip within the great outdoors. Total: \$219

CFK-508-D M—F 9am—4pm Jul 15—19 *K. Gray*

REGISTRATION DEADLINE

Online registration closes the Monday prior to the start of each camp.

Passport to the World

Have you ever wanted to visit the Eiffel Tower and the Great Wall in China? How about trying South American cuisine or learning to say hello in Swahili? Grab your passport and join us as we explore the world in five days! Experience the seven continents through food, language, landmarks, and history. Collect all your passport stamps before the week is up!

Total: \$229

CFK-392-D	M—F 9am—4pm	Jul 15–19
	С. Мауо	

It's a Bug's World

Explore the incredible world of insects in depth. Wow your parents and friends by how much you know about the creatures most necessary to life on Earth. From ants to grasshoppers and caterpillars to dragonflies, you'll learn about all the orders of insects and see how many you can actually find outdoors. With games, crafts, and more, learning about bugs will be anything but boring. You'll spend several hours outdoors every day, observing insects, catching them with entomology nets, and having fun. Campers will go home with plenty of materials to extend their learning and excitement.

Total: \$229

CFK-446-E M—F 9am—4pm Jul 22—26 J. Nearchos

Mad Scientist

Captivate your curiosity and ignite your imagination during this week of "way cool" scientific discovery. Conduct experiments, research answers, and record findings. Discover the science that is all around you in everyday stuff. Make slime, find the density of popcorn, and explore the chemistry of bubbles.

Total: \$229

CFK-141-E M—F 9am—4pm Jul 22—26 *E. McDonald*

The World of Harry Potter

The world of Harry Potter is filled with science, story, math, muggles, history, and hilarity. Join us as we explore everything that makes the Hogwarts universe magical and mysterious, dramatic and detailed, creative and crafty. Grab the Hogwarts Express at Platform 9 3/4 for a week full of fun. Warning, spoilers!

Total: \$229

CFK-120-E M—F 9am—4pm Aug 5-9 Staff Instructor

Monday mornings start in the CPB



UPcycled Art: Trash to Treasure

From drink coasters to chandeliers, use your imagination to craft beautiful, economical pieces of art! Weave, paint, cut, wire, and glue CDs, plastic bottles, and other mystery 'trash' items to transform them into colorful, upcycled creations that will bring a smile to you, others, and best of all, the environment!

Total: \$229

CFK-372-E	M—F 9am—4pm	Jul 22-26
	Staff Instructor	

Ecology and the Great Outdoors

Do you love nature? Want to learn more about it and how humans have positively and negatively impacted nature? Together, we will learn to analyze the health of the natural world that surrounds us and find ways to use our knowledge to help create a positive future for us and the natural world.

Total: \$229

CFK-360-G	M—F 9am—4pm	Jul 29–Aug 2
	K. Gray	

NEW! Kitchen Chemistry 2.0

Uncover the hidden secrets of the kitchen in Kitchen Chemistry 2.0! Mix, melt, and jiggle while experimenting with food as you create rock candy, edible slime, gummy worms, and more.

Total: \$229

CFK-504-F	M—F 9am—4pm	Jul 29–Aug 2
	D. Wray	

Monday mornings start in the CPB

NEW! Robotics 2.0

Before long, you'll be in control of your robot as you learn to program your creation to move in different directions or sense light versus dark. Projects will include building various robots that involve motors, gears, light sensors, touch sensors, and even music. Total: \$229

CFK-249-F	M—F 9am—4pm	Jul 29–Aug 2
	Staff Instructor	

NEW! You Be the Judge: Mock Trial

Calling all budding attorneys! Are you ready to gather evidence, interview witnesses, and prepare to defend your case in a trial? The Cookie Caper by Caron Pescatore will help you explore the world of the legal system as you develop your position, substantiate your case, and await the verdict to solve the mystery of the missing cookies.

Total: \$229

CFK-496-F	M—F 9am—4pm Staff Instructor	Jul 29–Aug 2
	Stall Instructor	

NEW! Art Adventure

Are you the next famous abstract artist? Embark on an artistic adventure as you evaluate the compositions of abstract artists such as Jackson Pollock, Gerhard Richter, and more. Each day you will have the opportunity to create your own masterpieces.

Total: \$229

CFK-501-F	M—F 9am—4pm Staff Instructor	Jul 29–Aug 2
	Jun monución	

NEW! Monsters, Magic, and Myths

Embark on a "spooktacular" experience as we walk through the historic fact-finding adventure of "famous" monsters and folklore. You will uncover the origin of Werewolves, Lock Ness Monster, Aliens, Dracula, and more while crafting and writing your own monster story.

Total: \$229

CFK-509-G	M—F 9am—4pm	Aug 5–9
	J. Nearchos	

NEW! Young Writer: Introduction to Writing Fantasy and Mystery

Take your creativity to new heights while building on your writing skills. Join like-minded individuals in this introductory course that will explore the beauty of poetry, expand your knowledge of fiction and fantasy writing, and develop your skills in comic book writing. Discuss and collaborate during the editing process and learn to become a more polished and potentially published writer.

Total: \$229

CFK-486-G M—F 9am—4pm Aug 5—9 N. Beckner

GRADES 6-8

Babysitters Boot Camp

Snag a job as a babysitter or camp counselor with this week-long training on the basics (and then some!) of babysitting. You'll learn crucial safety and childcare skills, including CPR and basic first aid, how to manage behavior positively, and the skills you'll need to interact with parents professionally. You'll also have fun learning educational games and crafts, plus how to prepare a full menu of healthy snacks for kids! Total: \$269

CFK-355-A M—F 9am—4pm Jun 24—28 Staff Instructor

Podcasting for Teens

Are you ready to share your ideas and interest with others? Are you ready to develop your own airwaves? Podcasting has become an innovative way to connect and share passions on various topics with others. If you are ready to communicate through technology, this introductory course in podcasting will prepare you to share your ideas and expand your audience.

Total: \$239

CFK-469-A M–F 9am–4pm A. Pandit Jun 24–28

NEW! Shake It Off

Get ready to "Shake it Off" Taylor Swift style! You will explore the world of choreography and dance communication while discovering the basics of jazz, lyrical, and hip-hop dance moves that will have you owning the stage and developing your own rock star stage persona. Learn what it takes to become a professional dancer and more.

Total: \$239

CFK-494-A	M—F 9am—4pm Staff Instructor	Jun 24–28

Introduction to Traditional 3-D Art

Explore art forms that allow you to build, manipulate, and create three-dimensional art. This introductory course will give your interest in art new life and bring dimension to your presentation. Students will receive hands-on guidance with various art materials, including clay and paper mache, exposure to historical artists within the multiple mediums discussed and composing their own works of art.

Total: \$149

CFK-473-B	MTuW 9am—4pm	Jul 1–3
	S. Schaefer	

NEW! Young Writer: Mysteries

Are you a young writer who enjoys mysteries? Young Writer: Mysteries is your chance to share your joy of writing with students just like you! Hone your skills as you explore and discuss writing fundamentals, character development, plot, conflict, and more. This collaborative camp will have you learning together and creating a polished work that is potentially ready for publishing.

Total: \$149

CFK-497-B	MTuW 9am—4pm	Jul 1–3
	N. Beckner	

Comics Collide: Marvel vs. DC

Boom! Kapow! Blam! Explore the history, themes, characters, stories, and fan theories of your favorite Marvel and DC comics. Which characters and worlds are better, and why? What makes someone a hero or villain? And what would happen if the two worlds of DC and Marvel collided? Disclaimer: The instructor is a Marvel fan; can you sway him to the dar... ehem, DC side?

Total: \$229

CFK-399-C M—F 9am—4pm Jul 8—12 *T. Hood*

Monday mornings start in the CPB

Forensic Detective

You will be hot on the trail solving mysteries that involve the whole class, using detective skills such as observation and deduction, print lifting and comparison, powder analysis, and chromatography. Gather evidence to catch the culprits.

Total: \$239

CFK-016-C	M—F 9am—4pm	Jul 8–12
	E. McDonald	

NEW! Minecraft Modding

Join the advanced Minecraft maniacs in creating mods, setting up the Minecraft server side, and writing code to modify the Minecraft environment. Meet the Blockly program language and, of course, play lots of original Minecraft maps. You must have a Minecraft account for the PC/MAC before starting the class.

Total: \$239

CFK-491-C	M—F 9am—4pm	Jul 8–12
	K. Billings	

NEW! Theater Arts

Explore all the world of theater has to offer on and off the stage! Try your hand at acting, designing sets, costuming, and more. Learn about the history of theater, monologue techniques, and color theory for creative costuming. Find your passion in or behind the spotlight in the extensive world of theater.

Total: \$239

CFK-492-C	M—F 9am—4pm	Jul 8–12
	E. Burke	

Biotechnology and Biomedicine

Women have a tremendous capacity to succeed in the fields of STEM but have been underrepresented. Explore how biomedical and biotech engineers are using the latest technology and human anatomy and genetic knowledge to design solutions for health problems and diseases. Use your creativity and ingenuity to research a body system and propose a solution to common diseases/disorders using the latest technology. Present your solutions at the end of camp. Table 520

Total: \$239

CFK-441-D M—F 9am—4pm Staff Instructor Jul 15–19

REGISTRATION DEADLINE

Online registration closes the Monday prior to the start of each camp.

Star Wars: A Course About the Force

Travel to a time long ago, in a galaxy far, far away, and immerse yourself in all things Star Wars! Explore the Star Wars universe and what it teaches us about loyalty, good versus evil, and nature versus technology. You'll create your own Star Wars story featuring your favorite characters and settings, plus planets, droids, and weapons of your own creation. And no Star Wars class would be complete without choreographing your very own lightsaber duel!

Total: \$239

CFK-373-D	M—F 9am—4pm	Jul 15–19
	T. Hood	

The Bigger World of Harry Potter

More potions, more quidditch, just more! Experience deeper and more advanced aspects of the world of Harry Potter as we spend time with the second half of the series and explore the future of Harry's world. Warning, spoilers!

Total: \$239

CFK-363-D	M—F 9am—4pm	Jul 15-19
	Staff Instructor	

Engineering Our Future with JLG - Intermediate

In this intermediate hands-on, interactive camp sponsored by JLG, you'll have the unique opportunity to work directly with a team of engineers from JLG to expand YOUR creativity and ingenuity to engineer a sustainable and productive future for the 21st century. Not only will you explore the design process and how engineers of all types work together to solve problems, but also design and build your very own working popsicle stick construction vehicle! This is a scholarship camp. Please apply at the scholarship link under Important Resources: www.hagerstowncc. edu/college-kids

Total: \$8 🔊

CFK-444-E	M—F 9am—4pm	Jul 22-26
	M. Warren	

Maker of Worlds: Mastering Minecraft

Team up with other players in this sensational world that's built one block at a time. Using the tools and mechanics of Minecraft, build a game with your team and share the results with the other students and the world. You must have a PAID Minecraft account for the PC/MAC before starting the class.

Total: \$239

CFK-292-E	M—F 9am—4pm	Jul 22–26
	K. Billings	

Monday mornings start in the CPB

Music Theater: Act, Sing and Dance

"Break a Leg" this week as you embark on a theater journey which includes dancing, singing, comedy, and other elements of theater. You will explore and create prop designs, stage crew development, and script writing. Be ready to show off as the week will end with a performance to end all performances.

Total: \$239

CFK-306-E	M—F 9am—4pm	Jul 22–26
	E. Burke	

Creative Photography

Do you like to take pictures? Learn all about the world of photography. Explore composition, light, shadow, computer manipulations, and images. Have fun creating beautiful works of art from your photographs. This is a hands-on class that will help you to get creative with your camera and computer. Campers should bring their own camera.

Total: \$239

CFK-278-F	M—F 9am—4pm	Jul 29–Aug 2
	S. Schaefer	

Digital Art: The World of Design, Cartooning, Illustration, and Animation

Explore the digital art and design basics that bring your favorite cartoons and animations to life! Learn how to go from a concept drawing to a finished, polished, ready-for-print project. Examine the importance of the sketch phase, and then ink, color, shade, and light your art. You'll learn how these skills translate into the world of print design, comic book art, and more.

Total: \$239 CFK-452-F

Jul 29–Aug 2

NEW! The Inside Scoop: Intro to Journalism

M–F 9am–4pm

A. Mayo

Have you ever thought about becoming the next prime-time news reporter reporting on a big story, writing catchy radio advertisements, or becoming the next social media extraordinaire? This is your chance! Get ready to investigate, write, and report on tomorrow's headlines. Learn how to operate as a journalist or marketing agent, evaluate press professionalism, and go behind the scenes with the process and delivery of news to consumers.

Total: \$279

CFK-505-F M—F 9am—4pm *H. Wallen* Jul 29–Aug 2

Monday mornings start in the CPB

An Intro to Drawing and Mixed Media Art

Are you ready to challenge your artistic aspirations and interests? Join us as we explore the world of traditional and non-traditional drawing and mixed media art. Expand your knowledge and usage of chalk, colored pencils, graphite, image transfers, and more. Learn about experimental artists such as Jim Dine and Julie Mehretu and utilize their work as inspiration to compose your art created from various ideas and materials to engage a wide range of audiences.

Total: \$239

CFK-468-G	M—F 9am—4pm	Aug 5–9
	Staff Instructor	

Computer Games: Digital Designers

Stop staring at your monitor and become the star of your own computer game. Put yourself in the middle of the action as we digitally insert you into your own animated adventure. Work with graphics, create a storyline, insert sound effects, and package your game for family and friends.

Total: \$239

CFK-013-G	M—F 9am—4pm	Aug 5–9
	K. Billings	

It's Showtime

It's showtime! Explore the world of play production, and learn the elements of short skits while trying your hand at acting, designing sets, and costuming. Learn about the history of plays, techniques for play and skit development, and how to express ideas through creative costuming and set production. Find your passion on stage and in the spotlight.

Total: \$249

CFK-466-G M—F 9am—4pm Aug 5—9 *H. Wallen*

REGISTRATION DEADLINE

Online registration closes the Monday prior to the start of each camp.



Highlighting indicates new classes

HAGERSTOWN COMMUNITY COLLEGE

Career exploration for rising 9th - 12th graders

Register online at hagerstowncc.edu/youth-programming \$15 early bird discount through Mar. 31 Questions? Email cfk@hagerstowncc.edu

Please visit the Youth Programming website for the most up-to-date camp offerings at hagerstowncc.edu/ youth-programming

WEEK I—JUNE 24-28 Grade Course # Course Title 9-12 Shrek the Musical - NEW DAC-022-A 9-12 DAC-027-A Forged with Fire: Intro to Blacksmithing - NEW WEEK 2—JULY 1-3 Grade **Course Title** Course # 9-12 DAC-014-B Introduction to Songwriting & Music Production 9-12 DAC-024-B Discover Cybersecurity - NEW WEEK 3—JULY 8-12 Grade Course # Course Title 9-12 DAC-023-C Art Journaling - NEW 9-12 DAC-028-C Discover R.E.A.C.T. - NEW 9-12 DAC-003-C The Art of Filmmaking WEEK 4—JULY 15-19 **Course Title** Grade Course # DAC-008-D 9-12 Sculpture 9-12 DAC-006-D Introduction to Playwriting 9-12 DAC-016-D **Discover Medicine** WEEK 5—JULY 22-26 Grade Course # Course Title DAC-026-E 9-12 Broadway Bound - NEW 9-12 DAC-025-E Introduction to Photojournalism - NEW WEEK 6—JULY 29-AUGUST 2 Grade Course # **Course Title** 9-12 DAC-013-G College Prep 101 9-12 DAC-015-F Introduction to UX/UI Design WEEK 7—AUGUST 5-9 Grade Course # **Course Title** 9-12 COP-005-G SAT Prep SERIES - NEW 9-12 DAC-029-G Discover Mechatronics - NEW

DISCOVERY ACADEMY TEENS

GRADES 9-12

NEW! Forged with Fire: Intro to Blacksmithing

Unleash your creativity and craftsmanship in our Introduction to Blacksmithing class! Dive into the rich history, master safety protocols, and learn essential techniques like the basic strikes and how to shape hot metal. From crafting useful tools to creating stunning decorative objects, participants will explore the artistry of blacksmithing. Our expert instructor will guide students through hands-on experiences, fostering skills that last a lifetime. Join us for an immersive journey where history meets craftsmanship and forge your path to becoming a skilled blacksmith!

Total: \$259

DAC-027-A	M—F 9am—4pm
	M. Kellv

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Jun 24–28

NEW! Shrek the Musical

Join us for a week-long immersion in David Lindsay-Abaire's Tony Award-winning whimsical adventure, Shrek the Musical. Learn about the various aspects of a musical as you audition, rehearse, and explore the technical and performance processes of putting on a show. Become a triple threat as you perform vocal selections, execute choreography, and act in scenes of your own creation.

Total: \$249

DAC-022-A	M—F 9am—4pm	Jun 24–28
	E. Burke	

NEW! Discover Cybersecurity

Do you have what it takes to be a Cybersecurity Sleuth? Cybersecurity risks are a threat to our everyday personal and business lives. This introductory class will start you on the path to evaluate various threats and solutions that will provide you the awareness and ability to produce more secure systems. Discover college and career opportunities with our HCC faculty that will help you explore your future in cybersecurity.

Total: \$159

DAC-024-B	MTuW 9am—4pm	Jul 1–3
	H. Jazdziewski	

Monday mornings start in the CPB

Introduction to Songwriting and Music Production

Connect with your creativity and learn how to compose the perfect song to fit your artistic personality. This introductory course will examine music genres, song structure, production needs, and marketplaces for publishing. Join us to gain insight into a potential songwriting and music production career.

Total: \$159

DAC-014-B	MTuW 9am—4pm	Jul 1–3
	A. Pandit	

NEW! Art Journaling

Have you ever wondered about the therapeutic benefits of art? Join us as we explore and experiment with the craft of art journaling. Learn how art journaling allows you to reflect on your day and the world around you and how it can provide an opportunity to destress from your daily activities. No art experience is necessary, but the desire to unlock your creativity is helpful.

Total: \$249

DAC-023-C	M—F 9am—4pm	Jul 8–12
	S. Schaefer	

NEW! Discover R.E.A.C.T.

Have you considered starting a career as a firefighter, police officer, or even an E.M.S. or paramedic provider? It's time to R.E.A.C.T. - Response Education and Action Camp for Teens! In this 1-week Discover Emergency Responder training camp, you will explore real-life training scenarios that firefighters, police officers, and emergency medical service providers use to obtain career development. Learn about situational responses, work through team collaborative activities, utilize problem-solving skills, discuss required school or training opportunities, get C.P.R. and first aid training, and more. See if you have what it takes to succeed in a career as a first responder.

Total: \$279

DAC-028-C	M—F 9am—4pm	Jul 8–12
	Staff Instructor	

The Art of Filmmaking

Learn the basics of how to make a short film. Gain tips and techniques to take your short film idea to a script that can be filmed on a teenage budget and timeframe-maybe even using your cell phone! Discuss your goals and what you want to accomplish with your film. The class will be a fun and interactive introduction to making what will perhaps be your first short filmtaught by award-winning filmmaker and screenwriter Don Thompson.

Total: \$249

DAC-003-C	M—F 9am—4pm	Jul 8–12
	D. Thompson	





Discover Medicine

Are you questioning a career in healthcare? We are here to help you! Imagine a week of behind-thescenes exploration of health careers and hands-on learning activities. Look at nursing, phlebotomy, nurse practitioners, and more. Perform real-world healthcare activities in an operating room experience, capturing a patient's health history and vital signs, learning about human anatomy and physiology, and traveling to healthcare facilities for on-site learning opportunities. See if you have what it takes to be a healthcare professional. Applications for this select program are available on the website and will be accepted starting February 14, 2024.

Total: \$349

DAC-016-D M—F 9am—4pm Staff Instructor Jul 15-19

Introduction to Playwriting

Playwriting is an ancient writing form dating back to the Greeks and Shakespeare. This class will look at playwriting from a modern perspective and how you can begin to shape your modern story idea into a play that can be presented on stage with actors. The class will use scenes from existing modern plays as examples of how you can convey your ideas in a way that can be appealing to the actors and directors who will ultimately make your writing come to life. Taught by award-winning playwright and filmmaker Don Thompson.

