

CURRICULUM DEVELOPMENT & REVIEW COMMITTEE

Meeting Minutes - March 17, 2025

Members Attended: A. Auldrige, O. Bamiduro, C. Brereton, T. Burge, R. Campbell, A. Drumgoole, M. Hendrickson, R. Hill, K. Jordan-D'Ambrisi, S. Reikowsky, D. Schoenenberger, J. Suminski, R. Westmeyer

Non-Members Attended: N. Arnone, C. Baer, G. Betz, M. Chaney, M. Dayhoff, M. Grahl, M. Martin, S, McGee, A. Miller, T. Mimiago, L. Montgomery, D. Poole, E. Schwartz, J. Telemeco, S. Wynkoop

I. Motion to Approve February 2025 Meeting Minutes (Approved)

II. Course & Program Proposals for Review & Approval:

BEHAVIORAL & SOCIAL SCIENCES DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
MAR-101		EDU-208: Instruction of Reading	Course Modifications	Course Reactivation/ Prerequisite: Update to "RDG-095 or appropriate score on the placement test" / Update Course Description	Approved
MAR-102		EDU-210: Assessment in Reading Instruction		Course Reactivation/ Prerequisite: Update to "RDG-095 or appropriate score on the placement test" / Update Course Description	Approved
MAR-103	MAR-104	POL-104: Gender and Politics	New Course Proposal	New Course	Approved
MAR-104	MAR-103	POL-104: Gender and Politics	General Education Proposal	Add to the Diversity General Education Listing	Approved
MAR-105	MAR-106/ 107	LTR.CCP: Childcare Professional		Program Inactivation	Approved
MAR-106	MAR-105/ 107	CER.CCP: Childcare Professional	Program Modifications	Program Inactivation	Approved
MAR-107	MAR-105/ 106	AAS.ECE: Early Childhood/Primary Grades Education		Program Inactivation	Approved
MAR-108		AA.AMJ: Administration of Justice Concentration, Arts and Sciences		Program Requirements: Remove "COM-103 or COM-108" and PSY-101 AND Add ADJ-102 and ADJ-104/ Free Electives: Remove ADJ-102 and ADJ-104 (moved to program requirements)	Approved

BUSINESS AND TECHNOLOGY DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
MAR-109	MAR-120/ 121	MGT-219: Introduction to Social Media Marketing Strategy	New Course Proposals	New Course	Approved
MAR-110	MAR-118/ 119/ 120	MGT-220: Foundations of Business Analytics		New Course	Approved
MAR-111		ELE-132: Mechanics of Unmanned Systems	Course Modifications	Prerequisite: Remove ELE-110 / Update Course Description	Approved
MAR-112		ELE-230: Advanced Unmanned Systems		Prerequisite: Remove ELE-131 / Update Course Description	Approved
MAR-113		LTR.CAD: Computer-Aided Design	Program Modifications	Program Inactivation	Approved
MAR-114		CER.CVT: Commercial Transportation Management		Program Inactivation	Approved
MAR-115		AAS.CVT: Commercial Transportation Administration		Program Inactivation	Approved
MAR-116	MAR-124	AAS.IPC: Digital Instrumentation and Process Control		Program Inactivation	Approved
MAR-117		CER.UAS: Unmanned Aerial Systems (UAS) Technician		Program Requirements: Remove ELE-110 AND Add ART-115 / Restricted Electives: Remove ART-115 AND Add ELE-110/ Overall Credits: Program Requirement credits from 14 to 13 AND Restricted Elective Credits from 9 to 10/ Update Program Description	Approved
MAR-118	MAR-110	AS.BUS: Business Administration		Restricted Electives: Add MGT-220	Approved
MAR-119	MAR-110/ 122/ 123	AAS.A&B: Accounting and Business		Program Requirements: Remove ACC-105, ACC-201, ACC-202, and ACC-205 / Restricted Electives (new created area): Add ACC-105, ACC-201, BUS-101, ENG-101, MGT-104, MGT-105, MGT-210, MGT-214, and MGT-220/ Overall Credits: Program Requirement credits from 39 to 27 AND Restricted Elective Credits from 0 to 12	Approved
MAR-120	MAR-109/ 110	AAS.MGT: Management		Program Requirements: Add MGT-220 / Free Electives: Add MGT-219/ Overall Credits: Program Requirement credits from 18 to 21 AND Free Elective Credits from 20-21 to 17-18	Approved
MAR-121	MAR-109	AAS.MMC: Marketing Concentration, Management	Course Inactivation's	Restricted Electives: Add MGT-219	Approved
MAR-122	MAR-119/ 123	ACC-202: Intermediate Accounting II		Low Enrollment/ No Longer Need	Approved
MAR-123	MAR-119/ 122	ACC-205: Income Tax Accounting II		Low Enrollment/ No Longer Need	Approved
MAR-124	MAR-116	ELE-205: Process Technology Equipment and Systems		Low Enrollment/ No Longer Need/ Program Inactivation	Approved

