

Faculty Affairs Committee

Thursday, November 30, 2023

2:30 – 4:00 pm

Minutes

Present: Dawn M. Schoenenberger; Lore D. Kuehnert; Alicia M. Drumgoole; Dana Poole; Robert C. Rohan; Jeffrey S. Schramm; Ashton M. Taylor

Absent: Edward Bass; Karen Hammond; Juan C. Luna

- I. Approval of minutes: The minutes were approved by unanimous vote.
- II. New Business: The Committee discussed whether there were new governance charges to be brought forward in the Spring (follow up: no decision made here in my notes?)
- III. Old Business: The committee continued to work on their assigned charge--A review to clarify faculty responsibilities as distinct from faculty service to the college through the role of lead faculty, and as distinct from alternative assignments for program coordinators.
 - D. Schoenenberger revised the faculty responsibilities from the faculty guidebook into a [spreadsheet](#) – all committee members should review the chart and be prepared to continue to review and comment on the draft spreadsheet for the next meeting.
 - The committee studied and made recommendations on a draft chart depicting current HCC categorization of duties for directors, coordinators, lead faculty, faculty, and faculty liaisons
 - J. Schramm volunteered to help align duties within the table for the next meeting

The Committee will continue to discuss reports on further evidence gathered from Community Colleges and to let that data help inform revision.

- IV. Other Business: There being no further business, the Committee adjourned at 4:00 p.m.
- V. Next Meeting January 25, 2024