

**Academic Standards and Outcomes Assessment Committee
(ASOAC)**

Minutes

October 26, 2023 – 2:30 pm – LRC 344

In attendance: Kathleen D’Ambrisi, Laura Renninger, Cindy Blank, Amanda Miller, Chris Baer, Liz Hadley, Christine Cramer, Charles Shultz, Robin Hill, Shannon Cameron, Tracy Nichol

- a) Approval of minutes from last meeting.
Approved by Kathleen D’Ambrisi, 2nded by Chris Baer
- b) Community College Survey of Student Engagement: Presentation by Dr. Carlee Ranalli
- c) Research Request #1: “Course Repeat Policy” – Data Presentation by Alison Preston, Planning and Institutional Effectiveness
- d) Research Request #1 – Discussion of “Next Steps”
 - a. Suggestion: if a student has two withdrawals, the student would need to go through a more formal process that includes but is not limited to special permission from the Division Director instead of from the VPAA. Group members will research what other MAAC schools are doing with students who repeat the same class more than twice. (Our policy doesn’t differentiate between withdrawals and grades.)
 - i. Allegany: Cindy
 - ii. Anne Arundel – Amanda
 - iii. Baltimore City and County – Christine
 - iv. Caroll – Kathy
 - v. Cecil – Kathleen
 - vi. CSM-Chris

- vii. CCBC -- Christine
- viii. Chesapeake-Shannon
- ix. FCC-Liz
- x. Garrett-Laura
- xi. Harford-Amanda
- xii. Howard-Liz
- xiii. Montgomery-Tracy
- xiv. PG-Chris
- xv. Wor-Wic -Chris

e) Research Request #2: Gateway Course Pre-Req Grades (COMAR and next steps)

a. We will revisit this research request during our next meeting.

f) Adjourned at 4 pm