

CURRICULUM DEVELOPMENT & REVIEW COMMITTEE

Meeting Minutes - December 12, 2024

Members Attended: A. Auldridge, O. Bamiduro, C. Brereton, T. Burge, A. Drumgoole, M. Hendrickson, R. Hill, S. Reikowsky, J. Suminski, R. Westmeyer

Non-Members Attended: C. Baer, J. Davis, M. Dayhoff, M. Grahl, K. Smith, J. Szczesniak

Absent Members: R. Campbell, K. Jordan-D'Ambrisi, D. Schoenenberger

I. Motion to Approve November 2024 Meeting Minutes (Approved)

R. Westmeyer requested a statement be added to the Curriculum Committee Member Expectation discussion area on how the leadership's responsibility is to share curriculum information with the committee as it is known. A statement has been added and the 'DRAFT' watermark has been removed before uploading.

II. Course & Program Proposals for Review & Approval:

HEALTH SCIENCES DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
DEC-101		AAS.RAD: Radiography	Program Modification	Mathematics Gen Ed: Add MAT-160 as an option to state "MAT-114 or MAT-160"	Approved

MATHEMATICS & SCIENCE DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
DEC-102		EGR-103: Introduction to Engineering Science	Course Modifications	Prerequisite: From MAT-160 to MAT-161	Approved
DEC-103		MAT-203: Calculus I		Update course outcomes	Approved
DEC-104		MAT-206: Differential Equations		Update course outcomes	Approved
DEC-105		MAT-208: Linear Algebra		Update course outcomes	Approved
DEC-106		PHS-105: Descriptive Astronomy		Prerequisite: Add RDG-095	Approved

III. Discussion Topics:

1. Substantial Articulation Agreements

R. Westmeyer questioned for substantial modifications if articulation agreements need to be from an institution in Maryland. C. Brereton informed the committee that MHEC does not specify that a substantial modification articulation agreement needs to be from a maryland institution, it only specifies it must be from a four-year institution.

2. Engineering Program

R. Westmeyer notified the committee and advising staff present that E. Sigler needs students to take MAT-161 in summer prior to starting at HCC the following fall in order to follow the engineering pathways in the catalog.

3. New Committee Seating

R. Hill mentioned going forward D. Schoenenberger has requested that members sit towards the front of the room and non-members sit towards the back of the room.

4. Next Meeting: February 13, 2025 at 2:30PM in STC-182