Total: \$249

DAC-006-D M—F 9am—4pm D. Thompson

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Jul 15-19

THE ART OF FILMMAKING

Learn the art of filmmaking from award-winning filmmaker and screenwriter Don Thompson. Mr. Thompson is a playwright, filmmaker, and screenwriter. His plays have been produced from coast-to-coast, and his films, as a producer and filmmaker, have screened and won awards worldwide. hagerstowncc.edu/discovery-academy-art

Sculpture

Explore art forms that allow you to build, manipulate, and create three-dimensional art. This introductory course will give your interest in art new life and bring dimension to your presentation. Students will receive hands-on guidance with various art materials, including clay and paper mache, exposure to historical artists within the multiple mediums discussed and composing their own works of art.

Total: \$249

DAC-008-D	M—F 9am—4pm	Jul 15-19
	S. Schaefer	

NEW! Broadway Bound

Welcome to Broadway! There truly is no business-like show business. Learn what it takes to be a Broadway artist, from musical theater choreography, improvisation exercises, and honing your interview skills. No experience is needed, but be ready to challenge your current skills, build new ones, or start your journey here. We will end our week with a mini-performance that will place you in the spotlight.

Total: \$259

DAC-026-E	M—F 9am—4pm	Jul 22–26
	Staff Instructor	



NEW! Introduction to Photojournalism

A photo can say 1,000 words without one written word. Are you ready to tell your own story? Tap into your creative sense as you learn about photojournalism and photographic exploration as you seek to discover the world around you. Join like-minded individuals to take, edit, and share images that can tell many different stories.

Jul 22–26

Total: \$249

DAC-025-E M—F 9am—4pm *S. Schaefer*

College Prep 101

Are you looking forward to your upcoming college years? Are you worried about being successful? Join us for a week that will equip you with the essential academic, professional, and personal skills you will need to be successful in college. We will explore topics such as creating educational goals, creating a physical and mental space for studying, effective time management, note-taking and study habits, reading for comprehension, academic research, writing, managing health and stress, balancing academics and social activities, and a career after college.

Total: \$239

DAC-013-F	M—F 9am—4pm	Jul 29–Aug 2
	Staff Instructor	LRC 116

Introduction to UX/UI Design

Do you have a favorite app or game on your phone? What makes it so good? Is it the graphics and overall appearance or aesthetic, or the experience you have in navigating and using it? Both? Get out of the player's chair and into the creator's seat as you learn the basics of UX/UI (user experience and user interface) design and enhance your knowledge of the mobile app and gaming industry.

Total: \$249

DAC-015-F M—F 9am—4pm A. Pandit

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Jul 29–Aug 2
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ESPORTS COACHING FOR OVERWATCH 2 AND VALORANT

Get a hands-on experience of collegiate play in Overwatch or Valorant! Work with our Esports coach to receive group-based coaching where you will improve on:

- In-game mechanics
- Game knowledge and concepts
- Decision-making and planning
- Social skills and communication

OVERWATCH 2

JULY 8-12 2024 | 9 A.M. - 4 P.M. | M-F

VALORANT

JULY 22-26 2024 | 9 A.M. - 4 P.M. | M-F

NEW! SAT Prep-SERIES

Earn your best SAT score! Strengthen your vocabulary, grammar, critical reading, and composition skills for the SAT reading, writing, and language sections. Brush up on Algebra I and II, geometry, and trigonometry with practice problems. all while gaining the test-taking tools and confidence you need to earn your best SAT score possible!

Total: \$299

COP-005-G M–F 9am–3pm Aug 5–9 Staff Instructor

Monday mornings start in the CPB

ALLIED HEALTH

FOUNDATIONS

C Foundations for Healthcare Careers

This course introduces students to important healthcare concepts and professional career development skills to prepare them for working in a healthcare setting. Students are introduced to medical terminology, the current healthcare system structure, and essential concepts such as HIPAA, documentation and medical records, patient rights, cultural competency, workplace professionalism, healthcare ethics and legal responsibilities, environmental safety, infection control, and medical terminology. Communication skills are practiced with a special focus on customer service and interpersonal communication concepts. Students will also gain professional development skills in successful resume and application writing, interviewing, and gaining and maintaining employment. A WorkKeys Assessment is ONLY REQUIRED for CNA/GNA program. Foundations is a prerequisite course for CNA, Phlebotomy, and Medical Assistant. A mandatory orientation is required on the first day of class, so do not be late. Approval is required prior to registration for this course. Please complete the Allied Health Program Application in order to receive registration approval: www.hagerstowncc.edu/ah-app

Total: \$239 — Senior Total: \$156

HCE-108-K	TuTh 5:30–9:30pm L. White	May 7–Jun 4 <i>CPB 125</i>
HCE-108-B	TuTh 5:30–9:30pm <i>L. White</i>	Aug 1–29 <i>CPB 125</i>



CERTIFIED MEDICAL ASSISTANT

Human Anatomy and Physiology and Medical Terminology for Medical Assistants (Required Prerequisite course)

This course, the first in a 5 part series, isdesigned for medical office professionals, teaches medical terminology from an anatomical approach and prepares students to develop a base knowledge of the Human Anatomy and Physiology. It includes identification and dissection of words-prefixes, suffixes, root words, medical abbreviations, medical terms, pronunciation and spelling of terminology for each human body system and other specialized areas of medicine. Terminology will be introduced by providing a working knowledge of macro/microanatomy and physiology of the human body. Root terms are divided by each body system. The origin, a combined form, and an example of non-medical everyday usage is provided for each root term. Word Associations are provided as a learning tool. Unusual and interesting information is provided in regard to each term.

Total: \$380 — Senior Total: \$200

HCE-181-J	M 6–9pm	Apr 4–May 9
	T. Joia	CPB 161
	Th 6–9pm	Apr 4–May 9
	T. Joia	HYBRID

🗘 Clinical Medical Assistant I

Clinical Medical Assistant I is the second of a five-part series for students wanting to take the NHA certification exam to become a Certified Medical Assistant. The student will learn basic patient skills, the role as a member of the health care team, disease processes, cultural diversity, infection control, and safety issues through lectures, discussion, and hands-on practice. This course provides the medical assistant student with the clinical theory and skills that are utilized in medical practice. Emphasis is placed on patient examinations, patient care and education, assistance with rehabilitative treatments and modalities, medical and surgical asepsis, and wound care. A review of basic pharmacology, including oral and parenteral drug administrations is also provided. Pre-requisites: HCE-108 Foundations of Healthcare, and HCE-181 Human A&P and Medical Terminology for Medical Assistants.

Total: \$1171 🔊

MTh 6–10pm	May 13–Jun 10
T. Joia	CPB 161
Sa 9am—1pm	May 13–Jun 10
T. Joia	CPB 161
	<i>T. Joia</i> Sa 9am—1pm

🗘 Clinical Medical Assistant II

Clinical Medical Assistant II is the third of a five-part series for students wanting to take the NHA certification exam to become a Certified Medical Assistant. The student will continue to learn basic patient skills, their role as a member of the health care team, disease processes, cultural diversity, infection control, and safety issues through lectures, discussion, and hands-on practice. In CMA II the student will continue to build upon knowledge and skills learned in CMA I. Focus on the role of the medical assistant in a variety of settings will be covered, as well as continued practice on all medical assistant skill competencies. Completion of BLS is required. Completion of Clinical Externship vaccination and health requirements must be completed prior to the end of this course.

Total: \$1171 🔝

HCE-157-K	MTh 6–10pm	Jun 13–Jul 13
	T. Joia	CPB 161
	Sa 9am—1pm	Jun 13–Jul 13
	T. Joia	CPB 161

🗘 Administrative Medical Assistant

Administrative Medical Assistant is the fourth of a five-part series for students wanting to take the NHA certification exam to become a Certified Medical Assistant. This course provides the skills developed in CMA I and CMA II and emphasizes the skills needed to take a patient through an entire office visit encounter. The student will learn the proper use of clinical/physician office equipment, basic ICD-10 and CPT coding procedures, as well as billing and banking procedures. Students will become proficient and advance their skills in all areas of the medical clinical setting in order to enter their externship. As an Administrative CMA, the student will continue to build upon knowledge and skills learned in CMA I and CMA II. The student will learn the role of a medical assistant in a variety of settings in order to function as a health care professional within the office.

Total: \$705 🛽 🔊

HCE-160-L MTh 6—10pm *T. Joia* Sa 9:30am—1:30pm *T. Joia* Jul 15–Aug 15 *CPB 161* Jul 15–Aug 15 *CPB 161*



MEDICAL ASSISTANT

CERTIFICATION SERIES 🔀

Medical Assistants work with physicians, nurses, and other healthcare professionals to deliver patient care in outpatient and medical office settings. Learn both clinical competencies and administrative skills that will assist you in being a successful liaison between a physician and their patient. Medical Assistants help by securing patient vital signs, assist with patient examinations, perform specimen collections and office testing, and administering patient vaccinations.

See class details for specific dates.

PROGRAM COURSES

- Foundations of Healthcare Careers
- Human Anatomy and Physiology and Medical Terminology for Medical Assistants
- Clinical Medical Assistant I
- Clinical Medical Assistant II
- Administrative Medical Assistant
- Clinical Medical Assistant Externship



www.hagerstowncc.edu/funding

*Scholarships may cover all or part of program cost.

CNA/GNA COURSES

Certified Nursing Assistant I

This course is designed to provide classroom and hands-on lab experience, including basic knowledge of healthcare team roles, communication skills, lifespan, and death and dying. Students will cover body systems, chronic and acute conditions, rehabilitation, and nutrition. Curriculum includes medical terms and abbreviations, treatment protocols, how to assist with personal care and activities of daily living. Learn and develop hands-on skills competency, while in a clinical lab setting. Prerequisite: A WorkKeys Assessment is required prior to registration and completion of HCE-108 Foundations to Healthcare Careers.

Total: \$848 — Senior Tot	al: \$449 💽
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HCE-105-J	TuWTh 5–9pm <i>R. Banfe</i>	Apr 9–16 <i>CPB 152, CPB 154</i>
HCE-105-L	M—F 8am—4pm <i>R. Banfe</i>	Jun 10–20 <i>CPB 152</i>
HCE-105-A	TuWTh 5–9pm <i>R. Banfe</i>	Jul 9–Aug 8 <i>CPB 152</i>

Certified Nursing Assistant II

This course is Part II of the CNA program designed to provide classroom and hands-on lab experience, including basic knowledge of healthcare team roles, communication skills, lifespan, and death and dying. Students will cover body systems, chronic and acute conditions, rehabilitation, and nutrition. Curriculum includes medical terms and abbreviations, treatment protocols, how to assist with personal care and activities of daily living. Learn and develop hands-on skills competency while in a clinical lab setting.

Total: \$699	— Senior Total: \$374 🛽 🔊	
HCE-106-M	TuTh 5–9pm <i>A. Edwards</i> Sa 9am–1pm <i>A. Edwards</i>	Mar 21–Apr 16 CPB 152 Mar 21–Apr 16 CPB 152
HCE-106-K	TuWTh 5—9pm <i>R. Banfe</i>	May 14—Jun 6 <i>CPB 152</i>
HCE-106-L	M—F 8am—4pm <i>R. Banfe</i>	Jun 20–28 <i>CPB 152</i>
HCE-106-B	TuWTh 5–9pm <i>R. Banfe</i>	Aug 13–Sep 5 <i>CPB 152</i>

CERTIFIED NURSING ASSISTANT

CERTIFICATION SERIES 🙀

Certified Nursing Assistant training provides you classroom and hands-on lab experience for a successful entry-level career in the growing healthcare field. *See class details for specific dates.*

This (along with GNA) is now available in partnership with WCPS for Boonsboro and Smithsburg high schoolers.

COURSE LIST

- Foundations of Healthcare
- Certified Nursing Assistant Mod I
- Certified Nursing Assistant Mod II
- Certified Nursing Assistant Clinical



www.hagerstowncc.edu/funding

*Scholarships may cover all or part of program cost.

Certified Nursing Assistant - Clinical

This course provides practical clinical experience for certified nursing assistant students. Topics include personal care skills, vital signs, transferring skills, etc. Schedule with your instructor.

Total: \$388	— Senior Total: \$160 🟾 S	
HCE-107-J		Apr 22–May 21
	L. White	
HCE-107-L		Jun 10–Jul 12
	L. White	
HCE-107-A		Jul 1–Aug 2
	L. White	-

NURSE REFRESHER COURSE



Designed for the Registered Nurse, to reinstate an inactive Maryland nursing license.

16-Week Program:

- 10 weeks of theory in hybrid format (80 hours = 40 classroom + 40 online)
- 12 hours skills lab
- 60 clinical hours under supervision and guidance of preceptor

Prerequisite: "Nurse Refresher Screening" (HCE-036; page 6), consisting of background check and nursing licensure verification.

Required textbook: Medical-Surgical Nursing: Assessment and Management of Clinical Problems, 11th Edition (ISBN:9780323551496). Cost of textbook is not included in class fees.

Courses include:

- Nurse Refresher I Classroom Theory NRS 988 Cost \$975*
- Nurse Refresher Skills Lab NRS 094 Cost \$479*
- Nurse Refresher Clinical NRS 743 Cost \$349*



www.hagerstowncc.edu/funding *Scholarships may cover all or part of program cost.

Refresh and get back into the nursing profession.

DENTAL HYGENIST CERTIFICATIONS

Nitrous Oxide Administration and Monitoring for the Dental Hygienist

This course provides dental hygienists with basic and current concepts in the administration and monitoring of nitrous oxide sedation. Topics include: history. philosophy and psychology of nitrous oxide minimal sedation; physiological and psychological aspect of pain and anxiety; the management of pain and anxiety; indication and contraindication of nitrous oxide; medical assessment; stages of sedation; pharmacological and physiological effects; complications and medical emergencies; occupational exposure; the administration and monitoring; prevention, recognition and management of possible complications of inhalation sedation. This course consists of two components which include four hours of lecture: followed by a written examination, followed by two hours of clinical followed by a competency evaluation. Course participants must pass the written examination with a 75% or greater and the clinical competency with a 100%. This course prepares students to pass the CDCA written nitrous oxide exam by the Maryland State Board of Dental Examiners. Textbook is not included in pricing. ISBN: 978-1455745470

Total: \$284

HCE-053-J	F 8am—3pm	Apr 5
	J. Suminski	CPB 125
HCE-053-B	Sa 8am—3pm	Aug 3
	J. Suminski	CPB 124

C Local Anesthesia for Dental Hygienist

Through a combination of lecture and hands-on lab work, students will gain skills through the implementation of local anesthesia. This course will provide the Maryland licensed dental hygienist with initial theory and clinical laboratory components to perform local anesthesia in the state of Maryland according to the rules and regulations of the Maryland State Board of Dental Examiners. Textbook: Logothesis, D.(2016). Local Anesthesia for Dental Hygienist, 3rd ed. St. Louis: Elsevier.

Total: \$650

HCE-047-A	WThF 8am—5pm	Jul 10-12
	J. Suminski	CPB 123



HEALTHCARE CERTIFICATION

CNA Medicine Aide Recertification

This course provides current medicine aides with updated information on drug therapies and safe medication administration and meets the Marvland Board of Nursing continuing education requirements for recertification. Students are required to attend the full eight-hour course (six hours of lecture and two hours of testing) and score a minimum of 80 percent on the written final exam. Submission of the CMA Clinical Update Verification form by the student's employer prior to enrollment verifying the following information is required: 1) Practiced as a CNA for 16 hours in the two years immediately preceding admission to the CMA Clinical Update; 2) Practiced as a GNA for eight hours in a licensed nursing home in the two vears immediately preceding admission to the Clinical Update class; 3) Practiced as a CMA for 100 hours in the two years immediately preceding admission to the CMA Clinical Update. Certificates will not be awarded without successfully completing the course. Please bring a stethoscope and a drug book to class.

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27 B 152

NURSING

Nurse Refresher Screening

This course is designed as a screening tool to assist RN's and LPN's who are interested in applying for the Nurse Refresher program. Potential Nurse Refresher candidates will complete a background check and verification of their nursing licensure status through the Maryland Board of Nursing. Refunds will not be issued for students who fail to meet eligibility guidelines or for students who withdraw from the program prior to or during the course. All background checks are completed online using Sterling. Once students register for the Nurse Refresher Screening, they will receive an e-mail with further instructions to complete the Background Investigation. All completed background check forms must be either hand-delivered or sent via U.S. mail. We cannot accept faxes or attachments due to the confidential nature of the forms.

Total: \$75

HCE-036-J To schedule, contact Allied Health Manager

Nurse Refresher Course Theory Portion Hybrid

This course is the first in a three-part series designed for registered or licensed practical nurses to reinstate an inactive Maryland nursing license and consists of a hybrid class with 40 classroom hours and online course work totaling 80 hours of content. Areas of concentration include: delivery of care utilizing the nursing process; medication calculation and administration; adult medical/surgical nursing; as well as current issues, trends, and nursing practice. Students are expected to attend and participate in the online class on a weekly basis for the online component. Successful completion of the course requires an 80 percent or higher average score on four exams and completion of 20 guizzes with an average score of 80 percent. The required textbook is not included in the cost of the course. Text: Medical-Surgical Nursing: Assessment and Management of Clinical Problems, 11th Edition ISBN: 9780323551496

Total: \$975 —	Senior Tot	al: \$585
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NRS-988-J	MW 6-10pm	Apr 8–Jun 17
	M. Brown, G. Haywood, C. Ware	, H. Law CPB 123

🗘 Nurse Refresher Skills Lab II

Concurrent enrollment in, or prior completion of, Nurse Refresher Course I - Classroom Theory is required. This course is the pre-requisite for the Nurse Refresher Course III - Clinical Practice. During skills lab, students review the basic skills needed to provide nursing care, such as sterile techniques, wound care, central line dressing changes, IV and catheter insertion, medication administration, and NG tube placement. Lab supplies are included in the cost of the class.

Total: \$479 — Senior Total: \$263

NRS-094-L	F 6–10pm	Jun 14 CPB 151
	Sa 9am—5pm	Jun 15 CPB 151
	M. Brown, R. Banfe	

🗘 Nurse Refresher Clinical Practice

Successful completion of Nurse Refresher Course I-Classroom Theory and II - Skills Lab are required before participating in this clinical course. The course is designed to provide clinical application of the knowledge and skills gained from the classroom. Students are required to complete 60 clinical hours in a setting with a facility-assigned preceptor. Requirements include an inactive Maryland license, AHA-BLS certification, criminal background check, physical exam, and immunizations. Clinical placements will be coordinated through the Allied Health Program Manager.

Total: \$349 — Senior Total: \$144

Staff Instructor

NRS-743-L

Jun 24–Aug 23

O Delegating Nurse

This course is designed to provide application tools, resources, and guidance for Maryland registered nurses who delegate nursing functions and teach medication administration to medication technicians in assisted living settings. Topics include: standards for delegating nurses, patient assessment, and supervision responsibilities.

Total:	\$334 -	— Senior	Total	\$233
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NRS-563-M	FSa 8am—5pm	Mar 15—16
	L. Smigelski	СРВ 232

Drug Calculations Preparation

A course designed for students who desire instruction guided direction in preparing for the required dosage calculation exam for the nursing programs, LPN and RN. Review of fractions, decimals, percentages, and the metric system. This course offers demonstration and practice in using various formulas for calculating oral and parenteral medication dosages. Textbook sold separately. Calculate with Confidence, Morris, 8th Ed., 9780323696951.

Total: \$89 — Senior Total: \$43

NRS-733-J	Sa 9am—12pm <i>R. D'Ambrisi</i>	Apr 27—May 25 <i>CPB 123</i>
	K. D'AMORISI	CPB 123

🔇 = Workforce Training Program

Designed to provide students with specialized training for employment in high-demand career fields.

 $\mathbf{S} = \mathbf{Scholarship} \, \mathbf{Available}$

🔜 = Online / Hybrid / Remote

See page 75 for more information.



PHLEBOTOMY TECHNICIAN

certification series 😭

As a Phlebotomy Technician, you are an important member of a healthcare clinical team trained in age appropriate blood and other clinical specimen collection procedures within a hospital and outpatient setting.

See class details for specific dates.

COURSE LIST

- Foundations of Healthcare
- Phlebotomy Technician: Theoretical and Practical Applications
- Phlebotomy Technician: Clinical Externship



www.hagerstowncc.edu/funding

*Scholarships may cover all or part of program cost.