DEVELOPMENTAL EDUCATION AND ADULT LITERACY SERVICES DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
MAR-125	MAR-151/ 154	MAT-090P: Foundations of Algebra for College Success	New Course Proposals	New Course	Approved
MAR-126	MAR-152/ 153/ 155/ 156	MAT-095P: Foundations of Reasoning for College Success		New Course	Approved

ENGLISH & HUMANITIES DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
MAR-127		ENG-221: Literary Publication	New Course Proposal	New Course (Currently Experimental)	Approved
MAR-128		ENG-201: World Literature I	Course Modifications	Course Title: from "World Literature I" to "World Literature: Beginnings to the 17th Century"	Approved
MAR-129		ENG-202: World Literature II		Course Title: from "World Literature II" to "World Literature: 17th Century to the Present"	Approved
MAR-130		ENG-203: British Literature I		Course Title: from "British Literature I" to "British Literature: Beginnings to the 18th Century"	Approved
MAR-131		ENG-204: British Literature II		Course Title: from "British Literature II" to "British Literature: 18th Century to the Present"	Approved
MAR-132		ENG-205: American Literature I		Course Title: from "American Literature I" to "American Literature: Beginnings to 1865" / Update Course Description and Outcomes	Approved
MAR-133		ENG-206: American Literature II		Course Title: from "American Literature II" to "American Literature: 1865 to the Present" / Update Course Description and Outcomes	Approved
MAR-134		ENG-210: Advanced Creative Writing		Course Title: from "Advanced Creative Writing" to "Novel and Memoir Writing" / Prerequisite: from "ENG-209 or instructor consent" to "ENG-101, ENG-101E, ENG-101P, ENG-101EP, or ENG-112" / Update Course Description	Approved
MAR-135		GDT-112: Computer Graphics		Course Title: from "Computer Graphics" to "Digital Tools"	Approved
MAR-136		THR-101: Introduction to Theater		Update Course Description and Outcomes	Approved
MAR-137		THR-106: Fundamentals of Acting		Prerequisite: Remove THR-101/ Update Course Description and Offering	Approved
MAR-138		LTR.GDC: Computer Graphic Artist	Program Modifications	Program Inactivation	Approved
MAR-139		LTR.GDG: Graphic Production Specialist		Program Inactivation	Approved
MAR-140		LTR.WBS: Web Site Development		Program Inactivation	Approved
MAR-141		AA.ENG: English Concentration		Program Requirements: Remove ENG-240/ Restricted Electives: Add ENG-221 / Free Electives: Add ENG-269, ENG-270, and STU-106/ Overall Credits: Program Requirement credits from 13 to 12 AND Free Elective Credits from 6-7 to 7-8	Approved
MAR-142		AA.FLA: World Languages Concentration		Program Requirements: Remove ENG-214 AND change "HIS-101 and HIS-102" to "HIS-101 or HIS-102" / Overall Credits: Program Requirement credits from 24 to 18 AND Free Elective Credits from 4-5 to 10-11	Approved
MAR-143		AA.THR: Theater Concentration		Restricted Electives: Add GDT-112, MUA-119, MUS-103, MUS-104 and WEB-101	Approved

MAR-144		AA.VAR: Visual Arts Concentration		Program Requirements: Add GDT-112 as an option to GDT-116 to read "GDT-112 or GDT-116"	Approved
MAR-145		AAS.ISDP/AAS.ISDA: Interactive Design and Game Development Concentration		Track A Program Requirements: Remove CSC-102 AND Add WEB-101 and WEB-110/ Track B Program Requirements: Remove CSC-102 AND Add WEB-110/ Restricted Electives: Remove WEB-101 and WEB-110/ Overall Credits: Track A program requirements go from 28 to 31 AND Restricted Elective credits go from 1-14 to 1-11 (restricted electives needed for Track A go from 12-14 to 9-11)	Approved

