

# CURRICULUM DEVELOPMENT & REVIEW COMMITTEE

## Meeting Minutes - December 12, 2024

**Members Attended:** A. Auldridge, O. Bamiduro, C. Brereton, T. Burge, A. Drumgoole, M. Hendrickson, R. Hill, S. Reikowsky, J. Suminski, R. Westmeyer

**Non-Members Attended:** C. Baer, J. Davis, M. Dayhoff, M. Grahl, K. Smith, J. Szczesniak

**Absent Members:** R. Campbell, K. Jordan-D'Ambrisi, D. Schoenenberger

**I. Motion to Approve November 2024 Meeting Minutes (Approved)**

R. Westmeyer requested a statement be added to the Curriculum Committee Member Expectation discussion area on how the leadership's responsibility is to share curriculum information with the committee as it is known. A statement has been added and the 'DRAFT' watermark has been removed before uploading.

**II. Course & Program Proposals for Review & Approval:**

HEALTH SCIENCES DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
DEC-101		AAS.RAD: Radiography	Program Modification	Mathematics Gen Ed: Add MAT-160 as an option to state "MAT-114 or MAT-160"	Approved

MATHEMATICS & SCIENCE DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
DEC-102		EGR-103: Introduction to Engineering Science	Course Modifications	Prerequisite: From MAT-160 to MAT-161	Approved
DEC-103		MAT-203: Calculus I		Update course outcomes	Approved
DEC-104		MAT-206: Differential Equations		Update course outcomes	Approved
DEC-105		MAT-208: Linear Algebra		Update course outcomes	Approved
DEC-106		PHS-105: Descriptive Astronomy		Prerequisite: Add RDG-095	Approved

**III. Discussion Topics:**

**1. Substantial Articulation Agreements**

R. Westmeyer questioned for substantial modifications if articulation agreements need to be from an institution in Maryland. C. Brereton informed the committee that MHEC does not specify that a substantial modification articulation agreement needs to be from a maryland institution, it only specifies it must be from a four-year institution.

**2. Engineering Program**

R. Westmeyer notified the committee and advising staff present that E. Sigler needs students to take MAT-161 in summer prior to starting at HCC the following fall in order to follow the engineering pathways in the catalog.

**3. New Committee Seating**

R. Hill mentioned going forward D. Schoenenberger has requested that members sit towards the front of the room and non-members sit towards the back of the room.

**4. Next Meeting: February 13, 2025 at 2:30PM in STC-182**