Don't miss a thing! Like us on Facebook and join the conversation!

facebook.com/HCCwsce

PHLEBOTOMY

Phlebotomy: Theoretical and Practical Applications

In Phlebotomy: Theoretical & Practical Applications. students learn basic phlebotomy technical background and professional preparation for working as a phlebotomist. Students are introduced to anatomy and physiology with special emphasis on the cardiovascular and lymphatic system, applicable medical terminology, and an overview of healthcare settings where phlebotomy services are performed. Students learn and apply professional ethics and behavior; interpersonal and written communications, including cultural competency; systems of documentation; and safety and infection control. Students will develop knowledge and comprehensive skills to prepare them to perform venipunctures completely and safely as they progress to Practical Applications. Hands-on skills practicums prepare students for the clinical course. This program includes both in-class and onsite clinical practice at local healthcare facilities. This program requires study time outside of class and includes both written and practical (hands-on) skills assessments, which must be passed prior to starting the clinical course. The program prepares students to take several national certification exams. Prerequisite: HCE-108 Foundations to Healthcare Careers.

Total: \$1207 — Senior Total: \$656 \, 😒

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HCE-109-J	MW 5-9:30pm	Apr 10–May 29
	K. Weicht	CPB 175
HCE-109-L	MW 5-9:30pm	Jun 10–Jul 24
	F. Rohrer	CPB 175

C Phlebotomy Technician: Clinical Externship

This course provides students with hands-on work experience and practice to successfully perform the role and responsibilities of a phlebotomy technician in a professional setting. Successful completion will require students to complete 100 hours at their externship location and perform a minimum of 100 successful venipunctures under the supervision of an experienced phlebotomist. Evaluation of student progression will take place throughout the clinical placement.

Total: \$305 —	Senior	Total: \$187	S
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HCE-111-J	Schedule with Instructor	Apr 15–Jun 7
HCE-111-L	Schedule with Instructor	Jun 3–Jul 26
HCE-111-A	Schedule with Instructor	Jul 29–Sep 20

HCC WORKFORCE SOLUTIONS | Allied Health

ESL HEALTHCARE CAREERS

Start your career in healthcare and improve your English at the same time!

This program is designed for English language learners (ESL) who want to work in the healthcare industry as a Certified Nursing Assistant (CNA), Certified Medical Assistant (CMA) or Phlebotomy Technician. Programs offered vary by year.

Programs begin every April

- 12 month program
- Learn from medical professionals & ESL instructors
- Receive guidance & support with job placement

Full scholarships available for qualified students

- Must be 18 years or older
- Eligible to work in the U.S.
- Intermediate or advanced English level

Contact the Program of Adult Literacy Services for more information: 240-500-2487 or rkpowers@hagerstowncc.edu



Phlebotomy Skills for Medical Professionals

This course is designed for medical professionals, Nurses, EMS, and other medical personnel who, as part of their job functions, have to perform venipuncture and collect blood specimens. This course is designed to help medical professionals with a working knowledge of Human Anatomy and Physiology to expand their scope of practice skills. This is not a certification course. Topics include: blood collection and venipuncture procedures, documentation and special handling procedures, preanalytical complications, and a practice component. Submission of proof of clinical practice via a letter of verification on company letterhead from the student's employer is required prior to enrollment in this course.

Total: \$100

HCE-040-J	Sa 8am—2pm <i>K. Weicht</i>	Apr 13 <i>CPB 175</i>	
HCE-040-B	Sa 8am—2pm <i>K. Weicht</i>	Aug 10 <i>CPB 175</i>	

BASIC LIFE SUPPORT

BLS Certification

The American Heart Association Basic Life Support (BLS) course is designed to teach a variety of life-saving skills to healthcare providers, including how to provide CPR, how to use an AED, and how to relieve choking in a safe, timely, and effective manner. This classroom course teaches life-saving skills for both in and out of hospital settings. Textbook cost is included in the BLS full course fee. AHA requires each student to have a textbook available before, during and after the course. Students must pass a written exam and skills test in order to receive an AHA/BLS completion card. American Heart Association guidelines require that classes run within a specified time period. Please be aware that failure to arrive for class on time may result in having to reschedule for a later date.

Total: \$85 — Senior Total: \$60

NRS-923-J	Th 5–9pm LIFE-SAVING SOLUTIONS, LLC	Apr 11 <i>CPB 212</i>
NRS-923-K	Th 5–9pm LIFE-SAVING SOLUTIONS, LLC	May 9 <i>CPB 212</i>
NRS-923-L	Th 5–9pm LIFE-SAVING SOLUTIONS, LLC	Jun 13 <i>CPB 212</i>
NRS-923-A	Th 5–9pm LIFE-SAVING SOLUTIONS, LLC	Jul 11 <i>CPB 124</i>
NRS-923-B	Th 5–9pm LIFE-SAVING SOLUTIONS, LLC	Aug 8 <i>CPB 124</i>

BLS Recertification

Basic Life Support Recertification is provided by the American Heart Association to refresh healthcare professionals previously certified in recognizing life-threatening emergencies and providing CPR, using an AED and bag-mask, and relieving choking in a timely and effective manner. A textbook is not required. (NOTE: If your BLS card has expired, please enroll in the BLS Initial Certification course NRS 923)

Total: \$49 — Senior Total: \$37	

NRS-924-M	Th 6–8pm LIFE-SAVING SOLUTIONS, LLC	Mar 21 <i>CPB 212</i>
NRS-924-J	Th 6–8pm <i>LIFE-SAVING SOLUTIONS, LLC</i>	Apr 18 <i>CPB 212</i>
NRS-924-K	Th 6–8pm LIFE-SAVING SOLUTIONS, LLC	May 16 <i>CPB 212</i>
NRS-924-L	Th 6–8pm LIFE-SAVING SOLUTIONS, LLC	Jun 20 <i>CPB 124</i>
NRS-924-A	Th 6–8pm LIFE-SAVING SOLUTIONS, LLC	Jul 18 <i>CPB 124</i>
NRS-924-B	Th 6–8pm LIFE-SAVING SOLUTIONS, LLC	Aug 15 <i>CPB 212</i>



BUSINESS & PROFESSIONAL DEVELOPMENT

BUSINESS & MARKETING

🗘 Nonprofit Management - SERIES 💻

This course is a series of four classes that will benefit both newcomers to the world of nonprofits and experienced staffers who wish to enhance their management skill sets. From mission and vision to effective meetings and board development, the course examines essential tools for nonprofits. Participants will develop a strategy for implementing new ideas and fine-tuning those tools that are already in place.

Total: \$613 — Senior Total: \$250 😒

PRD-954-K Tu 9:30am-12pm J. Chambers May 7—Jun 25 ONLINE

C The Big Picture: Mission, Vision, and Goals

This continuing education course is designed to give students a brief introduction to the world of nonprofits. Students will learn to define the organization's mission and ensure that its activities are mission-driven, while learning to avoid "mission creep" through strategic planning and carefully constructed goals.

Total: \$170 — Senior Total: \$73

PRD-955-K Tu 9:30am–12pm May 7–14 J. Chambers ONLINE

🗘 Nonprofit Organizational Tools 🛛 🔓

This continuing education course is designed to enhance skills that make organizations more effective. Students will learn to plan and conduct effective meetings, develop a plan for internal and external communications, use a variety of tools to help with decision making, gain an understanding of financial statements, and develop program evaluation tools.

Total: \$170 — Senior Total: \$73		
PRD-956-K	Tu 9:30am—12pm <i>J. Chambers</i>	May 21–28 <i>ONLINE</i>

🗘 Grant Writing

This continuing education course is designed for professionals responsible for applying for and managing grant applications and awards. Topics include setting a grant strategy, searching for grants, writing effective applications, telling a compelling story, and understanding the grant review process.

Total: \$170 — Senior Total: \$73

PRD-574-L Tu 9:30am–12pm Jun 4–11 J. Chambers ONLINE



NONPROFIT MANAGEMENT

NOW ONLINE!

CERTIFICATION SERIES 😭

This is a series of four classes that will benefit both newcomers to the world of nonprofits and experienced staffers who wish to enhance their management skill sets.

COURSE LIST

- The Big Picture: Mission, Vision, Goals
- Nonprofit Organizational Tools
- Grant Writing
- Building an Engaged Board

Take as a series and save \$!



www.hagerstowncc.edu/funding

*Scholarships may cover all or part of program cost.

Suilding an Engaged Board

This continuing education course is designed for students who serve as nonprofit staff or board members and will teach them purposeful strategies for board recruitment, onboarding, effective decision-making, board development, and board recognition. The course will teach students to help their board understand its role in advocacy and ambassadorship.

Total: \$170 — Senior Total: \$73		
PRD-957-L	Tu 9:30am—12pm <i>J. Chambers</i>	Jun 18–25 <i>ONLINE</i>

NEW! Accounting Bootcamp



This continuing education course is designed for the business owner who needs assistance managing their accounting and finances. Topics include basic bookkeeping principles, business financial data, record keeping, and QuickBooks. This course is being offered by Saunders Tax & Accounting. HCC does not endorse or sponsor this program. The class is being offered in an effort to provide a variety of learning opportunities to the community.

Total: \$400 — Senior Total: \$357

PRD-967-J	TuTh 10–11:30am	Apr 30–May 16
	Staff Instructor	ONLINE

NEW! Accounting Bootcamp (Co-working)

This continuing education course is designed for the business owner who needs assistance managing their accounting and finances. Topics include basic bookkeeping principles, business financial data, record keeping, and QuickBooks. Included in this course is three, one hour instructor lead co-working sessions to help keep you accountable and motivated. This course is being offered by Saunders Tax & Accounting. HCC does not endorse or sponsor this program. The class is being offered in an effort to provide a variety of learning opportunities to the community.

Total: \$600 — Senior Total: \$533

- PRD-968-J TuTh 10–11:30am Staff Instructor TuTh 10–11am Staff Instructor
- Apr 30—May 16 ONLINE May 21—Jun 4 ONLINE

NEW! Profit First



This continuing education course is designed to help the business owner or entrepreneur maximize their profit. Topics include cash flow management, profit distribution, and operational efficiency. This program is taught by Advanced Certified Profit First Professional, Bev Stitely, of Saunders Tax & Accounting. Included in this course is five one-on-one coaching sessions with an accounting professional. HCC does not endorse or sponsor this program. The class is being offered in an effort to provide a variety of learning opportunities to the community.

Total: \$500 — Senior Total: \$445

PRD-969-L M 3–4pm Jun 17–Jul 15 Staff Instructor ONLINE





BUSINESS ACCOUNTING

These short, intensive, rigorous courses are designed to provide core training on basic accounting principles every business owner needs to know. This course is being offered by Saunders Tax & Accounting.

COURSE LIST

- Accounting Bootcamp
- Profit first

hagerstowncc.edu/businessmarketing-courses

Intro to InDesign

Are you a marketing professional that is lacking In-Design experience? Are you a hobbyist who desires to learn the elements needed to create attractive documents for a side hustle? Learn the fundamental concepts, terminology, and basic features of Adobe InDesign that will have you starting to create and more.

Total: \$119 — Senior Total: \$52

ANE-559-J Th 6–8pm A. Guessford Apr 18—May 23 *KEP 210*



hagerstowncc.edu/WSCEregistration

Intro to Public Speaking

This course will help students master public speaking fundamentals and develop basic public speaking skills. Students will learn to conquer public speaking anxiety, leverage rehearsal methods, develop a speaking voice, and execute speeches with a higher level of confidence. Students will practice techniques used for various types of speeches.

Total:	\$229	Senior	Total: \$96
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PRD-952-B M 11am–2pm Jul 15–Aug 12 *C. McMillan CPB 125*

LEADERSHIP & MANAGEMENT

NEW! Breaking Barriers, Leading Boldly - SERIES

This six-month continuing education series is designed for leaders interested in growing their leadership skills. The series is made of up of three (3) courses created to develop the skills needed to lead ethically and morally, with an emphasis on faith-based values developed through scripture. Topics include understanding gender differences and leading in male-dominated fields with a focus on decision making, values alignment, communication, time management, conflict resolution, self-advocacy, and organizational development. Cornerstone for Women Leaders offers this faith-driven, professional leadership development program which HCC does not endorse or sponsor. Please note: This course is based on providing the participant with a unique perspective about leadership based on lessons or parables from Scripture for instructional purposes only and not to convert or advocate a religious belief. Classes will be held the first Saturday of the month and are open to all.

Total: \$450 — Senior Total: \$191

PRD-971-K	Sa 9:30am—12:30pm	May 4–Oct 5
	Staff Instructor	CPB 212

NEW! Ethical Decision-Making and Financial Stewardship

This class is one in a series of three designed to empower leaders with the skills and insights needed to navigate complex ethical dilemmas and make principled decisions under pressure. This course focuses on the intersection of creativity, problem-solving, and moral reasoning by emphasizing the development of a strong moral compass. Students will also explore the critical role of ethical financial management in leadership, including learning to collaborate with financial experts, delegate responsibilities while maintaining oversight, and navigate complex budgets and financial priorities. Cornerstone for Women Leaders offers this faith-driven, professional leadership development program which HCC does not endorse or sponsor. Please note: This course is based on providing the participant with a unique perspective about leadership based on lessons or parables from Scripture for instructional purposes only and not to convert or advocate a religious belief. Classes will be held the first Saturday of the month and are open to all.

Total: \$180 — Senior Total: \$83

-		
PRD-974-K	Sa 9:30am–12:30pm	May 4
	Staff Instructor	CPB 212
	Sa 9:30am–12:30pm	Jun 1
	Staff Instructor	CPB 212

NEW! Women at the Forefront: Leadership Development - SERIES

This six-month continuing education series is designed for leaders interested in growing their leadership skills. The series is made of up of three (3) courses created to develop the skills needed to lead ethically and morally, with an emphasis on faith-based values developed through scripture. Topics include values driven leadership, servant leadership, culture, diversity, equity and inclusion, conflict resolution, self-advocacy, salary negotiation and networking. Cornerstone for Women Leaders offers this faith-driven. professional leadership development program which HCC does not endorse or sponsor. Please note: This course is based on providing the participant with a unique perspective about leadership based on lessons or parables from Scripture for instructional purposes only and not to convert or advocate a religious belief. Classes will be held the first Saturday of the month and are open to all.

Total: \$450 — Senior Total: \$191

PRD-975-A	Sa 9:30am–12:30pm	Jul 6–Dec 7
	Staff Instructor	CPB 212

Workforce Training Program

Scholarship Available

🔜 Online/Hybrid/Remote



HAGERSTOWN COMMUNITY COLLEGE MANAGEMENT BOOTCAMP

certification series 🔀

Are you ready to identify your leadership style and elevate your management skills? Learn effective communication skills that will help you deliver the highest level of customer care. This 7-week series includes seven courses at a discounted price.

Take as a series and save \$!

See individual class descriptions for details.

COURSE LIST

- The Significance of Supervision
- Communication Skills for Managers
- Human Resource Management, Meaning, and Methods
- Moving from Customer Service to Customer Care
- Leadership Skills -The Essentials for Success
- Project Management Essentials
- Coaching for Improved Performance

Total: \$1223 — Senior Total: \$607 🔊

PRD-901-L	TuTh 9am—1pm	Jun 11–Aug 1
PRD-901-M	TuTh 5-8:30pm	Mar 26-May 9



www.hagerstowncc.edu/funding

*Scholarships may cover all or part of program cost.

NEW! Values-driven Leadership and Prioritizing People Before Processes

This class is one in a series of three designed for leaders in the workplace. Its focus is to equip students with the essential principles of values-driven leadership. Rooted in the belief that leadership is most impactful when guided by a commitment to ethics, morals, and the common good, this course provides a unique space for students to explore and develop their leadership skillset. Other topics include servant leadership and how to create a resilient and collaborative workplace. Cornerstone for Women Leaders offers this faith-driven, professional leadership development program which HCC does not endorse or sponsor. Please note: This course is based on providing the participant with a unique perspective about leadership based on lessons or parables from Scripture for instructional purposes only and not to convert or advocate a religious belief. Classes will be held the first Saturday of the month and are open to all.

Total: \$180 — Senior Total: \$83

PRD-976-A	Sa 9:30am–12:30pm	Jul 6
	Staff Instructor	CPB 212
	Sa 9:30am—12:30pm	Aug 3
		CPB 212

C Hagerstown Community College Management Bootcamp

This 7-week bootcamp gives managers the skills to lead and supervise a team, as well as gain the basic principles of communication, project management, coaching, human resources, and customer service. This section includes the following seven courses at a discounted price.

Total: \$1223 — Senior Total: \$503 🛽 😒

PRD-901-M	Tu 5–8:30pm	Mar 26
	Staff Instructor	CPB 210
	TuTh 5–8:30pm	Apr 1–May 9
	Staff Instructor	CPB 210
PRD-901-L	TuTh 9am—1pm	Jun 11–Aug 1
	Staff Instructor	VM 3

Coaching for Improved Performance

The complex work environment calls for managers and leaders to have the skills necessary to lead a workforce of all ages. Coaching is a relatively new strategy that leaders and managers utilize to help individuals focus on improving work performance, learn new skills and take performance to the next level. Skills such as active listening, asking questions, and being a thinking partner set the stage for an effective coaching experience. Participants will discuss everyday work situations to determine ways coaching strategies will be successful.

Total: \$189 — Senior Total: \$95

PRD-896-H	Tu 9am—1pm	Mar 26
	J. Radish	CPB 210
	Th 9am—1pm	Mar 28
	J. Radish	СРВ 232
PRD-896-K	TuTh 5–8:30pm	May 7–9
	C. Forrester	CPB 210
PRD-896-A	TuTh 9am—1pm <i>J. Radish</i>	Jul 30–Aug 1 <i>VM 3</i>

C Leadership Skills - The Essentials for Success

This course identifies and explores skills needed to lead yourself first, give direction, delegate, build trust, share power, lead by example and enable others in an ever-changing world. Students will understand how attitudes, positive mindsets, and leadership ethics play a role in a leader's success. Participants will discuss and role play everyday leadership situations.

PRD-897-M	Tu 5–8:30pm	Mar 26
	C. Forrester	CPB 210
	Th 5-8:30pm	Mar 28
	C. Forrester	СРВ 232
PRD-897-A	TuTh 9am—1pm	Jul 16–18
	Staff Instructor	VM 3

Communication Skills for Managers

Communication is key for everyone in the workplace, but particularly for managers and supervisors. Regardless of the industry or work environment, the ability to deliver clear, concise messages in verbal and/ or written formats can mean the difference between success and failure. Learn to communicate using various mediums, listen effectively, engage in difficult conversations, and manage conflict.

Total: \$189 — Senior Total: \$95

PRD-894-J	TuTh 5–8:30pm C. McMillan	Apr 2–4 <i>CPB 210</i>
PRD-894-L	TuTh 9am—1pm <i>K. Palmer</i>	Jun 18—20 <i>VM 3</i>



CORPORATE RESOURCES

The goal of the Workforce Solutions & Continuing Education (WSCE) department at HCC is to provide services to students and the business community, including office management, customer service, process improvement, enhanced efficiency solutions, and more.

We specialize in providing corporate training to companies that want to increase productivity and retain workforce.

AVAILABLE FOR COMMUNITY AND BUSINESS OWNERS:

- Rental spaces
- Short and long-term room arrangements
- Leadership classes
- Best practice workshops
- Conferences
- Tech support
- Specialized training
- Catering

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facebook.com/HCCwsce

Or Moving from Customer Service to Customer Care

This course explores the behaviors that lead to high customer satisfaction and brand loyalty. Most organizations have a mission, vision, and value statement. Students will examine ways in which company culture embodies, or ignores, the stated values of the organization. Students will learn how to apply the Ritz-Carlton Three Steps to Service, the significance of service recovery, and how to conduct a blameless apology. This course will also suggest and assess ways to reduce customer stress in the post-pandemic world by identifying steps to adjust the customer care model to account for customer anxiety.

Total: \$189 — Senior Total: \$95

PRD-899-J	TuTh 5–8:30pm	Apr 9–11
	A. Cubbage	CPB 210
PRD-899-L	TuTh 9am—1pm	Jun 25–27
	K. Palmer	VM 3

C Human Resource Management, Meaning, and Methods

The importance of human resource management has evolved in the workplace over time. Labor and Civil Rights legislation and various protections from discrimination in the workplace have added several layers to the processes of recruiting, hiring, performance management, benefits administration, and training. Students will learn how laws have redefined many HR processes. This course is an in-depth survey of those changes, and the role of the Equal Employment Opportunity Commission in workplace discrimination investigation and enforcement. This course also examines the importance of proactive workplace harassment prevention policies and training, and the steps to achieve legal terminations.