HEALTH & SCIENCES DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
MAR-146	MAR-150	RAD-230: Radiographic Image Analysis	New Course Proposal	New Course	Approved
MAR-147		RAD-102: Radiography II	Course Modifications	Update Course Description	Approved
MAR-148	MAR-150	RAD-202: Advanced Medical Imaging Concepts		Credits: From 3 to 2/ Contact Hours: From 45 hours of lecture to 30	Approved
MAR-149		LTR.FIT: Fitness Training	Program Modifications	Program Inactivation	Approved
MAR-150	MAR-146/ 148	AAS.RAD: Radiography		Program Requirements: Add RAD-230 AND reduce RAD-202 from 3 to 2 credits/Overall Credits: Program Requirement credits from 49 to 50 AND Overall Program Credits from 68 to 69	Approved

MATHEMATICS & SCIENCE DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
MAR-151	MAR-125/ 154	MAT-114P: Introduction to Applied Algebra for College Success	New Course Proposals	New Course	Approved
MAR-152	MAR-126/ 155	MAT-115P: Quantitative Reasoning for College Success		New Course	Approved
MAR-153	MAR-126/ 156	MAT-116P: Statistical Reasoning for College Success		New Course	Approved
MAR-154	MAR-125/ 151	MAT-114P: Introduction to Applied Algebra for College Success	General Education Proposals	Add to the Mathematics General Education Listing	Approved
MAR-155	MAR-126/ 152	MAT-115P: Quantitative Reasoning for College Success		Add to the Mathematics General Education Listing	Approved
MAR-156	MAR-126/ 153	MAT-116P: Statistical Reasoning for College Success		Add to the Mathematics General Education Listing	Approved
MAR-157		EGR-203: Mechanics of Materials	Course Modification	Corequisite: Change from MAT-203 to MAT-204	Approved
MAR-158		AS.EGR: Engineering Science	Program Modification	Program Requirements: Add EGR-206 to Tracks B and C/ Overall Credits: Track B credits from 27 to 30, Track C credits from 28 to 31, AND free elective credits from 6-9 to 3-9	Approved

NURSING DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
MAR-159		NUR-126: Nursing Care of Women and Infants	Course Modifications	Contact Hours: Add 6 hours of laboratory AND change simulation hours from 14 to 8	Approved
MAR-160		NUR-127: Nursing Care of Children		Contact Hours: Add 3 hours of laboratory AND change simulation hours from 18 to 15	Approved
MAR-161		NUR-195: LPN/Paramedic/Military Medic/Corpsman to RN Transition		Contact Hours: Add 33 hours of laboratory AND change simulation hours from 45 to 12	Approved
MAR-162		NUR-224: Pharmacology for Nursing Practice		Contact Hours: Add 2 hours of laboratory / Update Course Description	Approved
MAR-163		NUR-226: Behavioral Health Nursing		Contact Hours: Add 2 hours of laboratory AND change simulation hours from 13 to 11	Approved
MAR-164		NUR-230: Nursing Care of the Acute and Chronically Ill Adult II		Contact Hours: Add 9 hours of laboratory AND change simulation hours from 18 to 9	Approved
MAR-165		NUR-231: Nursing Care of the Acute and Chronically Ill Adult III		Contact Hours: Add 11 hours of laboratory AND change simulation hours from 22 to 11	Approved

III. Discussion Topics:

1. New Curriculum Software Training

R. Westmeyer inquired if there will be training provided prior to the October 2025 curriculum meeting. D. Schoenenberger mentioned once the software is in place Watermark has training videos faculty/staff can access. A training manual will also be created by Academic Affairs. We are expecting to use word forms for the October meeting and move to the curriculum software across all divisions for the November meeting going forward.

2. General Education Outcome Updates

R. Westmeyer inquired if there was a form to update the General Education Outcomes. D. Schoenenberger stated she is working on a process and there will be more to share in the coming FY.

3. Next Meeting: April 10, 2025 at 2:45PM in STC-182

This is the last meeting for changes for Fall 2025 and only non-programmatic changes will be accepted. Watermark will also be coming to provide a Curriculum Strategy software demonstration.