

Student Affairs Shared Governance Committee

October 10, 2024 • 2:30-3:30 pm, Zoom

Minutes (approved 11/14/2024)

Committee Members: Christine Ohl-Gigliotti (co-chair), Alyssa Little (co-chair, EH, 2nd year, DEALS), Dawn Drooger (2nd year, NUR), Harald Jazdziewski (1st year, Technology), Wes Jackson (2nd year), Kim Hamburg (non-exempt 2nd year), Aaron Chew (SGA Vice-President Student Representative), ~~Kimberly~~ Rebecca Powers (WSCE Rep, 1st year)

In Attendance: C. Ohl-Gigliotti, A. Little, D. Drooger, H. Jazdziewski, W. Jackson, K. Hamburg, R. Powers

Guest: Laurie Montgomery, Amy Sterner,

Excused: A. Chew

- I. Review of Sept 12, 2024, minutes
 - a. *D. Drooger motioned to approve the minutes; A. Little seconded the motion. September 12, 2024, minutes have been approved, by all members in attendance, with no corrections.*
- II. Annual Policy Review assignments per Sept 27th Governance Council
 - a. 4041 – Student Alcohol and Drug Abuse Policy (2014)
 - b. 3005 – Admissions Policy (2018)
 - c. 4043 – Hazing Policy (2018)
 - d. 4061 – Athletic Programs & Activities Grievance Policy (2019)
- III. Charge to create policy related to course attendance by athletes and other student groups missing classes for official HCC-related purposes
 - a. Guests: Amy Sterner, Athletic Director & Laurie Montgomery, Division Director
 - b. Committee Discussion (*currently there are 130 student-athletes*)
 - i. *Faculty need a better way to track student-athletes and know when they are expected to miss classes based on their sport/time of year.*
 - ii. *A better way also needs to be found to identify Early College student-athletes, who may need to leave the HCC campus earlier to return to their home high school to participate in athletics.*
 - iii. *Student-athletes need to be held accountable for making smart decisions/good choices and not taking advantage of leaving/not attending classes because of athletic games.*
 - iv. *Working with Mike Martin to register for classes based on their athletic schedule, finding the best fit, so as not to miss as many classes.*
- IV. Charge to create policy related to college-wide attendance policy
 - a. Review of Southcentral Kentucky Community and Technical College
 - b. Committee Discussion
 - i. *Suggestion to have faculty put their attendance policy in their syllabus.*

- ii. *Use D2L to track attendance by creating a sign-in sheet.*
- iii. *Put the attendance responsibility on the students by creating a QR code for them to scan as they come into class.*
- iv. *W. Jackson will research QR code software and have some options available to present at the next meeting.*
- v. *Having a college-wide policy would help take the pressure off the faculty for attendance taking; some faculty may not welcome the inability to take individual circumstances into account.*

V. Next Meeting – November 14th, 2:30-3:30 pm

- a. Action Item – Course attendance & student withdrawal due to lack of attendance policy charges (All)
 - i. Review of Southcentral Kentucky Community & Technical College suggested by Dr. Klauber (Christine)
 - ii. Faculty to solicit faculty colleague input (Alyssa, Harald, Dawn)
 - iii. SGA rep to solicit student input (Aaron)
 - iv. Review of relevant MACC policies (Wes, Kim, ~~Kimberly~~ Rebecca P)
- b. Action Item – Policy 4041 review (Christine)
 - i. Compare w/ Policy 8030 Alcohol, Tobacco, Opioids, and other Drug Awareness Policy (updated June 2024 via HR submission) and what the committee found from the spring 2024 MACC review