Total: \$189 — Senior Total: \$95

PRD-898-J	TuTh 5—8:30pm <i>C. Aaron</i>	Apr 16—18 <i>CPB 210</i>
PRD-898-A	TuTh 9am—1pm <i>C. Aaron</i>	Jul 23–25 <i>VM 3</i>

C The Significance of Supervision

This course examines the significant role supervisors play in the success and growth of an organization. Students will analyze the skillset of an effective supervisor, as well as the elements of quality supervision. Areas presented include "how to" topics such as the role of the supervisor in communication, conflict management, managing power and authority, motivating and developing staff, and managing change and transitions in the workplace. This course is designed with the needs of students who are new to the role of supervisor and allows seasoned supervisors the opportunity to objectively evaluate the significance of supervision in the workplace.

PRD-895-J	TuTh 5–8:30pm	Apr 23–25
	A. Cubbage	CPB 210
PRD-895-L	TuTh 9am—1pm	Jun 11–13
	K. Palmer	VM 3

C Project Management Essentials

Have you ever been handed a project and told to "make it happen", and now you're wondering where to start? How do you build the best team to accomplish this project? How do you develop a plan if this has never been done before? How do you make sure the project stays on budget and on schedule? This course guides managers through the entire project management lifecycle. Begin by learning to develop a comprehensive plan and effective team. Next, you will explore how to control project schedules, costs, and scope. Lastly, learn to communicate progress and establish relationships with key stakeholders.

Total: \$189 — Senior Total: \$95

PRD-900-J	TuTh 5–8:30pm <i>R. Hendricks</i>	Apr 30-May 2 <i>CPB 210</i>
PRD-900-M	TuTh 9am—1pm <i>R. Hendricks</i>	Jul 9—11 VM 3



WORKKEYS PREPARATION

WorkKeys Prep

This course prepares the student to earn the National Career Readiness Certificate by achieving a Silver level on the WorkKeys assessment. Students will meet in the Learning Support Center at HCC to learn about WorkKeys and will complete a pre-test assessment. With the scores earned, students will be assigned lessons on Applied Math, Graphic Literacy, and Workplace Documents. The lessons are delivered via a personalized, mobile-based learning management system. The platform delivers a meaningful learning experience and provides a customized study schedule and detailed instructional content.

Total: \$30

PRD-862-J	Th 5–8pm <i>C. Coffin</i>	Apr 4 <i>LSC 100</i>
PRD-862-K	Th 5–8pm <i>C. Coffin</i>	May 2 <i>LSC 100</i>
PRD-862-L	Th 5–8pm <i>C. Coffin</i>	Jun 6 <i>LSC 100</i>
PRD-862-A	Th 5–8pm <i>C. Coffin</i>	Jul 11 <i>LSC 100</i>
PRD-862-B	Th 5–8pm C. Coffin	Aug 1 <i>LSC 100</i>

PET GROOMING

CERTIFICATION SERIES 😭

Learn the fundamental principles and terminology of professional dog grooming, including grooming equipment, dog behavior, anatomy, breed classes and more.

COURSE LIST

- Principles of Professional Pet Grooming
- Professional Pet Grooming Practices Part I
- Professional Pet Grooming Practices Part II

March 18, 2024- June 5, 2024



*Scholarships may cover all or part of program cost.

CERTIFICATION & LICENSURE

ANIMAL CARE

Veterinary Assisting I

This continuing education course is the second in a series designed to train students to enter the field of veterinary medicine as an assistant. It provides instruction on laboratory procedures, pharmacology, radiology, surgical procedures, basic husbandry and preventative health.

Total: \$520 — Senior Total: \$213 🔊

PET-058-J	M 5:30-8:30pm	Apr 22–Jul 29
	K. Tracey	VM 4

🗘 Veterinary Assisting II

This course, the final in a series of three, includes both classroom instruction and clinical hours. Course content includes emergency care, anesthesia, surgery and individual research. Students are required to complete 25 clinical hours, which allows students to gain hands on, practical experience.

Total: \$629 — Senior Total: \$256 \, 😒

PET-059-B	M 5:30-8:30pm	Aug 5–Sep 30
	K. Tracey	VM 4

Introduction to Professional Pet Grooming

This course is the first of three courses needed to complete Professional Pet Groomer Training. This course introduces students to the fundamentals of dog grooming. Topics include equipment and tools, record keeping, CPR for dogs, animal safety, groomer safety, supplies, breed recognition, coat type and texture, anatomy, and grooming skills. Books and grooming equipment are included in the price of the program. This course will meet at Yappy Days Pet Grooming, 204 S Potomac St, Waynesboro, PA 17268.

Total: \$2188 — Senior Total: \$1720 🛽 😒

PET-060-M MWF 9am-1pm Staff Instructor Mar 18–Apr 8



HCC WORKFORCE SOLUTIONS

Professional Pet Grooming I

This course is the second of three courses needed to complete Professional Pet Groomer Training. Topics include cleaning and maintenance of tools, handling matted coats, double coat clippings, carding, and deshedding. Students continue to develop their grooming skills with hands on experience at Yappy Days Pet Grooming, 204 S Potomac St, Waynesboro, PA 17268.

Total: \$1331 — Senior Total: \$706	S
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PET-061-J MWF 9am—1pm Staff Instructor

Apr 10–May 3

Professional Pet Grooming II

This course is the third of three courses needed to complete Professional Pet Groomer Training. In this course, students learn more advanced techniques and learn to groom and handle the most difficult breeds. Students will continue hands on training at Yappy Days Pet Grooming, 204 S Potomac St, Waynesboro, PA 17268, where they are provided the opportunity to gain the knowledge and skills necessary to function safely and appropriately as a dog groomer.

Total: \$1517 — Senior Total: \$783 🔊

PET-062-N	MWF 9am—1pm Staff Instructor	May 6–Jun 5

CANNABIS

🗘 Cannabis Technician II

This course is the second in a series of two designed to provide entry-level training to work in a cannabis dispensary. This course provides education on cannabis history, legalities, therapeutic use, endocannabinoid system, cannabinoids, terpenes, methods of consumption, medical products, medical conditions, patient consults, and Maryland compliance.

Total: \$337 — Senior Total: \$140 🛽 😒

PRC-131-K	Th 6:30–8:30pm <i>L. Ward</i>	May 2—Jul 25 <i>VM 8</i>

CHILD CARE

🗘 Basic Health and Safety Training 🛛 💻

Gain a foundation of information about critical health and safety topics and practice skills designed to meet the proposed Maryland licensing regulation requiring training for all child care providers in basic health and safety areas. You will learn how to set up and maintain a safe and healthy environment. Topics include supervision, safe practices to prevent and reduce injuries, identification and reporting of abuse or neglect, and proper sanitation practices and procedures.

Total: \$99

PRC-090-L ONLINE: At your own pace Jun 3–Aug 23

Sudden Infant Death Syndrome (SIDS)

This course is designed to help caregivers understand Sudden Infant Death Syndrome (SIDS) that may affect healthy infants under one year of age.

Total: \$75

PLC-846-L ONLINE: At your own pace Jun 3–Aug 23

Supporting Breastfeeding in Child Care

Learn to make your program breastfeeding-friendly for families. Satisfies the MSDE breastfeeding support requirement for child care professionals. This course provides an overview of the state regulation, guidelines and resources to support the practice of breastfeeding and provides related resources for families within a child care program.

Total: \$75

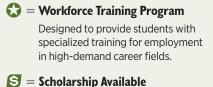
PRC-001-L ONLINE: At your own pace Jun 3–Aug 23

🗘 Child Growth and Development 🛛 🔓

This certification course satisfies the child development half of the MSDE requirement of 90 hours for child care teachers and directors. Gain a broad overview of major concepts, theories and research related to the social, emotional, cognitive, and physical development of the child from birth through age 12. This course and a 45-hour course in age-appropriate curriculum (preschool, infant-toddler, or school-age) are required to complete the 90-hour certification for child care. You must successfully complete all course requirements to receive a certificate. Purchase textbook prior to class.

Total: \$275 😒

PLC-874-J	ONLINE: At your own pace	Apr 5–May 24
PLC-874-L	ONLINE: At your own pace	Jun 14–Aug 2
PLC-874-A	ONLINE: At your own pace	Jul 12–Aug 30



- **____** = Online / Hybrid / Remote

See page 75 for more information.



Infant and Toddler Care

Gain the skills necessary to work with infants and build communication skills to use with parents, co-workers, and the public. Topics include growth and development, curriculum planning, goal setting, selection of age-appropriate materials, and methods for infants and toddlers from birth to age 3. This certification course satisfies the MSDE requirement of 45 hours of infant-toddler curriculum training for child care teachers, directors, and family providers. Teachers of two-year-olds in a licensed preschool may also need the Preschool Curriculum course (consult your licensing specialist). You must successfully complete class assignments to receive a certificate. Standard refund policy does not apply. No refund seven days prior to course start date. 4.5 CEUs.

Total: \$299 🛐

PLC-875-J	ONLINE: At your own pace	Apr 8—May 27
PLC-875-L	ONLINE: At your own pace	Jun 10–Jul 29
PLC-875-A	ONLINE: At your own pace	Jul 8–Aug 26

C Preschool Curriculum and Activities

Become prepared for a position in a child care center or preschool. This certification course satisfies the curriculum half of the MSDE requirement of 90 hours of training for child care teachers and directors working with preschoolers. Basic concepts of curriculum planning and implementation for children three to five years old are introduced. Topics include: teaching strategies, environment design, and implementation of best practices in early childhood education. You must successfully complete all course requirements to receive a certificate. Aligns with MD Staff Credential levels 2-4. Purchase textbook prior to class.

Total: \$299 🔊

PIC-998-1		Apr 9 May 27	
PLC-998-J	ONLINE: At your own pace	Apr 8–May 27	
PLC-998-L	ONLINE: At your own pace	Jun 10–Jul 29	
PLC-998-A	ONLINE: At your own pace	Jul 8–Aug 26	

School Age Child Care: Curriculum

Gain the skills necessary to work in school-age child care programs. Topics include curriculum planning, age-appropriate materials and methods for working with children ages 6-13. This certification course satisfies the curriculum half of the MSDE requirement of 90 hours of child care training for teachers, directors, and coordinators working with school-age children. You must successfully complete all course requirements to receive a certificate. Aligns with MD Staff Credential levels 2-4. Purchase textbook prior to class.

Total: \$299 😒

PLC-798-J	ONLINE: At your own pace	Apr 10–May 29
PLC-798-L	ONLINE: At your own pace	Jun 12–Jul 31
PLC-798-A	ONLINE: At your own pace	Jul 10–Aug 28

🗘 Child Care Administration

This course prepares prospective directors to administer and manage a child care center. Topics include state requirements and compliance standards for physical facilities, licensing, insurance, and staffing child care programs. Other topics include recordkeeping, bookkeeping, personnel selection, training and managing staff, food services, equipment, materials, and community involvement. This certification course satisfies the MSDE requirement for 45 hours of administrative training for child care center directors. You must successfully complete all course requirements to receive a certificate.

Total: \$299 😒

PLC-592-J	ONLINE: At your own pace	Apr 11—May 30
PLC-592-A	ONLINE: At your own pace	Jul 11–Aug 29

Communication Skills for Child Care Professionals

This course is designed for child care professionals as an introduction to the basic concepts of developing strong communication skills when working in a child care center. Topics include speaking, writing, interpersonal communication strategies, and critical techniques with a focus on communication with parents and co-workers and communication issues within a typical child care day.

Total: \$134 🔊

PLC-652-K	ONLINE: At your own pace	May 6–20	
PLC-652-A	ONLINE: At your own pace	Jul 15-29	

CDA Capstone: Portfolio, Application, and Exam Prep

The Child Development Associate (CDA) Credential is the most widely recognized national credential in early childhood education (ECE) and is a key stepping stone on this path to career advancement. HCC, in partnership with Howard Community College, is offering a specific course designed to navigate through the application process with time to create a portfolio and practice for the interview and demonstration. It is the final step in a detailed and thorough certification process. Successful completion of the following courses; Child Growth and Development, Infant and Toddler Care OR Preschool Curriculum and Activities & Child Care Administration and 120 hours of professional education covering the CDA's eight subject areas. Must have 350 hours of work experience working with children in an early childhood setting. Standard refund policy does not apply. No fees refunded as of the first class date. No tuition refunded after the fifth class date. Purchase textbooks and a 2" three-ring binder with page protectors. MSDE Core of Knowledge: 11 hours Professional Development, 5.5 hours Curriculum Planning, 5.5 hours Community Connections.

Total: \$299

PRC-097-L ONLINE: At your own pace Jun 3–Aug 23

Developmentally Appropriate Practices

This continuing education course is designed for professionals in the education or child care profession. It provides instruction on developmentally appropriate practices for working with children of all ages and abilities. Topics include national standards, essential components of developmentally appropriate practice, and behavioral strategies to support children's learning and development.

10 tun. 97 5	Tota	:	\$75
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PLC-824-L ONLINE: At your own pace Jui	n 3—Aug 23
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Engaging Children with Remote Learning

Remote learning is here to stay. Now more than ever, teachers and caregivers are engaging children with remote learning and are tasked with helping parents support learning when working one-on-one with their child outside of the online learning environment. Learn effective methods for engaging children of all ages in various forms of online learning and supportive strategies for parents. MSDE Core of Knowledge: 2 hrs CD, 1 hr CC, 1 hr CP, 1hr SN.

Total: \$99

PRC-095-L ONLINE: At your own pace Jun 3–Aug 23

Including All Children and the ADA 🛛 🚂

This course provides essential information that every child care and education professional needs to know about the requirements of the Americans with Disabilities Act (ADA). Go beyond the definition of ADA to learn inclusionary best practices, strategies and resources for implementing an early childhood or school-age environment that is inclusive to all children and families.

Total: \$75

PLC-828-L ONLINE: At your own pace Jun 3–Aug 23

Playground Safety

Topics include age-appropriate and accessible playground equipment and surfacing materials, appropriate playground supervision, and outdoor safety checks.

Total: \$75

PLC-827-L ONLINE: At your own pace Jun 3–Aug 23

Nutrition and Active Living



Topics include nutritional needs of all children, promoting healthy growth and development, strategies to inform families on providing nutritional food items, and developing physical games and large motor activities to promote physical growth.

Total: \$75

PLC-826-L ONLINE: At your own pace

Jun 3–Aug 23

Pandemic and Infectious Diseases: Reducing Risks in Child Care

Are you challenged to adopt new health and safety protocols and keep up with recent changes in child care regulations caused by the COVID-19 pandemic? Gain a foundation of information about COVID-19, other infectious diseases and the latest Maryland child care regulations in this timely course taught by a professional nurse educator. You will be introduced to best practices and protocols for maintaining a safe and healthy environment for children and staff, protecting your child care site from infection, preventing the spread of COVID-19 with proper sanitation practices and procedures, and handling other childhood illnesses in a child care setting. MSDE Core of Knowledge: 5 hours HSN.

Total: \$99

PRC-096-L ONLINE: At your own pace

Jun 3–Aug 23

Pyramid Model for Social and Emotional Competence - Preschool 🖳

Using the Pyramid Model of SEFEL (Social and Emotional Foundations for Early Learning) gain strategies for understanding, addressing and preventing challenging behavior in children ages 3-5, and practice positive ways to support children with challenging behaviors toward social competence and success. MSDE Core of Knowledge: 18hrs CD. No fees refunded as of the first class date. No tuition refunded after the fifth class date.

Total: \$199

PRC-091-L ONLINE: *At your own pace* Jun 3–Aug 23

Supervising Children in Child Care

This continuing education course is designed for professionals in the education or child care career field. The course provides MSDE/Office of Child Care regulations and best practices for age and developmentally appropriate supervision of children. Topics include child care regulations and best practices, supervisory strategies for indoor and outdoor environments, and active monitoring.

Total: \$75

PLC-822-L ONLINE: *At your own pace* Jun 3–Aug 23

Supporting Children with Disabilities

Topics include programs, terms, and resources that support children with special needs, an understanding of the child care professional's role in supporting IEP/IFSPs, and how to select materials to adapt both instruction and the environment to motivate learning. Total: \$75

PLC-829-L	ONLINE: At your own pace	Jun 3–Aug 23

Taking Learning Outside

Topics include activity planning, environmental design, and material/equipment selection.

Total: \$75

PLC-825-L ONLINE: *At your own pace* Jun 3–Aug 23

ENTREPRENEURSHIP

O Pathways to Entrepreneurship Preparation



This continuing education course is the first course of two in the Pathway to Entrepreneurship certification program and is designed for entrepreneurs and small business owners. This course provides instruction on the fundamentals of small business ownership, including business planning and legal business entity formation. Topics to be reviewed include a review of the resources available to the entrepreneur, the critical elements of launching and growing a business, financial management and funding sources, and marketing strategies.

Total: \$125 —	Senior	Total: \$125	S
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PRC-127-J	M Staff Instructor	Apr 8 <i>ONLINE</i>
PRC-127-K	M Staff Instructor	May 6 ONLINE
PRC-127-L	M Staff Instructor	Jun 3 ONLINE
PRC-127-A	M Staff Instructor	Jul 8 ONLINE
PRC-127-B	M Staff Instructor	Aug 12 ONLINE

O Pathways to Entrepreneurship

This continuing education course is the second course in the Pathways to Entrepreneurship certification program and provides students with instruction to support and launch a small business. Topics to be reviewed include the critical aspects of starting and operating a small business, including business planning, market research, pricing and margin analysis, budget and accounting, human resources, managing risk, and growth strategies. At the end of this course, students should be prepared to take the Certiport/ Pearson Entrepreneurship and Small Business Certification examination.

Total: \$1004 —	Senior Total: \$847	S
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PRC-128-J	ONLINE: At your own pace	Apr 9–May 28
PRC-128-K	ONLINE: At your own pace	May 7–Jul 9
PRC-128-L	ONLINE: At your own pace	Jun 4–Jul 30
PRC-128-A	ONLINE: At your own pace	Jul 9–Sep 3
PRC-128-B	ONLINE: At your own pace	Aug 13–Oct 8



PERSONAL TRAINER

CERTIFICATION SERIES

The rapidly growing personal training industry leads, instructs, and motivates clients to reach their fitness goals. Whether you are looking to make a career move or expand your knowledge, the nationally accredited American Council on Exercise (ACE[®]) program will provide the information you need to become a Certified Personal Trainer.

COURSE LIST

- Personal Trainer I
- Personal Trainer II

See individual class descriptions for details.



www.hagerstowncc.edu/funding

*Scholarships may cover all or part of program cost.

HOSPITALITY & RECREATION

ServSafe

This course is for anyone who seeks employment in the food service industry. ServSafe certification is recognized nationally and required by many hospitality corporations and by some states and county health departments for commercial food service operations.

Total: \$241 —	Senior	Total:	\$124
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PRD-832-K	Sa 9am—3pm D. Vermillion	May 18—25 <i>CPB 210</i>
PRD-832-B	Sa 9am—3pm D. Vermillion	Aug 3–10 <i>CPB 210</i>

TIPS ® (Training for Intervention Procedures)

This continuing education course is designed to enable the student to learn the essentials of responsible alcohol service, such as how to prevent intoxication, drunk driving and underage drinking. Intended to train food service workers, students will learn how to recognize signs of intoxication, prevent alcohol sales to minors, and implement proven strategies to prevent alcohol-related problems in bars and restaurants. Topics will include understanding alcohol laws and responsibilities, evaluating intoxication levels, checking identification, and dealing with difficult situations.

Total: \$86 — Senior Total: \$49

PRC-137-K	Sa 9am—2:30pm D. Vermillion	May 11 <i>CPB 210</i>

PERSONAL TRAINER

O Personal Trainer I

Personal Trainer I is the first course of a two-part series designed for individuals pursuing a career as a personal trainer and prepares students for the American Council on Exercise (ACE) Personal Trainer Examination. Topics include utilization of physiological adaptations and responses to physical training/exercise and application of testing procedures for individuals interested in applying the components of fitness to a successful training program. Textbook is included.

