

ACADEMIC COUNCIL

March 7, 2024

Meeting Minutes

Attendees: N. Arnone, V. Beache, L. Bird, K. D’Ambrisi, M. Grahl, K. Hammond, M. Hendrickson, L. Montgomery, D. Poole, C. Ranalli, D. Schoenenberger, E. Schwartz

Minutes taken by L. Bird

Reflection

“Between stimulus and response there is a space. In that space is our power to choose our response. In our response lies our growth and our freedom.” ~ Viktor E. Frankl

Approval of Minutes

Director Montgomery motioned to approve the minutes and Dr. Schwartz seconded the motion. The minutes were approved with a change.

Dean of Distance Learning Update

- Draft policy 8076 (attachment)
 - Document has been extensively revised
 - Shared for community feedback; any comments let the committee know by March 25; share with divisions today
- Master Classrooms and Quality Matters
 - DNC 101 achieved QM certification on March 1
 - Congratulations to TCS, EM, BSSB, HU, & HS divisions for Master Classroom completion in January and February
 - Updates for D2L certification and Master Classroom completed by divisions are available on the D2L resource site
- Final Reminder to Schedule Spring '24 Faculty Meetings
 - Only two people have completed the form
 - Interim VP Schoenenberger will talk to Dr. Willow today about committing to identify one professional development day

Dean of Planning and Institutional Effectiveness Update

- Middle States Timeline
 - Talked to Kate Benchoff last week
 - Final draft uploaded mid-January
 - Summer work, then a fall draft
 - Site visit will be October-November
 - Draft will be developed from that
 - Compiling evidence as they go through their process
 - Feeling very positive
- Concerned about campus climate survey – only 40 responses
 - Posters around campus
 - Perhaps faculty could do survey in classes?
 - In student email
 - Will send out text message, but student must be over 18
- Gen Ed Assessment
 - PowerPoint presentation – looking for feedback – much discussion

- Some community colleges do recertifications of gen ed courses – should be on a cycle
- Put all of gen ed assessment in one location (e.g., curriculum committee, ad hoc committees)
- Is curriculum committee part of gen ed oversight?
- Need a plan
- Proposed timeline slide found to be confusing
- Perhaps have alternative assignment – not a program coordinator
 - Dr. Ranalli, faculty, etc. on committee
 - Faculty from each division (maybe not NUR or HS divisions)

Faculty Assembly Chair Update

- Faculty Assembly meeting upcoming
- Voting on faculty of year and shared governance committee
- Message to faculty about survey
- No executive council next week due to spring break
- Focused on mid-terms

Honors Convocation

- Signed certificates to be given to L. Bird
- Interim VP Schoenenberger circulated a copy of the Honors Convocation Timeline

Reminder: Outstanding Adjunct Faculty Luncheon

- March 22 in STC-182 from 12:00-1:30 pm
- RSVP due March 11
- Talking points due March 15

Ad Astra

- Addition has been purchased
 - Dr. Klauber's expectation for fall schedule is 60% lecture vs. 40% online
 - Due by March 26 as veteran registration begins March 27
 - Be mindful of all online programs
- Ad Astra training will be made available for OAs and directors
- Ad Astra will start collecting data – not fully implemented until next fiscal year

Program Review Follow-up

- Interim VP Schoenenberger loved the process
 - Great learning opportunity for all
 - Really proud of process
 - Perhaps post program reviews and process with outcomes assessment
- Final report should be for public review
 - Must log in to see details
- Dr. Hendrickson found it to be gratifying
- Director Arnone explained that the process was a really good experience

Load Reviews

- Interim VP Schoenenberger stated that everyone did an awesome job during load reviews and she learned a lot
- Did not meet with the BSSB and DV divisions as their course load values were self-explanatory
- Program coordinator tasks and payroll process are still being reviewed
- Special thank you extended to Robin Thomas for attending the load review meetings

Course Assessment

- Interim VP Schoenenberger will forward an email to directors asking for feedback on the appropriate response
- Once a DOI is hired, they will get engaged with Dr. Ranalli to determine course assessment

The BIG Read

- Alicia Drumgoole had the first meeting
- Should happen campus wide; bring student government association in
- Content may be helpful in HS, NUR, and BSSB division courses

Blueprint Update

- Spring 2024 ECAP grades due May 17
- Adjunct hiring process will be the same as last year
- Guidebooks are in process
- MOU is the implementation guidebook

Positions / Vacancies

- Five candidates selected to interview for Business faculty position
- Forty-one applicants for English faculty position
- Austin Moffitt, MIS in PALS, starts next week
- Diagnostic Medical Sonography faculty interview last week and will continue this Friday due to technical issues
- No applicants for Medical Laboratory Technician faculty position

Other /Announcements

- Next meeting will be March 21, 2024 from 9-11 am in STC-182

Future Meetings

March 21, 2024
April 4, 2024

April 18, 2024
May 2, 2024

May 16, 2024
May 30, 2024