

## TEACHING & LEARNING COMMITTEE MINUTES

**Date:** Thursday, Jan. 30th, 2025

**Time:** 2:30 p.m. – 3:30 p.m.

**Present:** Vidda Beache (administrative co-chair), Eric Schwartz (faculty co-chair), Sonjurae Cross, Olusegun Adegboyega-Edun, Audra Haddock-Martenot, Karen Hammond, Sean Wynkoop, Jeffrey Schramm

**Absent:** Jack Drooger

**Guests:** n/a

**Actions taken before the meeting:** Links to relevant articles and minutes were saved.

1. Karen Hammond moved to approve minutes of last meeting. Motion seconded by Olusegun Adegboyega-Edun.
2. Re: Policy #4023 on student success. Dean Beache noted that minimal feedback from community was received. Changes to the policy included addition of verbiage involving technology requirement, the need for basic community skills and references to hybrid courses. Without objection, the policy changes were approved and will be referred to the next meeting of the Board of Trustees.
3. Re: Policy #4016 on internships. Discussion of feedback and comments. Committee voted to keep existing verbiage in the interest of clarity. One factor was the potential future integration of WSCE into other academic programs and how this might affect programs. The policy will be presented at the next Board meeting on Feb. 18.
4. Discussion of creation of new guidebook on AI policy. Committee members are to review policy of WCPS and the HCC LibGuide before the next meeting, and come prepared to make suggestions on prohibited and approved uses of AI for students.
5. The meeting concluded at 3:30. Dean Beache and Eric Schwartz met briefly post-meeting to discuss next steps.
6. The next Teaching and Learning Committee meeting will be tentatively on **Thursday, Feb. 27<sup>th</sup> at 2:30 p.m.** and hosted via Zoom.

*Note: Minutes for this meeting were recorded by: Eric Schwartz*