Total: \$358 — Senior Total: \$208 🔊

PRC-118-J	TuTh 5:30—8:30pm <i>W. Wolf</i>	Apr 23—May 9 <i>ARCC 224</i>

🗘 Personal Trainer II

Personal Trainer II is a continuation of the Personal Trainer program. Topics include utilization of physiological adaptations and responses to physical training/ exercise and application of testing procedures for individuals interested in applying the components of fitness to a successful training program. Required Pre-requisite: Personal Trainer I (PRC-118). Exam voucher included.

Total: \$728 —	Senior	Total: \$536	S
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Sa 9am—12pm	Apr 13–27
B. Taylor	ARCC 224
Sa 12–3:30pm	Apr 13–27
B. Taylor	CPB 211
TuTh 5:30–8:30pm	May 14–30
W. Wolf	ARCC 224
	<i>B. Taylor</i> Sa 12–3:30pm <i>B. Taylor</i> TuTh 5:30–8:30pm

PROJECT MANAGEMENT

Agile Certified Practitioner (PMI-ACP)

This continuing education course is designed to prepare students for the Project Management Institute[®]'s Agile Certified Practitioner (PMI-ACP)[®] exam. Topics include: Agile basics, Agile applications, key Agile tools, techniques, and strategies that are most important for Agile practitioners. The cost of the exam is included in tuition. This class is being offered in partnership with PM ProLearn. Taught live in-person (if available) or virtually by Zoom, the course is delivered in a 3-day format or a 6-evening webinar. Class times vary. *Military veterans and their families are asked to call before registering if paying out of pocket.

lotal: \$1559	— Senior	r lotal: \$1423	S	
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PRC-135-H	TuWTh 8am–4:30pm Staff Instructor	Mar 19–21 <i>ONLINE</i>
PRC-135-L	TuWTh 8am-4:30pm Staff Instructor	May 14—16 <i>ONLINE</i>
PRC-135-A	TuWTh 7am—3:30pm Staff Instructor	Jul 11–13 <i>ONLINE</i>

🗘 Lean Six Sigma Green Belt

This continuing education course prepares students to pass the Certified Six Sigma Green Belt (CSSGB) Exam from the American Society for Quality (ASQ) and the IASSC Certified Green Belt (ICGB) Exam from the International Association for Six Sigma Certification (IASSC). Topics include roles and responsibilities in a Lean Six Sigma Organization, value stream mapping, the 5S's, typical waste problems, and executing the Six Sigma Methodology of Define, Measure, Analyze and Control (DMAIC). This class is being offered in partnership with PM ProLearn. Taught live in-person (if available) or virtually by Zoom, the course is delivered in a 5-day format or a 9-evening webinar. Class times vary. *Military veterans and their families are asked to call before registering if paying out of pocket.

Total: \$1899 — Senior Total: \$1733 🛽 😒

PRC-134-K M–F 7am–3:30pm Staff Instructor May 20–24 ONI INF

C Project Management Professional -PMP Prep

This continuing education course is designed to assist individuals in preparing for the Project Management Institute's Project Management Professional (PMP) certification exam. It provides instruction on developing career skills based on A Guide to the Project Management Body of Knowledge (PMBOK Guide). Topics include important industry-related methodologies, including predictive and agile project management, project management tools and techniques, key terminology, concepts and processes to prepare for the project management certificate. This class is being offered in partnership with PM ProLearn. Class schedule varies.

Total: \$2099 — Senior Total: \$1915 🛭 😒		
PRC-136-J	M–F 8am–4:30pm Staff Instructor	Apr 15–19 <i>ONLINE</i>
PRC-136-L	M—F 8am—4:30pm Staff Instructor	Jun 3–7 <i>ONLINE</i>

C Real Estate Principles and Practices I

This course is the first in a two-part series designed for individuals who want to enter the real estate profession. It explores the concepts of real estate law, ownership, transfers of property, closings, brokerage, contracts, and listing agreements. Upon completion, students will be prepared to sit for the Maryland Real Estate Commission Certification Exam. Students must take Part I and Part II to sit for the exam. Books are included in the price of this course.

Total: \$298 — Senior Total: \$169 🔊

PRC-125-J	TuTh 6–9pm	Apr 2–May 16
	0. Hale	ONLINE
PRC-125-L	Sa 9am—2:30pm	Jun 1–Jul 13
	L. Riggs	CPB 125





REAL ESTATE PRINCIPLES AND PRACTICES I AND II

CERTIFICATION SERIES 😭

Real Estate agents assist individuals with buying, selling, and renting properties. With a Real Estate license, you become a valuable asset by making the process run smoothly and efficiently. You support clients through the listing and mortgage process, and by handling paperwork and guiding negotiations — and have the pleasure of assisting buyers and sellers through major life milestones.

Meets the requirements of the Maryland Real Estate Commission to take the MD Real Estate licensing examination.

COURSE LIST

- Real Estate Principles and Practices I
- Real Estate Principles and Practices II

Classes are offered in both online and in-person formats. See individual classes for details.



www.hagerstowncc.edu/funding

*Scholarships may cover all or part of program cost.

🗘 Real Estate Principles and Practices II

This course is the second in a two-part series designed for individuals who want to enter the real estate profession. Students will learn various topics, including real estate financing, environmental issues, contracts and legal aspects of Maryland real estate transactions. Upon completion, students will be prepared to sit for the Maryland Real Estate Commission Certification Exam.

Total: \$206 — Senior Total: \$87 \tag

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PRC-126-M	Sa 9am—2:15pm <i>L. Riggs</i>	Mar 16—May 11 <i>CPB 125</i>
PRC-126-K	TuTh 6—9pm <i>O. Hale</i>	May 21—Jun 27 <i>ONLINE</i>
PRC-126-A	Sa 9am—2:15pm <i>L. Riggs</i>	Jul 20–Aug 31 <i>CPB 125</i>

COMPUTERS

COMPUTER REPAIR/NETWORKING

CCNA: Networking II

Examine the architecture, components, and operation of routers and switches, and apply the principles of routing and switching to devices. Students analyze, configure, verify, and troubleshoot the primary routing protocols of EIGRP and OSPF using IPv4 and v6. By the end of this course, you will be able to recognize and correct common routing and switching problems. Prerequisite: CCNA: Networking 1. Must have a personal computer and Internet access (broadband is recommended) for webinars and online content.

Total: \$587

CMT-356-M	W 6-9:55pm
	J Drooger
	Sa 9am—2pm
	J Drooaer

Mar 18–May 7 STEM 109, STEM 110 May 4–4 STEM 109, STEM 110

ONLINE **TECHNICAL** TRAINING

Earn a certificate in these areas of industrial tech:

- Electronics
- Electromechanical
- PLC
- Robotics
- Electric Vehicle Technician

Build Your Rewarding Career in Technology.

These online technical training certificates were designed by George Brown College in association with some of the top corporate trainers in North America.

Each technician certificate program enriches your skills and knowledge in design, programming, installation, operation, maintenance and troubleshooting industrial electronics, robotics, electric vehicles, and PLC equipment. The self-paced distance education alternative provides you with practical know-how and technical skills needed to become more employable and successful in your field.

Contact HCC Workforce Solutions & Continuing Education at 240-500-2236 or visit the website for more information: **hagerstown-gbc.com**

MICROSOFT OFFICE

Microsoft Access Level I

Manage, store, search, analyze, and display important relational database information with this latest version of Access. Work with tables, fields, and records; sort and filter data. Most topics apply to Access 2007, 2010, and 2013. (Textbook included)

Total: \$127 — Senior Total: \$87

CMP-846-K	W 9am-4:30pm	May 8
	R. Koziel	VM 2

Microsoft Excel Level I

Bigger and better spreadsheets are even easier with the new Excel. Overview the Excel interface, create workbooks, and navigate within worksheets. Enter and edit text and numbers; create basic formulas and insert functions; move and copy data; format text, cells, and worksheets; work with ranges, rows, and columns. Most topics apply to Excel version 2010 and newer. (Textbook included) Pre-requisite: Windows PC skills.

Total: \$127	— Senior Total: \$87	
CMP-835-M	W 9am—4:30pm <i>R. Koziel</i>	Mar 27 <i>VM 2</i>
СМР-835-К	W 9am—4:30pm <i>R. Koziel</i>	May 22 <i>VM 2</i>

Microsoft Excel Level II

Improve your Excel workbook by adding visual appeal and increasing usability. Organize data with sorts and filters, use multiple worksheets and workbooks efficiently, add and modify charts and graphics, and explore more advanced functions. Pre-requisite: Excel Level I. Most topics apply to Excel version 2010 and newer. (Textbook included)

Total: \$127 — Senior Total: \$87

CMP-836-J	W 9am-4:30pm	Apr 10
	R. Koziel	VM 2
CMP-836-L	W 9am-4:30pm	Jun 5
	R. Koziel	VM 2

Microsoft Excel Level III

Add on to your Level II knowledge and work with advanced concepts/customization. Import and export data; create custom ranges and use VLOOKUP; and work with PivotTables and PivotCharts. Use the analytical features of Excel (such as Goal Seek and Solver), run and record macros, and share Excel workbooks collaboratively. Pre-requisite: Excel Level II. Most topics apply to Excel version 2010 and newer. (Textbook included)

Total: \$127 —	Senior	Total	\$87
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CMP-693-J	W 9am-4:30pm	Apr 17
	R. Koziel	VM 2
CMP-693-L	W 9am-4:30pm	Jun 12
	R. Koziel	VM 2

INDUSTRIAL TECHNOLOGY & TRADES

BLACKSMITH

Basic Blacksmithing

Develop super powers and bend steel with your hands using skills from one of the oldest trades. Basic Blacksmithing introduces you to the art and science of forging and shaping metals as a hobby or a future career. This class will cover safety, equipment, and techniques for your first blacksmithing projects, whether artistic or practical, and provide guidance on setting up your own blacksmith shop. (No textbook required).

Total: \$295 — Senior Total: \$168

TRD-345-M	Sa 1—5pm	Mar 16—May 11
		CPB FORGE
	P. Kelly, M. Kelly	CPB 142, CPB 142A

Intermediate Blacksmithing

In this course, you will take a deeper look into the work of a blacksmith, while continuing to build on the basic techniques you previously learned. Class introduces creating and managing a solid fuel forge, i.e. coal, as an alternative for projects. Plus, you will build your shop inventory by making your own tools and create jigs to make replication of products easier. If you are not familiar with forging, please complete the Basic Blacksmithing class before taking this one.

Total: \$295 — Senior Total: \$168

TRD-368-M	Sa 1—5pm	Mar 16—May 11
	P. Kelly, M. Kelly	CPB 142, CPB 142A
		CPB FORGE

CONSTRUCTION

Construction Equipment Operator Introduction

Enhance your skills or launch a new career operating construction equipment in this program, which provides you with a comprehensive overview of construction equipment uses, operator responsibilities, career opportunities, and safety principles associated with the operation of construction equipment. Class also provides an overview of each type of heavy equipment covered in the program, along with their different models, applications, and common attachments. (Textbook and materials included)

Total: \$323 — Senior Total: \$188

TRD-217-M	MW 6–9pm	Mar 18-27
	Staff Instructor	ETTC 101
	Sa 9am—4:30pm	Mar 23
	Staff Instructor	ETTC 101
	Staff Instructor	ETTC 101



The Basic Blacksmithing course brings back one of the first apprentice trades in the country. The program introduces participants to basic blacksmithing techniques, use of blacksmithing tools, metallurgy, and techniques for forging, grinding, heat treating, and finishing projects. Completing the program prepares individuals to create custom metal or iron works, craft custom blades as a bladesmith, or provide horse shoeing as a farrier.

See individual class descriptions for details.

www.hagerstowncc.edu/ blacksmithing-technology-courses

Construction Equipment Operator Skills

Practice hands-on use of a variety of construction equipment while focusing on safe operation and preventive maintenance at the work site. Class activities include proper mounting, startup procedures, and basic movements of the machine and its attachments. This course provides hands-on experience with a variety of machines performing work tasks, including skid loaders, excavators, and back hoes. Prerequisite: CEO Introduction class. (Textbook and materials included)

Total: \$2172 — Senior Total: \$1452

TRD-218-J	MW 6–9pm	Apr 1–May 15
	Staff Instructor	ETTC 101
	Sa 9am—4:30pm	Apr 6–May 11
	Staff Instructor	ETTC 101

O Diesel Technician Program Part II

Become proficient in preventative maintenance and inspections for heavy-duty vehicles through handson shop activities in part two of the Diesel Technician Program. Topics in part two expand on preventive maintenance schedules, engine systems, on-board diagnostics, brakes/suspension, and major vehicle components. Review topics include preparation for the ASE Medium/Heavy Truck Test T2, Diesel Engines; Test T6, Electrical/Electronic Systems; and Test T8, Preventive Maintenance Inspection. (Textbook included)

Total: \$1748 — Senior Total: \$1328

TRD-313-K	TuTh 6–9pm	Apr 11–May 30
	E. Hazzard	ETTC 101, ETTC 103
	Sa 9am—4:30pm	Apr 13–May 25
	E. Hazzard	ETTC 101, ETTC 103





HOME INSPECTOR

Home Inspector Training

Start a new career as a licensed home inspector. This course meets the required 72 hours for the Maryland Real Estate Appraisal and Home Inspection Commission. Presented in partnership with AHIT (American Home Inspectors Training Institute), the class covers requirements for inspectors, career and marketing guidance, and includes field work for multiple practice inspections. For licensing in West Virginia, you must register for an additional class day to meet that state's required 80 hours. (Textbook included in materials fee)

Total: \$1503 — Senior Total: \$1353 🔊

TRD-045-K Sa—Sa 8am—6pm Staff Instructor May 4—11 *VM 6*

Home Inspector West Virginia Practicum

This course adds another eight hours of field practice for individuals interested in becoming home inspectors in West Virginia. Must be taken in conjunction with TRD-045 to complete required 80 hours.

Total: \$58

TRD-213-K Su 8am–6pm Staff Instructor

May 12

WELDING

CERTIFICATION SERIES

Discover a career path as a welder in our program that builds your knowledge of the industry while developing the hands-on expertise to enter the world of commercial welding. Our experienced instructors emphasize safety and utilize the skill activities in a variety of welding technologies within our professionally equipped lab.

COURSE LIST

- Introduction to Welding
- Intermediate Welding (Stick, MIG, or TIG)
- Welding Fabrication
- AWS Certification Prep

See individual class descriptions for details.

www.hagerstowncc.edu/welding

SMALL ENGINE

Advanced Small Engine Repair

For the serious small engine mechanic, this course provides you with advanced instruction on diagnosing, disassembling, and repairing a variety of transmissions and power trains. Hydraulic systems and advanced electrical systems diagnostics will be covered. Upon successful completion of the Advanced Small Engine Repair course, students will be prepared to test for the written section of the National Small Engine Certification program. A list of required hand tools will be provided before the first night of class (all other tools and equipment provided). Prerequisite: successful completion of the Small Engine Repair class. (Textbook required)

Total: \$325 — Senior Total: \$255		
TRD-021-J	MW 6–9pm	

T. Kroon

TRD-021-J	

Apr 8–May 8 CPB 230 GARAGE

WELDING

Intro to Welding

Develop your entry-level welding skills in this class that covers knowledge, safety, and practical application of welding technologies. Welding processes included in the class are Oxy-Fuel, Gas Tungsten Arc (TIG), Gas Metal Arc (MIG), and Shielded Metal Arc (SMAW). Students must wear appropriate safety clothing. (Textbook optional)

Total: \$550 — Senior Total: \$326 🔊

CNT-106-M	MW 5:30–9:30pm <i>H. Wedlock</i>	Mar 18—Apr 24 <i>CPB 142,, CPB 142A</i>
CNT-106-K	Tu 5:30—9:30pm <i>S. Staley</i>	May 14—Jul 23 <i>CPB 142, CPB 142A</i>
CNT-106-L	Th 5:30–9:30pm <i>P. Gidich</i>	May 16—Aug 1 CPB 142, CPB 142A

Intermediate Shielded Metal Arc Welding - Stick

Advance your skills in Shielded Metal Arc Welding (SMAW) with a focus on fillet and groove welds required for Structural Weld Code tests. Participants learn how to adjust machines, prepare materials, and apply stick welds on carbon steel in various positions (horizontal and vertical). Prerequisite: Intro to Welding

Total: \$550 — Senior Total: \$430 🔊

CNT-306-K Tu 5:30-9:30pm S. Staley

May 14–Jul 23 CPB 142, CPB 142A

🗘 Intermediate Gas Tungsten Arc Welding - TIG

Work with a variety of materials and improve your ability to burn clean TIG welds. Participants will prepare material and perform welding on flat, horizontal, and vertical welds using carbon steel, stainless steel, and aluminum. Prerequisite: Intro to Welding

Total: \$550 — Senior Total: \$430 😒

CNT-308-K	Tu 5:30–9:30pm	May 14–Jul 23
	S. Staley	CPB 142, CPB 142A

NEW

INSTANT ENROLLMENT

This new online registration system makes registering easy. With user-friendly navigation for mobile platforms, WSCE registration is at your fingertips!



SCAN THIS OR CODE **OR VISIT** THE WEBSITE

hagerstowncc.edu/WSCEregistration

HCC WORKFORCE SOLUTIONS



COMMERCIAL DRIVER

CERTIFICATION SERIES 🔀

Commercial Drivers have an exponential earning potential after obtaining their Commercial Driving License (CDL-A) to drive heavy trucks and tractor-trailers or the CDL-B license to drive dump trucks, school buses, or motor coaches. Learn how to handle and identify hazardous materials with hazmat endorsement training. Responsible for the transportation of people and goods, Commercial Drivers are in demand more than ever.

COURSE LIST

- CDL B Operator Introduction
- CDL B Operator Skills
- Hazardous Materials Endorsement Training

See individual class descriptions for details.



www.hagerstowncc.edu/funding

*Scholarships may cover all or part of program cost.

TRANSPORTATION

CDL - COMMERICAL DRIVER

CDL Learner's Permit Prep

Take the guesswork out of sitting for your CDL A or B Learner's Permit and let our professional truck driving instructors guide you through the testing process. This short course will cover the topics you need to pass your learner's permit including areas of general knowledge, air brakes, combination vehicles, passengers, and study tips. Please bring your state of residency CDL manual to the class.

Total: \$28

TDV-044-J	WTh 6–9pm	Apr 3–4
	B. Neiman	IND 200
TDV-044-L	WTh 6–9pm <i>M. Thompson</i>	Jun 12–13 IND 200
TDV-044-B		Aug 7–8 IND 200

CDL B Operator Introduction

Prepare for your Class B CDL license and develop the skills to drive a dump truck, commercial delivery truck, passenger bus, or other vehicle weighing over 26,000 pounds. Introduction to CDL operations includes vehicle safety, defensive driving techniques, and pre/post-trip inspections. Applicants must complete a screening process and have a current DOT physical and a Class B Learner's Permit with Air Brake. Meets the theory portion of the Entry Level Driver Training requirement. (Textbook provided)

Total: \$258 — Senior Total: \$138 🔊

TDV-053-J	Sa 8am—4:30pm <i>D. Mitchell</i>	Apr 6–13 <i>IND 200</i>
TDV-053-L	Sa 8am—4:30pm D. Mitchell	Jun 29–Jul 13 <i>IND 200</i>

CDL B Operator Skills

Practice operation of a Class B CDL vehicle and prepare for your commercial driver test. Class activities include pre-trip review, vehicle control and maneuvering, successful completion of range exercises, and proper road operation. Class hours include CDL skills/ road test in your state of licensing (MD, PA, or WV). Meets the range/road portion of the Entry Level Driver Training requirement. Prerequisite: CDL B Operator Introduction.

Total: \$1500 — Senior Total: \$840 😒

TDV-054-J	Sa 8am—4:30pm D. Mitchell	Apr 20—May 18 IND RANGE
TDV-054-A	Sa 8am—4:30pm D. Mitchell	Jul 20–Aug 17 IND RANGE

HAZARDOUS MATERIALS

😯 Hazardous Materials Endorsement Training

The HAZMAT endorsement course will help you satisfy the FMCSA requirements for Entry-Level Driver Training (ELDT) under 49 CFR. Our online HAZMAT endorsement training is listed under the FMCSA Training Provider Registry and meets the knowledge requirements to test for your endorsement at your state's licensing agency. The online option provides you with a flexible path to adding the endorsement to your current CDL Class A or B license. A Windows or Mac web browser is needed to view the course information.

