TEACHING & LEARNING COMMITTEE MINUTES

Date: Thursday, April 24, 2025

Time: 2:30 p.m. – 3:30 p.m.

Present: V. Beache (administrative co-chair), Eric Schwartz (faculty co-chair), Sonjurae Cross, Olusegun Adegboyega-Edun, Audra Haddock-Martenot, Karen Hammond, Jeffrey Schramm, Sean Wynkoop

Absent: Jack Drooger

Guests: None

Actions taken before the meeting: Members collected feedback from colleagues on the current Guidelines of Online Course Management expectations in preparation for modifications of the GOCM.

1. V. Beache brought up the draft minutes from the March meeting for review. Eric Schwartz moved to approve the minutes from March, and this motion was seconded by Olusegun Adegboyega-Edun.
2. The committee finalized the draft of AI syllabus statements, which will be introduced into the newest version of the college's universal syllabus template.
   a. This action should conclude the committee's responsibility on the latest charge related to AI.
   b. The consensus was not to move forward with making a static guidebook, but to review the current LibGuides and syllabus statements on an annual basis.
   c. Emphasis was on the rapidity of change in this new technology and the need to be agile in adaptation
3. The committee discussed changing one of the Guidelines of Online Course Management (G.O.C.M.) expectations to allow stricter proctoring in response to AI usage concerns. Members were asked to share draft verbiage with colleagues this week in division meetings.
4. V. Beache provided a reminder that the Governance Council would meet the following Friday, on May 2nd. This would be the last opportunity to have any new research proposals approved until the Fall 2025 semester.
5. The meeting was concluded before 3:30 p.m.

Note: Minutes for this meeting were recorded by Eric Schwartz