

TEACHING & LEARNING COMMITTEE MINUTES

Date: Thursday, May 22nd, 2025

Time: 2:30 p.m. – 3 p.m.

Present: V. Beache (administrative co-chair), Eric Schwartz (faculty co-chair), Sonjurae Cross, Olusegun Adegboyega-Edun, Audra Haddock-Martenot, Karen Hammond, Jeffrey Schramm

Absent: Jack Drooger; Sean Wynkoop

Guests: n/a

Actions taken before the meeting: Members collected feedback on the adjustments to the guidelines for proctoring in WEB courses

1. Besides minor comments from the English & Humanities division, minimal feedback was received on the draft from the campus community. V. Beache confirmed that there was support from the Academic Council to move forward with a process change, starting in Spring 2026. The Testing Center is also preparing to support these changes.
2. V. Beache brought up the draft minutes from the March meeting for review. Karen Hammond moved to approve the minutes from March, and this motion was seconded by Olusegun Adegboyega-Edun.
3. Eric Schwartz will follow up with a draft of minutes from the April meeting, and the committee will review via email, since no further meetings are scheduled for this academic year. V. Beache agreed to create the draft of minutes for the current meeting.
4. V. Beache thanked the current committee members for their time and efforts. It was announced that Jeffrey Schramm would be the new faculty co-chair for FY '26.
5. The meeting was concluded before 3 pm.
6. The Teaching and Learning Committee will reconvene in the Fall 2025 semester.

Note: Minutes for this meeting were recorded by: V. Beache