Total: \$58

TDV-118-J	ONLINE: At your own pace	Apr 1–Jun 30	
TDV-118-A	ONLINE: At your own pace	Jul 1–Aug 15	

WASTE WATER OPERATOR

Basic and Enhanced Nutrient Removal

This continuing education class reviews the biological nutrient removal processes, including both basic and enhanced, for nitrogen and phosphorus removal, for waste/water operators. Forms of nitrogen and phosphorus nitrification and denitrification, chemical and biological phosphorus removal, alkalinity adjustment, supplemental carbon sources, process testing, control and permit compliance will all be discussed in detail.

Total: \$147

WWW-208-K W 8am-5pm	May 8	
Staff Instructor	VM 8	



See page 75 for more information.

MOTORCYCLE

Basic Rider Class

If you have limited or no motorcycle riding experience, our rider coaches will help you develop the skills to operate a motorcycle safely with three hours of informative classroom and eleven hours of hands-on motorcycle instruction. Motorcycles are provided for training on a closed range. Maryland residents who successfully complete MVA authorized written and skills tests qualify for the Maryland Class M license. Online Motorcycle Safety Foundation course completion also required prior to range (online code will be emailed one week before class).

Total: \$325 — Senior Total: \$219

MST-201-M	Th 6–9pm <i>S. McClain</i> SaSu 7:30am–12:30pm <i>S. McClain</i>	Mar 21 <i>CPB 232</i> Mar 23–24 <i>PARK EU</i>
MST-201-J	Th 6–9pm Staff Instructor SaSu 7:30am–12:30pm Staff Instructor	Apr 11 <i>CPB 232</i> Apr 13–14 <i>PARK EU</i>
MST-201-N	Th 6–9pm <i>Staff Instructor</i> SaSu 7:30am–12:30pm <i>Staff Instructor</i>	Apr 25 <i>CPB 232</i> Apr 27–28 <i>PARK EU</i>
MST-201-K	Th 6–9pm Staff Instructor SaSu 7:30am–12:30pm Staff Instructor	May 2 <i>CPB 232</i> May 4—5 <i>PARK EU</i>
MST-201-P	Th 6–9pm Staff Instructor SaSu 7:30am–12:30pm Staff Instructor	May 9 <i>CPB 232</i> May 11–12 <i>PARK EU</i>
MST-201-Q	Th 6–9pm Staff Instructor SaSu 7:30am–12:30pm Staff Instructor	May 16 <i>CPB 232</i> May 18–19 <i>PARK EU</i>
MST-201-R	Th 6–9pm Staff Instructor SaSu 7:30am–12:30pm Staff Instructor	May 30 <i>CPB 232</i> Jun 1–2 <i>PARK EU</i>
MST-201-L	Th 6–9pm Staff Instructor SaSu 7:30am–12:30pm Staff Instructor	Jun 13 <i>CPB 232</i> Jun 15–16 <i>PARK EU</i>
MST-201-S	Th 6–9pm Staff Instructor SaSu 7:30am–12:30pm Staff Instructor	Jun 27 <i>CPB 232</i> Jun 29–30 <i>PARK EU</i>
MST-201-A	Th 6–9pm Staff Instructor SaSu 7:30am–12:30pm Staff Instructor	Jul 11 <i>CPB 232</i> Jul 13–14 <i>PARK EU</i>
MST-201-T	Th 6–9pm Staff Instructor SaSu 7:30am–12:30pm Staff Instructor	Jul 25 <i>CPB 232</i> Jul 27–28 <i>PARK EU</i>
MST-201-B	Th 6–9pm Staff Instructor SaSu 7:30am–12:30pm Staff Instructor	Aug 8 <i>CPB 232</i> Aug 10–11 <i>PARK EU</i>



Transportation

MOTORCYCLE SAFETY AND LICENSING

Basic Rider—MST 201

\$325

If you have limited or no motorcycle riding experience, our rider coaches will help you develop the skills to operate a motorcycle safely with three hours of informative classroom and eleven hours of hands-on motorcycle instruction. Motorcycles are provided for training on a closed range. Maryland residents who successfully complete MVA authorized written and skills tests qualify for the Maryland Class M license. Online Motorcycle Safety Foundation course completion also required prior to range (online code will be emailed one week before class).

Section Name	Start Date	End Date	Cla	ssroom	1	Range
MST-201-M	3/21/2024	3/24/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-J	4/11/2024	4/14/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-N	4/25/2024	4/28/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-K	5/2/2024	5/5/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-P	5/9/2024	5/12/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-Q	5/16/2024	5/19/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-R	5/30/2024	6/2/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-L	6/13/2024	6/16/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-S	6/27/2024	6/30/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-A	7/11/2024	7/14/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-T	7/25/2024	7/28/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-B	8/8/2024	8/11/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-U	8/22/2024	8/25/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-C	9/5/2024	9/8/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-V	9/12/2024	9/15/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-W	9/19/2024	9/22/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-X	9/26/2024	9/29/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-D	10/3/2024	10/6/2024	Th	6р-9р	S/S AM	7:30a-12:30p
MST-201-Y	10/10/2024	10/13/2024	Th	6р-9р	S/S AM	7:30a-12:30p

Basic Rider 2-LW-MST 102

\$325

Designed for individuals who have current riding experience but no motorcycle license, the Basic Rider 2 course meets the requirements to obtain a Maryland Class M license, but in half the class time of the Basic Rider. The course includes a combination of instruction online, in the classroom, and on a Motorcycle Safety Foundation recognized range, including MVA approved written and riding tests. Online eCourse completion required before range session (online code will be emailed one week prior to class).

Section Name	Start Date	End Date	Classroom		Range
MST-102-J	4/4/2024	4/6/2024	Th 6p-9p	Sa	7:30a-4:30p

Basic Rider 2-LW

Designed for individuals who have current riding experience but no motorcycle license, the Basic Rider 2 course meets the requirements to obtain a Maryland Class "M" license, but in half the class time of the Basic Rider. The course includes a combination of instruction online, in the classroom, and on a Motorcycle Safety Foundation recognized range, including MVA approved written and riding tests. Online eCourse completion required before range session (online code will be emailed one week prior to class).

Total: \$325 — Senior Total: \$219

MST-102-J	Th 6–9pm	Apr 4
	Staff Instructor	CPB 232
	Sa 7:30am–4:30pm	Apr 6
	Staff Instructor	PARK EU

Motorcycle Rider Coach Prep

You can become a candidate for the role of Motorcycle Rider Coach in this class provided by the Maryland MVA. The Rider Coach class covers the required content from the Motorcycle Safety Foundation (MSF). Participants will be involved in classroom and range activities that explain the design of the MSF curriculum and provide application of range content including the MVA standard Class M licensing exams. Online orientation required March 30, 2024, 10AM-Noon.

Total: \$258 — Senior Total: \$243			
MST-011-K	MW 7:30–11:30am Staff Instructor MW 12:30–5pm Staff Instructor SaSu 7:30–12:30am	May 6—19 <i>CPB 232</i> May 6—19 <i>PARK EU</i> May 18—19	
	Staff Instructor	CPB 232	



DRIVER EDUCATION

DRIVER EDUCATION

Driver Education

For adults or teens, prepare for your Maryland Driver's License in this Motor Vehicle Administration (MVA) approved course. The course includes 30 hours of classroom and six hours of behind-the-wheel instruction. The first session is an orientation for student/ parent/mentor that acquaints you with the requirements of the HCC driving school and the components of Maryland's graduated driver licensing laws. You MUST have your learner's permit to schedule behindthe-wheel driving sessions.

Total: \$350

DRV-001-M	MW 6–9:15pm <i>E. Ferris</i>	Mar 18—Apr 17 <i>CPB 210</i>
DRV-001-K	MW 6–9:15pm <i>E. Ferris</i>	May 6—Jun 10 <i>CPB 210</i>
DRV-001-L	M—F 9am—12:15pm Staff Instructor	Jun 17–Jul 1 <i>VM 6</i>
DRV-001-A	M—F 9am—12:15pm Staff Instructor	Jul 8—19 <i>VM 6</i>
DRV-001-B	M—F 9am—12:15pm Staff Instructor	Jul 29–Aug 9 <i>VM 6</i>

Driver Education - Spanish

Prepare for your Maryland Driver's License in this Motor Vehicle Administration (MVA) course approved for delivery in Spanish. The course includes 30 hours of classroom and six hours of behind-the-wheel instruction. The first session is an orientation for student/ parent/mentor that acquaints you with the requirements of the HCC driving school and the components of Maryland's graduated driver licensing laws. You MUST bring your learner's permit to the orientation.

Total: \$350 — Senior Total: \$214

DRV-010-K	TuTh 5:30–8:45pm	May 21–Jun 20
	J. Lemus	VM 6

PERSONAL ENRICHMENT

ART, MUSIC & PHOTOGRAPHY

Knitting for Beginners

Are you looking to learn how to knit? This class is for you. In this class, you will learn a simple cast-on, the knit stitch, the purl stitch, how to bind off, and how to weave in ends. We will discuss different types and sizes of yarns and needles and how to choose the right combination of these tools for future projects. You will make two coasters in this class.

Total: \$68 — Senior Total: \$38

ANE-553-J	Th 6–8pm	Apr 11–25
	S. Emery	CPB 230

Giftable Cards

How would you like to have drop-dead gorgeous cards on hand for special events? Imagine the pride of having made the cards yourself. With this class, you'll complete several cards plus take home new skills, patterns, and even some supplies.

Total: \$25

DSA-017-K	M 10am–12pm	May 6
	K. Barylski	CPB 230

Drop Spinning for Beginners

Get back to homesteading. Humans have twisted plant and animal fibers together for millennia to create a string. In this fiber art class, you will learn a brief history of spinning, make yarn by spinning wool on a high whorl drop spindle, and be exposed to other fibers and methods of spinning yarn. Drop Spinning is an ancient relaxing, fun, and productive art.

Total: \$89 — Senior Total: \$52

ANE-552-K	Th 6–8pm	May 9–23
	S. Emery	CPB 214

Beginning Bluegrass Banjo

Do you enjoy the traditional bluegrass tunes of Earl Scruggs and the Stanley brothers, folk-rock artists like BÈla Fleck and Mumford & Sons, or the 'newgrass' sounds of Nickel Creek, Punch Brothers, and Yonder Mountain String Band? They all had to start with the basics - and so can you. Learn to pick and strum traditional bluegrass tunes in this class for beginning banjo players with little or no prior experience. You will learn to play by ear, without music, or tablatures. Total: \$70

BLU-013-J	M 5:45-6:45pm	Apr 8–May 20
	F. Maietta	KEP 209

Bluegrass Jamming

Can you strum a song using G, C, F, D, A, and E chords? Do you envy those people that can jump into any jam session? Join us Monday evenings for these beginner to advanced beginner jam sessions. Three levels of participation available: learning to hear and play chord changes - beginning; learning to sing and play - beginning; learning to play, sing, and take simple solo breaks - intermediate to advanced beginner. All levels of participation are welcome. Acoustic guitars, banjos, mandolins, bass, resonator guitars, dulcimers and fiddles, and other instruments by permission. If you have always wanted to try joining a jam session, then now is your chance.

Total: \$99

BLU-018-J	M 7–9pm	Apr 8–Jun 10
	F. Maietta	KEP 209

Nature and Wildlife Photography

Are you interested in capturing the moment of a beautiful sunset, delicate flower, or wildlife in their natural habitat? This course will focus on nature and wildlife photography. Class sessions will cover bird, macro, and outdoor photography as well as equipment, including the use of lenses, tripods, feeders, and bait to set up those great wildlife shots. Equipment necessary for class: single-lens reflex (SLR camera).

Total: \$79 — Senior Total: \$49

ANE-090-J	W 6:30-8:30pm	Apr 3–24
	S. Schaefer	KEP 209

Basic Photography

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Learn the basics to improve your photography. Discuss the importance of the shutter, aperture, lenses, film, filters, flash, macro (close-up) techniques, and composition. Photographs will be projected at each session to explain the specific topic. Equipment necessary for class: digital camera (single-lens reflex is helpful, but not necessary).

Total: \$89 — Senior Total: \$59

ANE-103-J	M 6:30—8:30pm S. Schaefer	Apr 8—May 6 <i>CPB 232</i>

Advanced Photography

Take the next step beyond basic photography. Explore the advanced applications of lighting, lenses, filters, and other photography equipment. You will also learn the photography techniques necessary to take special occasion photographs such as weddings. A field trip discussion will take place in class. Prerequisite: Basic photography or equivalent.

Total: \$89 — Senior Total: \$59

ANE-281-K W 6:30–8:30pm May	1—29
S. Schaefer KEP.	209



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INTERNATIONAL WALTZ and RUMBA

Get your hips and heels moving as you begin your waltz and rumba dance journey. Learn the history and understand the movements behind the Waltz and Rumba ballroom dance to move gracefully around the dance floor.

Total: \$89— Senior Total: \$35		
DRC-012-J	W 7–8pm	Apr 10–May 15
	0.Gracheva	KEP 101

Intro to InDesign

Are you a marketing professional that is lacking In-Design experience? Are you a hobbyist who desires to learn the elements needed to create attractive documents for a side hustle? Learn the fundamental concepts, terminology, and basic features of Adobe InDesign that will have you starting to create and more.

Total: \$119 —	Senior Total:	\$52
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ANE-559-J Th 6–8pm A. Guessford Apr 18—May 23 *KEP 210* ш

CULINARY

NEW! Luscious, Low-Fat, Lightning-Quick Meals

Do you have a busy schedule but still want to offer your family healthy meals? Luscious, Low-fat Lighting Quick Meals will have you creating delicious and nutritious meals that do not sacrifice flavors. This online cooking class will provide tips and tricks for meal planning, prep, and cooking exciting, fast recipes that will have your family asking for seconds. Students first register online at: www.ed2go.com/hagerstown/online-courses/luscious-low-fat-lightning-quick-meals/

Total: \$125 — Senior Total: \$103

ANE-063-JE ONLINE: At your own pace

DANCE & RECREATION

Ballroom Dance - Swing/Foxtrot

Apr 17–May 24

Learn to dance to the greatest music from the roaring 20s all the way through the rock n' roll 50s. We sail smoothly through the foxtrot and twirling our way through the swing. Wear comfortable shoes (no flip flops) and we'll be dancing in no time.

Total: \$111 — Senior Total: \$55

FIT-014-J	M 5:45-6:45pm	Apr 8–May 6
	J. Schein	KEP 101



Intermediate Ballroom Dance: Swing and Foxtrot

Professionally certified dance instructor Jody Schein will help students build on their previous Ballroom Swing and Foxtrot dance experience in this intermediate class. Students can expect to improve musicality, lead and follow, and technique using a variety of dance styles. This class is suitable for anyone who has taken Jody's beginner classes at HCC or has previous experience with social/ballroom dancing. No partner is necessary as there will be ample opportunities to rotate partners during class.

Total: \$111 — Senior Total: \$49

DRC-016-J	M 7–8pm	Apr 8–May 6
	J. Schein	KEP 101

Solo Ballroom Dance

The popularity of Solo Ballroom and Latin dance (Cha-Cha and Samba) classes is growing, and it is here on campus. No partner? No problem! Designed for any age group, students will discover ways to move their bodies rhythmically and sensually. In these classes, you will learn basic steps and routines to help you become more accomplished and feel more confident about your body on the dance floor. We recommend these classes to everybody who cares about themselves and wants to enjoy dancing! Bring comfortable shoes (no flip-flops or pointed heels), water, and a towel.

DRC-014-J	W 6–7pm O. Gracheva	Apr 10—May 15 <i>KEP 101</i>

Ballroom Dance - Salsa/Cha-Cha

Back by popular demand! Join professionally certified Dance Vision International Dance Association (DVIDA) instructor, Jody Schein, for Ballroom Dance Instruction. Get those hips moving with two of the most popular Latin dances! The Cha-Cha is a great ballroom dance and the salsa is a spicy club dance. Bring comfortable shoes (no flip flops or sharp/pointed heels) and learn more about how these two great dances are related.

Total: \$70 — Senior Total: \$50		
FIT-018-L	M 5:45-6:45pm	Jun 17–Jul 8
	J. Schein	KEP 101

Fly Fishing

This course is designed to introduce lifetime fitness and an activity that the participant should be able to enjoy for the rest of their lives. Fishing fundamentals, skills, rules, strategies, safety, sportsmanship, and etiquette will be emphasized.

Total: \$97

DRC-013-J	Sa 9am—12pm	Apr 20–May 11
	W. Ruland	CPB 214

Mid Spring on the C&O Canal

Mid-spring, already?? Time for abundant wildflowers, migrating songbirds and waterfowl, and maybe even a few butterflies. How many turtles will we find? We'll walk a mile or so on the C&O Canal, rain or shine. Class meets at Potomac Park at the end of West Salisbury St., Williamsport.

Total: \$19

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DRC-009-N	Tu 10am–12pm	Apr 23
	K. Barylski	

GENEALOGY, FAMILY CARE & YOUTH

Tracing Your Family Roots -Introduction To Genealogy

Making a personal connection with history and discovering relatives are just two of the many rewards available from researching your family tree. Discover the fundamental building blocks of genealogy research, learn where to find source documents, and the best strategies to enhance your exploration. This introductory course will teach current genealogy tools, such as software programs, DNA for genealogical purposes, and traditional research. In addition, you will become familiar with online resources such as Ancestry.com, Family Search, Fold3, Find A Grave, and US Genweb. You can join this hands-on class in a computer lab at the Valley Mall Center or virtually via Zoom.

Total: \$79 — Senior Total: \$55

SEN-377-P	M 6–8:30pm C. Miller-Schultz	Apr 1–22 <i>VM 2</i> HYBRID
SEN-377-J	F 9:30am—12pm C. Miller-Schultz	Apr 12–May 3 VM 2 HYBRID

Genealogy Plus

Are you a genealogy enthusiast researching your family history and would like to investigate additional resources? In this hands-on class, you will build upon the genealogy research skills and strategies you already have. Learn more about genealogy software programs. Explore all the pros and cons of online trees, paid and free genealogy websites, and how DNA testing can be used to enhance your genealogical research. You'll also learn a variety of methods for organizing your data. You can join this hands-on class in a computer lab at the Valley Mall Center or virtually via Zoom.

Total: \$79 — Senior Total: \$55

SEN-097-1	F 1:30–4pm	Apr 12—May 3	
SER OFF	C. Miller-Schultz	VM 2	
		HYBRID	

HISTORY OF AMERICAN **PRESIDENCY:** ADAMS TO POLK

Embark on an exploration of the U.S. presidency with 'History of the American Presidency: Adams to Polk,' presented in partnership with CCBC. Delve into the legacies of the United States presidents and witness how they redefined the office.

Total: \$119 — Senior Total: \$52

Staff

HCR-094-J

Sa 10-11:30am

Apr 13-Jun 15

Online

HISTORY, CULTURE & RELIGION

NEW! Van Life in Europe

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You've seen videos and read blogs, but what's it really like to vagabond across Europe in a homemade camper van? In this introduction, get practical tips from an American who's currently living the van life in Europe. Learn the basics of building, shipping, and insuring your van, keeping compliant with the Schengen Zone's 90-in/90-out rule, driving on European roads, beating culture shock, banishing loneliness, traveling with dogs, and more! Plenty of opportunities to ask questions!

Total: \$79 —	Senior	Total:	\$36
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HCR-098-J	Sa 10am—12pm	Apr 6–27
	J. Castillo	CPB-211

NEW! Being Human: Wealth and Poverty

LLI

Is poverty an inevitable byproduct of civilization? What are the consequences of providing unequal access to food, medicine, shelter, and economic opportunity? How much inequality are we willing to tolerate? How much actually exists in our world today? In this sixth class in the popular Being Human series, explore the paradox of today's world in which great strides have been made in eradicating dire poverty, yet many millions remain oppressed while unprecedented amounts of wealth quietly trickle up to the privileged 2%. This class explores wealth and poverty from an anthropological view: we'll uncover the roots of inequality, the effect of social stratification on societies, the reasons for the persistence of poverty, and the innovations that have succeeded in creating a more egalitarian world.

