

TEACHING & LEARNING COMMITTEE MINUTES

Date: Thursday, Feb. 27, 2025

Time: 2:30 p.m. – 3:30 p.m.

Present: Vidda Beache (administrative co-chair), Eric Schwartz (faculty co-chair), Sonjurae Cross, Olusegun Adegboyega-Edun, Audra Haddock-Martenot, Karen Hammond, Sean Wynkoop, Jeffrey Schramm, Jack Drooger

Absent/Excused: n/a

Guests: n/a

Actions taken before the meeting: Links to relevant articles and minutes were saved.

1. Karen Hammond moved to approve minutes of last meeting. Motion seconded by Audra Haddock-Martenot.
2. Extensive discussion of creation of new guidebook on AI policy. Committee members reviewed policy of WCPS and the HCC LibGuide before the meeting.
 - a. Sean Wynkoop pointed out that WCPS guidance effectively left question of AI usage up to instructor.
 - b. Considerable differences among faculty about use of AI in courses.
 - c. Audra Haddock-Martenot pointed out that AI is built into tools that students use during the course. Audra suggests getting input from legal counsel on question.
 - d. Jeff Scramm: Firmly opposed to usage in classroom.
3. Consensus next step:
 - a. Use English Department discussion of topic as a guide.
 - b. Invite Kendra to next meeting to go over the LibGuide as a resource.
 - c. Proceed then with recommendations.
4. The meeting concluded at 3:45. Dean Beache and Eric Schwartz met briefly post-meeting to discuss next steps.
5. The next Teaching and Learning Committee meeting will be tentatively on **Thursday, March 27th at 2:30 p.m.** and hosted via Zoom.

Note: Minutes for this meeting were recorded by: Eric Schwartz