



## **Academic Standards Committee**

Thursday, October 24, 2024

2:30 p.m. – 4:00 p.m.

LRC-344

### **Minutes**

In Attendance: Kathleen D’Ambrisi, Christine Cramer, Mary Hendrickson, Chris Baer, Kathy Fike, Tom Crawford, Brenda Garcia, Tracy Nickel, Liz Hadley, Danny Webber, Shannon Cameron

- I. Approval of September 27, 2024, Meeting Minutes
  - Kathy Fike motioned to approve the minutes and Tom Crawford seconded the motion. The minutes were approved as written.
- II. Charge #1 – Review Current Course Load Policy: Maximum Summer Course Load
  - Reviewed and discussed information gathered about the maximum summer course credit load with the various Maryland community colleges. The maximum allowable credits for a summer semester with the community colleges ranged from 6 to 18.
  - Reviewed and discussed the text of the HCC’s maximum course load as stated in the college catalog.
    - The ~~normal~~ maximum **permitted** course load for a full-time student who is not on probation is 18 semester hours of credit. The number of class hours will vary according to the number of laboratory courses in the program. Students ~~, full- or part-time with a cumulative average of “B”~~ **with a cumulative GPA of 3.00** or better at HCC, may, with the consent of the Director of Advising, Registration and Student Support, take credit hours in excess of 18.
  - Discussions about additional information needed relating to HCC’s enrollment and outcomes.
    - Minus the TRK, how many students were enrolled in 18 credits?
    - Minus the TRK, what was the breakdown of credits enrolled; for example, how many students took 1 credit, how many took 3 credits, how many 6 credits, how many 9 credits, or other variations?
    - In previous data provided there was the grouping of 1-3 credits, 4-6 credits, 7-9 credits, 10-12 credits, 13-16 credits, etc.
    - Minus the TRK, GPA for summer enrollment by grouping of credits; for example, students taking 3 credits the average GPA was moving through the credit groupings.
    - Minus the TRK, pass rate for credits attempted.

- III. Policy Reviews –
  - Members of the committee will review assigned policies to begin discussions at the January meeting.
- IV. Open Discussions
  - Kathleen presented the idea of creating a TEAMs site that will maintain all documentation for the committee. All members of the committee were in favor of the TEAMs site. Kathleen will move forward with the site and upload current documentation.
- V. Next meeting Thursday, January 23, 2025, at 2:30 pm in LRC-344
  - Review requested information that will be obtained from the PIE office relating to summer semester data.
- VI. Adjournment –
  - Liz Hadley motioned to adjourn the meeting with Tracy Nickel seconding. The meeting was adjourned at 3:30 p.m.