Total: \$79 — Senior Total: \$36

HCR-099-K	Sa 10am–12pm	May 4–25
	J. Castillo	СРВ-232

NEW! The United States and Asia

Explore the evolving U.S. involvement in Asia from economic to political and national security interests. Trace the historical trajectory from the 19th century to the present, analyzing motives behind American engagement. Delve into the economic appeal of Asia, the U.S.-Asian relationship across the 19th, 20th, and 21st centuries, and pivotal events like Pearl Harbor's impact in 1941. Examine U.S.-Asia dynamics during World War II, the Korean War, and the Vietnam War, assessing their lasting effects and the changing nature of U.S. interests.

Total: \$99 — Senior Total: \$74

HCR-096-J	M 7–8:30pm	Apr 8–Jun 17
	Staff Instructor	ONLINE

NEW! History of the American Presidency: Adams to Polk

Continue examining the U.S. presidency through the legacies of John Quincy Adams, Andrew Jackson, Martin Van Buren, William Henry Harrison, John Tyler, and James Polk and how these Jacksonian presidents redefined the office in their own ways. Discuss their education, career, lives before the presidency, accomplishments and struggles, and legacy.

Total: \$99 — Senior Total: \$74		
HCR-094-J	Sa 10–11:30am	Apr 13–Jun 15
	Staff Instructor	ONLINE

NEW! Architecture and Landscape of the Chesapeake Region

Learn about the cultural and economic factors that influenced the settlement patterns and development of the regionís architecture and designed landscapes from 1600 to present. Discuss the history of architecture in this region, how to ireadî a building for its historical story, how different strata of society influenced their own landscape through dwellings, religious structures, and more.

Total: \$90 — Senior Total: \$68

HCR-095-J	W 4–5:30pm	Apr 24–Jun 5
	Staff Instructor	ONLINE

Leadership/No Blame Problem Solving

Are you frustrated with government? Are you worried about the political blame game and the inability of leaders to keep pace with pressing problems? This course will teach you the ten steps of No-Blame practical problem-solving, proven successful in the venue of local government. This method has been applauded by respected government and business leaders alike for its applicability in all venues. You will also learn how to get in the game of government problem-solving. Learn the rules of the game, the positions you can take, and how to score with proven solutions.

Total: \$0

DIS-638-J	ONLINE: At your own pace	Apr 1–Jun 30
DIS-638-A	ONLINE: At your own pace	Jul 1–Aug 15



HOLISTIC HEALTH

NEW! Chair Pilates

Focus on improving core strength, balance, posture, flexibility, breathing, muscle tone, and more in this modified program. Specifically designed to maintain independence and quality of life. Expect to practice exercises dealing with muscle strengthening, nervous system improvement, mental clarity, stress reduction, balance control, joint pain reduction, and more.

Total: \$68

MBP-157-J	F 10:30–11:30am	Apr 12–Jun 14
	Staff Instructor	ONLINE

Beginning T'ai Chi (Easy T'ai Chi Primer Form)

This beginning T'ai Chi Ch'uan course is explicitly designed for novice and senior students wanting to learn and practice a version of this holistic exercise that promotes health, improves balance, and enhances mind-body awareness. Beginning T'ai Chi provides the participant an opportunity to return to the same class or use the lessons as a foundation to continue the study of T'ai Chi at an intermediate or advanced level. Wear comfortable clothing and flat-soled shoes. Exclusions apply to pregnant women and those with moderate to severe knee osteoarthritis.

Total: \$89

MBP-072-J	W 6:30-7:30pm	Apr 3–Jun 5
	P. Cote	CPB 213

Intermediate T'ai Chi (Authentic Northern Wu Style)

This course features the authentic Northern Wu style T'ai Chi Ch'uan, designed for students continuing their study from the beginning T'ai Chi course and for those who are ready from the start to experience a more challenging method of T'ai Chi Ch'uan practice. Stepby-step instructions are given in the movements and principles of the 37 posture Wu style T'ai Chi form. No previous experience with T'ai Chi is required if you are in good health and feel ready to begin your T'ai Chi experience at an intermediate level. Wear comfortable clothing and flat-soled shoes. Exclusions apply to pregnant women and those with moderate to severe knee osteoarthritis.

Total: \$89

MBP-073-J W 7:30–8:30pm Apr 3–Jun 5 *P. Cote CPB 213*

Simply Fit

LLI

Put a spring in your step! Regain flexibility and strength in this class designed around patterns of easy exercise that will improve range of motion, muscle strength, and endurance. This class begins with a warm-up followed by strength training, core muscle exercises, low-impact aerobics, cool down, and guided meditation. Light hand weights and resistance bands are used but are not required. Instructor-guided exercises can be done at your own pace, seated or standing.

Total: \$69 — Senior Total: \$43		
FIT-005-J	TuTh 9:30—10:30am <i>S. Rodgers</i>	Apr 16–May 23 <i>HSA HALL</i>
FIT-005-L	TuTh 9:30—10:30am S. Rodgers	Jun 4–Jul 16 <i>HSA HALL</i>
FIT-005-A	TuTh 9:30—10:30am S. Rodgers	Jul 30–Sep 5 HSA HALL

HOME & GARDEN

Introduction to Interior Design 🛛 🖳 🛄

Transform plain living spaces into beautiful and functional rooms. In this course, you will delve into color theory, industry trends, spatial arrangements, floor plans, traditional and modern interior design ideas, and get the know-how you need to design a room from floor to ceiling. Students enroll online at the following website: www.ed2go.com/hagerstown/ online-courses/interior-design-introduction/

Total: \$129 — Senior Total: \$107

HOM-053-JE ONLINE: At your own pace Apr 17–May 24

Glorious Garden: a Basket Full of Flowers, Fruit and Fun

The Glorious Garden series continues. Join Denny Warrenfeltz as he helps you explore the ways your garden can be used to brighten your home. Monday, May 20 will be held at Trayer's Farm and Greenhouse, 11452 Welsh Run Road, Mercersburg, PA. Monday, June 24 will be held at the Bowman House, 323 North Main Street, Boonsboro, MD. Project is herbs for lasting decorations.

Total: \$69

ANE-084-K M 6–8pm D Warrenfeltz

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May 20

Bird Walk

This bird walk is especially for beginners and those who have recently taken a class. Listen and look for birds along the C&O Canal on a casual walk. We'll also try various apps to help us identify birds and enrich our knowledge. Bring your smartphone and binoculars, if you have them! Class meets at Potomac Park, also known as Riverbottom Park, at the end of West Salisbury St., Williamsport.

Total: \$25

HGN-018-J Tu 10am—12pm Apr 23 *K. Barylski*

LANGUAGE & WRITING

NEW! Intro to American Sign Language

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Learn the skills and knowledge needed to communicate in American Sign Language (ASL). This introductory class will emphasize the basics of person-to-person conversational signing skills and allow you to develop an ASL vocabulary and fingerspelling. Expand your knowledge and language skills with American Sign Language.

Total: \$244 — Senior Total: \$114

MW 6-8pm	Apr 15–May 22
M. Lado	CPB 212
MW 6-8pm	Jun 17–Jul 24
M. Lado	CPB 212
	<i>M. Lado</i> MW 6–8pm

Foundations of French

If you have never studied the French language or if you have not used your previous knowledge of French for some time, this is the class for you. You will build a solid foundation for conversational French through a visual and immersion technique.

Total: \$188 — Senior Total: \$80

LAN-257-J	TuTh 6–7:30pm <i>R. Bender</i>	Apr 16—May 16 <i>CPB 213</i>

Continuing French

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LLI

Expand on your journey of mastering the French language. Examine French grammar, comprehension, verb conjugations, and cultural influences to expand on conversational French understanding. Prerequisites: For those who have taken Foundations of French or previously studied the French language and would like to refresh their memories and continue the learning process.

Total: \$188 — Senior Total: \$80

LAN-260-K	TuTh 6–7:30pm	May 21–Jun 20
	R. Bender	CPB 213

Scholarship Available

Goline/Hybrid/Remote

LLI Lifelong Learning Institute



WRITER'S NOOK

Elevate your writing career with comprehensive insights from seasoned professionals Lisa Proulx and Julie Castillo! Uncover the secrets to selecting the perfect publisher and seamlessly navigate the entire publishing journey.

COURSE LIST

- Unknown to Bestseller with Lisa Proulx
- How to Publish Your Book with Julie Castillo

See individual class descriptions for details.

NEW! Speed Spanish

This continuing education class provides instruction on functional Spanish language skills for non-Spanish-speakers, using simple words, phrases and vocabulary. Topics include Spanish pronunciation, basic phrases, parts of speech, and the cultural aspects of the language. Students must enroll online at the following website: www.ed2go.com/hagerstown/ online-courses/sp eed-spanish/

Total: \$125 — Senior Total: \$103

LAN-258-JE ONLINE: At your own pace Apr 17–May 24

NEW! Speed Spanish II

This advanced Spanish course will allow students to gain comfort in Spanish-speaking situations by expanding their vocabulary. Students will apply all tenses, combine words into phrases, and speak with more confidence. Students must enroll online at the following website: www.ed2go.com/hagerstown/ online-courses/sp eed-spanish-2/

Total: \$125 — Senior Total: \$103

LAN-250-LE ONLINE: At your own pace Jun 12–Jul 19

NEW! Speed Spanish III

Master your ability to speak, understand, and read Spanish by taking the final installment in our unique three-part Speed Spanish learning series. In this advanced-level course, you'll learn the final six recipes that will serve as templates to help you create any Spanish sentence you want. Guided practice will include lots of new vocabulary, pronunciation, and speed drills, as well as in-depth study of Spanish parts of speech to help you speak and understand Spanish in a snap. The goal of this course is not just learning the recipes, but also to help you use them spontaneously so that you will never be at a loss for words! Students must enroll online at the following website: www.ed2go.com/hagerstown/online-courses/sp eed-spanish-3/

Total: \$125 — Senior Total: \$103

LAN-166-BE ONLINE: At your own pace Aug 14–Sep 20

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NEW! Novel Writers' Boot Camp

Whatever stage your novel is in, this class will help you take it to the next level! Come with a spark of an idea: we'll help get you to an outline. Bring an outline, we'll guide you in finishing a draft. Got a draft? We'll provide feedback as you revise, edit, and polish. If your novel is fizzling, bring it in and we'll find out what's needed to restore it to vigor!

Total: \$189 — Senior Total: \$80

ANE-564-M W 7–9pm J. Castillo Mar 20—May 22 CPB-232 Ш

NEW! Writing Intriguing Stories 🛛 💻 🛄

Whether you are compiling a memoir or creating an imaginative piece of fiction, this class will help you find inspiration and motivation to keep writing while gaining valuable knowledge about technique and publishing. Explore creative writing strategies while working on a book-length or short story piece with your peers and instructor guidance.

Total: \$99 –	— Senior Total: \$74	
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ANE-562-J W 10am–12pm Staff Instructor Apr 10—May 29 ONLINE

Do you have ideas that you want to share? Blogging and Podcasting for Beginners will teach you the basics of planning and creating your own blog and podcast. Through hands-on exercises, you will discover various free web tools like Blogger, WordPress, Audacity, and YouTube that can assist you in sharing your ideas on such platforms, and it's much easier than you ever imagined. Students must enroll online at the following website: www.ed2go.com/hagerstown/online-courses/web-2-0-blogs-wikis-and-podcasts/

Total: \$125 — Senior Total: \$103

DSA-018-JE ONLINE: At your own pace Apr 17–May 24

NEW! How to Publish Your Book

Everything you need to know to go from great manuscript to published work! Discover how to position your book in the marketplace. Learn about different types and sizes of publishers and which one is right for your book. Discover how to find and vet publishers, write a query letter, send a submission package, and navigate the process from the initial "comfort conversation," to signed contract, draft delivery, the long conga-line of editorial revisions, proofs, ARCs, and at last, your release date!

Total: \$79 — Senior Total: \$36

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ANE-565-L	W 7–9pm	Jun 5–26
	J. Castillo	СРВ-232



BEING HUMAN: WEALTH AND POVERTY

Delve into the paradoxes of our modern world in the sixth class of the Being Human series. Explore the roots of inequality, the impact of social stratification, and the persistence of poverty. This class examines the delicate balance between progress in eradicating dire poverty and the persistent challenges faced by millions today.

Total: \$79 — Senior Total: \$36

HCR-099-K	Sa 10am—12pm	May 4-25
	J. Castillo	CPB-211

NEW! Borrow From Psychology to Create Fictional Characters

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The world of psychology is filled with incredible tools for character development. Discover your character's Myers-Briggs type, VAKT learning style, and Enneagram Type. Take a peek through their Johari Window. Give them realistic mental health struggles with the help of the DSMV. And much, much more.

Total: \$89 — Senior Total: \$40

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ANE-566-A	W 7–9pm J. Castillo	Jul 10–31 <i>CPB-232</i>

Unknown to Bestseller

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The "Unknown to Bestseller" course, taught by Lisa Proulx, an international and award-winning author, is designed to equip aspiring authors with the knowledge and skills needed to navigate the challenging journey from being an unknown writer to becoming a bestselling author. Through a series of practical lessons and discussions, students will learn the critical steps involved in publishing, marketing, and promoting their books. This course will cover topics such as pre-publishing preparations, social media marketing, writer's conferences, handling negative reviews, book signings, supporting fellow authors, and entering book award contests.

Total: \$139 — Senior Total: \$60

ANE-558-J Th 6–8pm L. Proulx Apr 11—May 16 CPB 211

UPCOMING DAY TRIPS

Mamma Mia! At the Hippodrome April 20

Escape to a Greek paradise with Mamma Mia!

May Day in Annapolis May I

Welcome spring at the 69th Annual May Day celebration in Annapolis' Downtown Historic District.

Hillwood Estates, Museum & Gardens May 15

Explore stunning gardens, exhibitions, and Marjorie Post's mansion at Hillwood Estates.

George Washington Mount Vernon June 13

Embrace the beauty and historic value of George Washington's Mount Vernon home.

PERSONAL FINANCE

Investment Strategies for Seniors Through Options

Options are a little-known method of stock market investment. Find out what options are and how they work during ever-changing market conditions. This class will point out the differences between stock purchase and the powerful reasons to consider options trading. We'll demonstrate the method of building a continuous stream of weekly income through options by paper trading (mock trading) the concepts that are discussed. This interactive class will increase your awareness of stock market opportunities that you may have been missing.

Total: \$125 — Senior Total: \$75

MON-034-M	MW 1:30–3:30pm <i>R. Bender</i>	Mar 18—27 <i>CPB 213</i>
MON-034-K	MW 1:30–3:30pm <i>R. Bender</i>	Apr 22—May 1 <i>CPB 213</i>
MON-034-L	MW 6–8pm R. Bender	Jun 17—26 <i>VM-3</i>

Be Prepared with a Will

Don't leave your loved ones in a bind after you pass; help and protect them by having an up-to-date will. This two-hour workshop will give you a solid introduction to what needs to be in your will and how to get one done. The class will include resources so you can write your own will or choose a lawyer.

Total: \$25

MON-032-J	Th 6:30-8:30pm	Apr 25
	K. Barylski	CPB 212

TRAVEL

Travel Light, Travel Easy

No matter your mode of transportation, traveling light makes the journey easier. Learn what to pack and how to pack a carry-on only for your next destination. Gain confidence and make your next trip a breeze as we explore a plethora of packing and travel tools, tips, and tricks.

Total: \$25

DIS-595-K	Tu 6:30-8:30pm	Apr 30
	K. Barylski	CPB 214

NEW! Walking the Camino de Santiago de Compostela

Have you dreamed of pinning on your concha and becoming a pilgrim along the famous Way of Saint James? In this introduction, get tips on how to plan your Camino, choose your route, pick your lodgings, pack your bags, and prepare for a life-changing experience. Bring any and all questions. Buen Camino! Total: \$31

TRP-035-M	Sa 10am—12pm	Mar 16
	J. Castillo	CPB-230

NEW! Mamma Mia! At the Hippodrome

Join us at the Hippodrome Theater in Baltimore for a story that will captivate and take you on a journey to a Greek island paradise where love, friendship, and identity collide. Through the "timeless hits of ABBA," Mamma Mia! will have you falling in love with this "ultimate feel-good show" of a mother, a daughter, and three possible dads. Departure is from Valley Mall Center.

Total: \$159 TRP-034-J

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Staff Instructor

Apr 20

Baltimore Escape

Escape to the Charm City for a day! Explore the flavors of Little Italy, board the historic USS Constellation, and discover the eclectic style of the American Visionary Art Museum, or the curiosities of the Maryland Science Center, the National Aquarium. Your day begins and ends at the Inner Harbor. The rest is up to you! Registration includes motor coach transportation and gratuities; admission to sites not included. Departure is from the Valley Mall Center. Free public transportation is available on the Charm City Circulator. Adult tickets cost \$59 (TRP-014-A) and Child tickets cost \$39 (TRP-014-C).

Total: \$59

TRP-014-A	Sa 9am—7pm Staff Instructor	Apr 20
TRP-014-C		Apr 20

May Day in Annapolis

Welcome spring at the 69th Annual May Day celebration in Annapolis' Downtown Historic District! Residents and shopkeepers decorate doors, windows, and stoops with beautiful baskets of fresh flowers for the day. Take in the vibrant, fragrant blooms as you stroll through the shops on Main Street, meander the many museums and historic sites, savor the seafood at award-winning restaurants, or admire the art galleries and studios. Consistently ranked one of the nation's most walkable towns, you can enjoy the historic charm and maritime attractions of Maryland's capital on foot or hop on and off the Circulator, Annapolis' free trolley. Registration includes motor coach transportation and gratuities. Departure is from Valley Mall Center.

Total: \$79

TRP-023-K	W 7:45am–5pm	May 1
	Staff Instructor	

Hillwood Estates, Museum and Gardens

Escape into an oasis of gracious hospitality at Hillwood, the estate of Marjorie Post. Enjoy a morning, docent-led tour of the estate's beautiful formal gardens, learning the gardens' history, design, plants, and flowers. Take time to peruse the special exhibition and have lunch* at your leisure before rejoining the group for a docent-led tour of the mansion and Marjorie's rich collections. Garden tours are rain or shine. Registration includes HCC motor coach transportation and gratuities, admission, and two guided tours. Departure is from Valley Mall Center. * Lunch reservation is preferred for the full-service restaurant.

Total: \$99

TRP-019-K W 8:30am–5pm Staff Instructor

n—5pm uctor May 15

Jun 13

NEW! George Washington Mount Vernon

Embrace the beauty and historic value of George Washington's Mount Vernon home. You will tour the mansion and spend the day leisurely on your own to enjoy the picturesque gardens and grounds, view the tomb of George and Martha, and learn about the enslaved people of Mount Vernon. Lunch is on your own and available at the food court or the Mount Vernon Inn Restaurant. *If dining in the restaurant is desired, reservations are recommended. Departure is from the Valley Mall Center.

Total: \$99

TRP-032-L Th 7:30am–5:30pm Staff Instructor Washington, D.C., Genealogy Research Trip

Spend a full day researching your ancestry at either the Daughters of the American Revolution Library or the National Archives in Washington, D.C. Before the trip, you will have an opportunity to discuss your research goals with the instructor, who will make a recommendation as to which resource would be best for you to visit for the day. Lunch is on your own, but can be purchased within walking distance of all facilities. Registration includes transportation to and from D.C. Departure is from Valley Mall Center.

Total: \$65

SEN-144-M	Tu 7am–5:30pm <i>C. Miller-Schultz</i>	Mar 19
SEN-144-L	Tu 7am–5:30pm <i>C. Miller-Schultz</i>	Jun 4

Washington, D.C., Escape

Join your friends as you travel to Washington, D.C., for a day to relax and explore all your favorite museums on the Mall in complete leisure. The motorcoach will drop you off and pick you up at the Smithsonian Castle, allowing for plenty of exploration time in one or more of the historical museums on the Mall or shopping. Departure is from the Valley Mall Center.

