



Academic Standards Committee

Thursday, January 30, 2025

2:30 p.m. – 3:18 p.m.

LRC-344

Minutes

In attendance: Kathleen Jordan D’Ambrisi, Christine Cramer, Mary Hendrickson, Tracy Nickel, Danny Webber, Kathy Fike, Tom Crawford, Chris Baer, Shannon Cameron, Brenda Garcia, Liz Hadley

- I. Welcome
- II. Approval of October 24, 2024 Meeting Minutes - Chris made a motion to approve, Liz seconded. It was unanimously approved.
- III. Completed review of charge “review current practices for summer terms at other MACC colleges, and make a determination if a change is necessary at HCC. The recommendation is to leave current practices as is.
 - a. Chris suggested that Angie approves over 18 credits.
 - b. We reviewed and discussed the text of the HCC’s maximum course load as stated in the college catalog.
 - i. The ~~normal~~ maximum **permitted** course load for a full-time student who is not on probation is 18 semester hours of credit. The number of class hours will vary according to the number of laboratory courses in the program. Students, ~~full or part time with a cumulative average of “B”~~ with a **cumulative GPA of 3.00** or better at HCC, may, with the consent of the Director of Advising, Registration and Student Support, take credit hours in excess of 18.
 - c. Motion approved.
- IV. Reviewed the following policies:
 - a. Policy #4012 Acceptance of Pass or Satisfactory Grade Transfer Credits
 - i. Editorial change for Office of Admission, Records, and Registration to Records Office or Registrar. Motion approved.
 - b. Policy #4014 Discontinued Credit Programs
 - i. Editorial change academic directors to division directors, and change his/her to their. Motion approved.

- c. Policy #4015 Multiple HCC Credit Credentials
 - i. Editorial change faculty advisor to division director, and (s)he to they. Motion approved.
 - d. Policy #4020 Student Grade Point Average Calculation Policy
 - i. No changes, Motion approved.
 - e. Policy #4045 Academic Integrity Policy
 - i. Tabled, to be reviewed at February meeting.
 - f. Policy #5052 Contact Hour to Academic Credit Policy
 - i. Proper formatting revisions. Motion approved.
- V. Open Discussions
- a. No additional discussions.
- VI. Next Meeting Thursday, February 27, 2025 at 2:30 pm in LRC-344
- VII. Adjournment – Kathy motioned to adjourn; Tom seconded. Adjourned 3:18 p.m.