

TEACHING & LEARNING COMMITTEE MINUTES

Date: Thursday, March 27, 2025

Time: 2:30 p.m. – 3:30 p.m.

Present: Vidda Beache (administrative co-chair), Eric Schwartz (faculty co-chair), Sonjurae Cross, Olusegun Adegboyega-Edun, Audra Haddock-Martenot, Karen Hammond, Sean Wynkoop, Jeffrey Schramm, Jack Drooger

Absent/Excused: n/a

Guests: Kendra Perry

Actions taken before the meeting: Links to relevant articles and minutes were shared.

1. Minutes of the last meeting were reviewed and approved.
2. Extensive discussion of the faculty and student LibGuides on AI.
 - a. Kendra Perry reviewed the different aspects of each LibGuide.
 - b. Main takeaways
 - i. We need an updated syllabus statement that addresses plagiarism with AI tools.
 - ii. Expectations do not need to be the same across all divisions, so faculty need a choice of templates that can be adapted for different disciplines.
 - iii. A codified system was suggested from an earlier meeting with the English & Humanities faculty and other campus stakeholders:
 1. Red – No AI usage
 2. Orange – Partial AI usage
 3. Green – Full permitted AI usage
3. Consensus and suggestions for next steps:
 - a. Create an ad-hoc committee to address the ongoing issue
 - b. Ensure the focus of the discussion will be on generative AI tools
 - c. Proceed with sharing the syllabus statement draft for feedback across campus
4. The meeting concluded at 3:30 pm to accommodate attendance for the MSCHE Steering Committee session.
5. The next Teaching and Learning Committee meeting will be tentatively on **Thursday, April 24th at 2:30 p.m.** and hosted via Zoom.

Note: Minutes for this meeting were recorded by Eric Schwartz