Total: \$65

SEN-196-M	Tu 7am–5:30pm Staff Instructor	Mar 19
SEN-196-L	Tu 7am–5:30pm Staff Instructor	Jun 4



HCC Alumni & Friends 2024 Hawaiian Cruise Tour May 8 -18, 2024 Hosted by Lisa Stewart

Hawaii Cruise Tour

May 8 - Fly to Honolulu, balance of day free May 9 - Circle Island Tour May 10 - Polynesian Cultural Ceriter May 11 - Pearl Harbor and transfer to ship NCL's Pride of America departs 7:00pm May 12 - Maui - Arrives 8:00am - Overnight May 13 - Maui - Departs 6:00pm May 14 - Hilo, Big Island - 8:00am - 6:00pm May 15 - Kona, Big Island - 7:00am - 5:30pm May 16 - Kauai - Arrives 8:00am - Overnight May 17 - Kauai - Departs 5:30pm May 18 - Arrive Honolulu - Flight to Washington DEPOSIT: \$500.00 per person Insurance: Available -Please call for rates. Final Payment Due: October 20, 2023

Balcony Staterooms Only: *2 Specialty Dining Credits per stateroom *\$50.00 Shore Excursion Credit per room

Group Pricing:

Inside Stateroom: \$5618.00 per person Oceanview Stateroom: \$5685.00 per person Balcony Stateroom: \$6165.00 per person Prices are per person, based on double occupancy. Third and Fourth Person rates are available upon request.

Rates Include:

- Roundtrip transportation between HCC and airport
- Roundtrip airfare to Honolulu
- 3 nights accommodations including taxes in Honolulu -Twin Fin Hotel
- Resort Fees at Twin Fin
- Transfers to Honolulu hotel, hotel to ship and ship back to the airport
- Circle Island tour
- Polynesian Cultural Center including luau and night show "Ha"
- Pearl Harbor tour including Arizona Memorial
- 7 night cruise on NCL's Pride of America including meals and entertainment
- Port taxes and Government fees
- Beverage and Soda Package
- Internet Package -150 minutes per person (1st and 2nd guest only)
- Gratuities for transfers and Honolulu tours
- Contribution to HCC Alumni Scholarship Fund

Travel Leaders, 1712 Abbey Lane, Hagerstown, MD Phone: 301-739-4600 Ask for Belinda or Tina!

TRAVEL LEADERS®

Travel Better

ADULT EDUCATION







ACQUIRE HIGH SCHOOL DIPLOMA

HCC will partner with you to make it happen.

HCC Adult Education offers FREE assessment, advising, classes, tutoring support, and a professionally-staffed computer lab — for those wanting to acquire their high school diploma or improve their educational skills.

When you meet the required placement scores, you can enroll in the National External Diploma Program (NEDP). The NEDP classes are offered both day and evening at a variety of locations in the Hagerstown area.

Make a phone call and get started! Speak to someone who looks forward to partnering with you. Call 240-500-2313 — Mon-Fri, 8:30 a.m. – 4:30 p.m. Or visit hagerstowncc.edu/adulteducation.

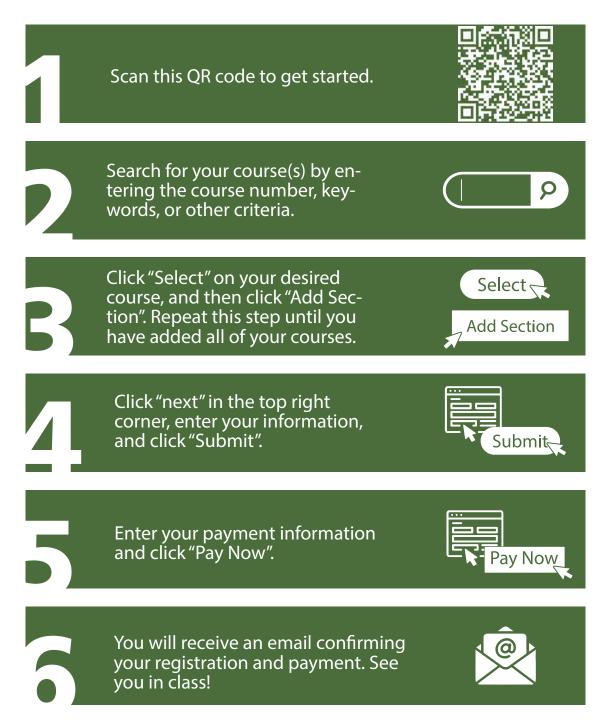
HCC Main Campus

11400 Robinwood Drive Hagerstown, MD 21742 HCC Valley Mall Center 17301 Valley Mall Road Hagerstown, MD 21740



Start moving towards success today.

HOW TO USE INSTANT ENROLLMENT



HAGERSTOWNCC.EDU/WSCEREGISTRATION

Credit Career Programs

In addition to the Workforce Solutions and Continuing Education courses shown in this booklet, HCC also offers credit programs and courses that are applied toward an associate degree or certificate. Listed below are the credit career programs. Those listed on the next page are specifically designed for transfer to a four-year university.

Accounting and Business Administration of Justice Administrative Assistant Advanced Manufacturing (ADM) ADM: Electronics Technician ADM: Industrial Technology Alternative Energy Technology (AET) AET: Solar Energy Installation and Service Biotechnology Child Care Professional **Commercial Vehicle Transportation** Specialist (CVT) (Class A) CVT: Transportation Administration **CVT:** Transportation Management Computer Tomography Imaging Cybersecurity (CYB) CYB: Cyber and Network Security Dental Assisting **Dental Hygiene** Digital Instrumentation and Process Control Early Childhood and Primary Grades Education **Electrical Engineering Technology** Entrepreneurship Fitness Training Graphic Design Technology (GDT) GDT: Computer Graphic Artist **GDT:** Graphic Production Specialist Health Information Management (HIM)

HIM: Electronic Health Records Human Services Human Services Technician Industrial Technology (INT) INT: Welding and Fabrication Information Systems Technology (IST) **IST: Computer Support Specialist IST: Digital Forensics** IST: Interactive Design and Game Development IST: Network Administration Magnetic Resonance Imaging Mammography Management Management: Marketing Mechanical Engineering Technology (MET) MET: Computer-Aided Design Nursing **Paralegal Studies Practical Nursing** Radiography Substance Abuse Counseling **Technical Studies Unmanned Aerial Systems** (drone technology) Web and Multimedia Technology (WEB) WEB: Web Site Development WEB: Web/Multimedia Development



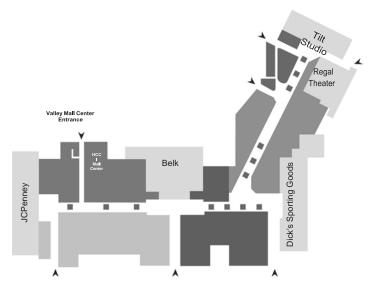
Administration of Justice Arts and Sciences Biology **Business Administration** Chemistrv Community Health **Computer Science** Cybersecurity Dance Early Childhood Education/ Early Childhood Special Education Education Elementary/Special Education **Engineering Science** English **Environmental Studies** Exercise Science and Health

Foreign Language **General Studies** Graphic Design History Human Services **Mathematics** Music **Paralegal Studies** Physics Political Science Pre-Pharmacy Psychology Secondary Education, English Sociology Theater Visual Arts

For more information, visit www.hagerstowncc.edu/bestfuture



VALLEY MALL MAP



HCC's Valley Mall Center is located on the back side of the Valley Mall, with a marked entrance between JCPenney and the Belk.

17301 Valley Mall Rd, Hagerstown, MD 21740

Directions to the mall are as follows:

From the North:

Take Interstate-81 South to Exit 5A.

From the South:

Take Interstate-81 North to Exit 5A in Maryland-Halfway Boulevard, bear right off of exit, mall is on the right.

From the East:

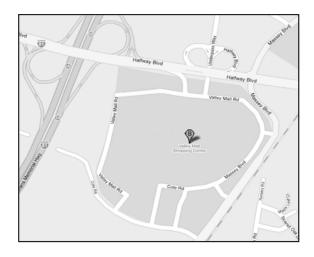
Take Interstate-70 West to Interstate-81 North. Take first exit (1/4 of a mile) Exit 5A Halfway Boulevard, bear right off of exit, mall is on the right.

From the West:

Take Interstate-70 East to Interstate-81 North. Take first exit (1/4 of a mile) Exit 5A Halfway Boulevard, bear right off of exit, mall is on the right.

From HCC's Main Campus:

Turn right onto Robinwood Drive. Proceed to third traffic light and turn left onto Dual Highway/US-40. Merge onto Interstate-70 toward Hancock. Take Interstate-70 West to Interstate-81 North. Take first exit (1/4 of a mile) Exit 5A Halfway Boulevard, bear right off of exit, mall is on the right. Proceed to the back of JCPenney to locate the HCC Center entrance.



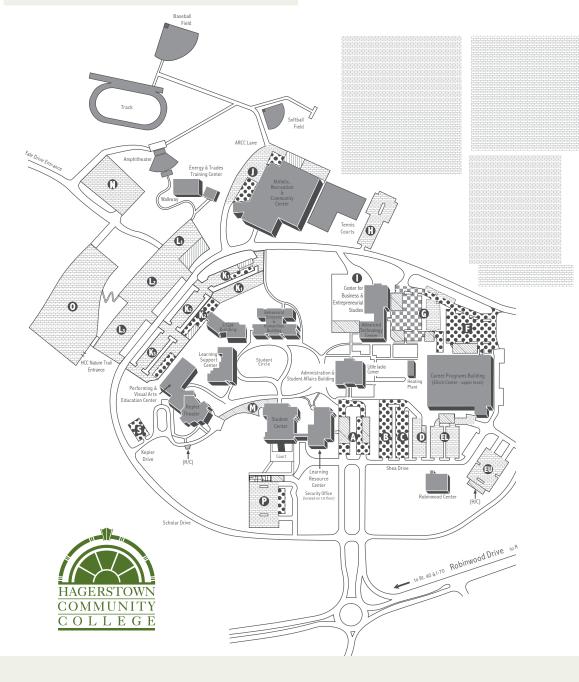
Class Location Codes

- ASA Administration and Student Affairs Building
- ATC Advanced Technology Center
- ARCC Athletic, Recreation and Community Center
- CPB Career Programs Building
- ETTC Energy and Trades Training Center
- KEP Kepler Center
- LSC Learning Support Center
- STEM Science, Technology, Engineering, and Math Building
- VMC Valley Mall Center
- HSA Hagerstown Seventh-Day Adventist Church Hall

CAMPUS MAP

Parking

Display the confirmation letter on your car's dashboard to serve as your parking permit when attending classes on the HCC campus. Parking for seminars is in Lot F. Parking for other courses is available in the student lots.



Equal Opportunity College: Hagerstown Community College does not discriminate against any individual for reasons of race, sex, color, religion, national or ethnic origin, age, sexual orientation, or conditions of disability in the admission and treatment of students, education programs and activities, scholarship and load programs, hiring of faculty and staff, or any terms and conditions of employment. The college is committed to affirmative action. Individuals requiring special accommodations are requested to contact the Office of Student Services at 240-500-2240 to make arrangements no later than 10 days prior to the meeting or course

WSCE POLICIES

Opportunity & Accessibility

See full statement on page 38.

Non-Credit Course Disclaimer

Course and class information listed in the Non-Credit Course Schedule, promotional literature and on the College website are subject to change. The College regrets any discrepancies or typographical errors.

Continuing Education and Workforce Development wants every student to be successful; however, we recognize that a course or training program may not always be the best match for a student. Thus, the College reserves the right to decline a student registration into any career-training course or program where the student has unsuccessfully attempted the same course or training program twice or because of poor performance in the program.

Tuition and Fees

Any Maryland resident 60 years of age or older who enrolls in a Maryland funded course is exempt from payment of tuition but must pay the \$35 fee (or higher fee if indicated in the course description) and any other applicable fees. Tuition does not include any fees or cost associated with a self-supporting program.

All students who enroll in continuing education classes which are not eligible for state funding shall pay full tuition and fees.

All students registering for an open enrollment course shall pay an \$8 registration fee. Checks should be made payable to Hagerstown Community College. There will be a returned check fee of \$35 for checks returned for insufficient funds.

For information about tuition assistance for individuals with disabilities, please call 240-500-2273.

Employer's Tuition Assistance

If your employer is paying for your course, we must receive a purchase order or a letter on company letterhead along with your registration form. The purchase order or letter must state what the employer is paying (i.e. tuition, material fee), your name, and the course(s) in which you are enrolling. Registrations will not be processed without this paperwork. If the employer is paying for your textbook, a separate letter or purchase order must be submitted to the Bookstore at the time of purchase.

Admissions

Anyone 16 years of age or older is eligible for admission (unless specified otherwise).

Birthdate and Social Security Number

Your social security number and birthdate are requested on our registration form for use as student identification numbers to help us avoid duplicating records and mailings. It is for internal use only and remains confidential. Your birthdate is required by the Maryland Higher Education Commission.

Course Cancellations

Each non-credit class requires a minimum number of enrollees to run. The decision to hold or cancel a class is made, in most cases, three business days prior to the start of the class. The college, however, reserves the right to cancel a class at any time due to unexpected circumstances. In these events, students will be notified via phone and/or email.

Refund Policy

- **Course Cancellations:** 100% refund will be issued for any course the College cancels.
- **Before Course Begins:** Course withdrawals and requests for full refunds may be made up to 24 hours before the course begins by calling Continuing Education at 240-500-2236. Some exceptions may apply and will be noted in the course description.
- After Course Begins: Refunds are not awarded after a course has started.

The above refund policy does not apply to College for Kids and Cultural Day Trips. Call 240-500-2236 for College for Kids and trip refund information.

Use of Cell Phones During Class

Cell phones should be turned off or set to silent when class is in session. Calls must not interrupt the class. If students have to make or take calls on an emergency basis, please step out of the classroom to do so in order to minimize the disruption.

Parking – see page 38

Emergency Closing

In case of severe weather or other emergency conditions, you should check HCC's website (www.hagerstowncc.edu) or Facebook page (www.facebook. com/hagerstowncc).

We will not necessarily close when the public schools do. When the public schools are closed due to weather or emergencies, all classes at public school locations are cancelled. When the college closes, all classes at off-campus sites are canceled.

Classes canceled due to inclement weather or emergencies will be made up.

Non-Credit/Credit Shared Courses

Selected courses may be taken for either academic credit or a non-credit basis. Should the student desire to transfer from non-credit to credit, the student must transfer by the second week of class. In order to transfer from non-credit to credit, the student must first drop the course through Continuing Education and then register in the Registrar's office. Students who have completed the non-credit course will receive a Certificate of Completion but will not be awarded college credits and may not earn college credit for the credit course by exam.

Certificate/CEU Information

Students do not receive grades for Continuing Education courses. Some non-credit courses offer Continuing Education Units (CEUs). You must inform the instructor if you need CEUs.

WSCE POLICIES, continued

Code of Student Conduct

Hagerstown Community College has established rules of behavior that must be followed so that the teaching/ learning process is not disrupted. A copy of the student handbook is available in the Student Activities Office.

Smoking Policy

Hagerstown Community College is committed to providing a safe and healthy working and learning environment for students, faculty, staff, and visitors. Effective January 1, 2015, HCC will be a tobacco-free campus. The Tobacco-Free Policy applies to all Hagerstown Community College facilities and vehicles, owned or leased, regardless of location. Smoking and the use of tobacco and e-cigarette products will not be permitted on any HCC property, including all buildings and facilities, walkways, recreational and athletic areas, building entrances, and parking lots. This policy applies to all students, faculty, staff, and other persons on campus, regardless of the purpose of their visit. To learn more, visit www.hagerstowncc.edu/tobaccofree

ed2go Online Course **Registration Information**

Online courses offered by HCC can be attended based on your personal schedule, day or night. New classes start on the second Wednesday of each month with two lessons posted each week. Print the online registration form and forward it along with your payment to Hagerstown Community College, Continuing Education Registration.

Questions? E-mail us at online@hagerstowncc.edu.

HOW TO REGISTER

Choose YOUR Option:

ONLINE NEW! via Instant Enrollment:

hagerstowncc.edu/WSCEregistration

Registering online in easy Follow the online tutorials. Visit the website (above) or scan the QR code.

IN-PERSON

Main Campus:

HCC Registration Office

Administration and Student Affairs Building 11400 Robinwood Drive Hagerstown, MD 21742

• Monday - Friday: 8:30 a.m. - 4:30 p.m.

Satellite Location:

14301 Valley Mall Road, Suite 455 Hagerstown, MD 21740

- Monday Thursday: 8:30 a.m. 7 p.m.
- Friday: 8:30 a.m. 4:30 p.m.
- Saturday: selected hours

BY PHONE: 240-500-2236

Registrations may be accepted by phone when paying with a credit card.

CLASS ICONS

Workforce Training Certification (WTC)

These classes are designed to assist students with workforce training. WTC programs can be stand-alone programs or a series of classes.

Scholarship Available

- Funding provided as part of EARN, and Workforce Solutions Training Scholarships.
- Students must apply prior to registering and must meet all specified scholarship details.
- College for Kids (CFK) scholarships offered in partnership with JLG

🔜 Online / Hybrid / Remote

- ONLINE: At Your Own Pace Delivered entirely online without specific meeting times. Completed at the student's own pace. Students must meet all deadlines outlined in the class details.
- REMOTE = Virtual Sessions Classes meet online, with specific meeting days and times for real-time virtual sessions.
- HYBRID = Online & In-Person Classes meet both online and in-person. See individual class details for specifics.

LLI Lifelong Learning Institute

HCC is commited to lifelong learning and provides discounts for some classes, to seniors (60+) living in the tri-state area of Maryland, Delaware, and Pennsylvania. Look for the LLI icon!



CUSTOMIZED TRAINING

HCC partners with your organization to identify, understand, and address internal issues.Professionals at HCC customize training programs unique to your company and employees.

"

HCC staff was flexible, detail-oriented, and open-minded. We value our partnership in providing workforce solutions to enhance the job skills of those who need them. Western Maryland Consortium

Let us know what customized training your organization needs!





Maureen Kolb 240-500-2490 I think both trainings were excellent. Staff were very complimentary. It was the best training we have ever provided staff.

Washington County Free Library

hagerstowncc.edu/customized-training



Register Early! Class registrations will be accepted through the first day of class — if space is still available. However, classes fill up, and we encourage you to sign up early!

≫

New classes are constantly being added! Check the website: www.hagerstowncc.edu/wsce

	11400 Robinwoo 240-500-2236 •	od Drive• Hagers Fax: 301-582-40	11400 Robinwood Drive• Hagerstown, Maryland 21742-6514 240-500-2236 • Fax: 301-582-4001• oeregister@hagerstownoc.edu	2-6514 stown.cc.edu			REGISTR	REGISTR
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Signature			* Date					

HCC FOUNDATION



SCHOLARSHIPS AVAILABLE!

Are you considering an HCC workforce development program, but could use funding support before committing? The HCC Foundation has scholarships available for you!

Scholarship dollars are available for a variety of workforce development programs on a first come, first serve basis throughout the spring and summer terms. Applications are accepted on a rolling basis.



APPLY TODAY!

Contact the HCC College Advancement office at 240-500-2348 or collegeadvancement@hagerstowncc.edu for more information.

INSTANT ENROLLMENT

This new online registration system makes registering easy.

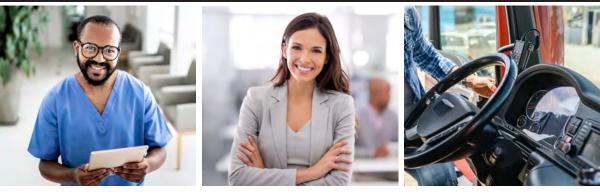
With user-friendly navigation for mobile, WSCE registration is at your fingertips!

Visit the website or scan the QR code: hagerstowncc.edu/WSCEregistration



STRATION

WSCE SCHOLARSHIPS AVAILABLE!



Scholarships may cover 100% of the cost of these programs:

- Breaking Barriers, Leading Boldly*
- Certified Medical Assistant
- Certified Nursing Assistant
- Child Care*
- CDL B
- Construction Equipment Operator
- Diesel Technician

- Forklift Operator
- Nurse Refresher*
- Non-profit Management*
- Management Bootcamp*
- Office Associate*
- Pet Grooming*
- Personal Trainer*

- Phlebotomy
- Project Management*
- Real Estate*
- Veterinary Assistant*
- Welding
- Women at the Forefront*

*Subject to Maryland residency or completion of Maryland graduation requirements (MHEC funded)



Contact us for additional information: Call 240-500-2236 or visit hagerstowncc.edu/funding





Workforce Solutions & Continuing Education Hagerstown Community College 11400 Robinwood Drive Hagerstown, MD 21742-6514 NON-PROFIT ORG. U.S. POSTAGE PAID HAGERSTOWN, MD PERMIT NO. 510



REGISTRATION OPENS FEBRUARY 14, 2024

www.hagerstowncc.edu/youth-programming

Find your class today!