



11400 Robinwood Drive • Hagerstown, MD 21742-6514

RFP HCC26-003 for Construction Services for Scholar Drive Realignment

Addendum 1, posted on September 25, 2025, consists of a recap of the pre-bid meeting and answers to questions received. The sign-in sheets from the meeting have been uploaded as a separate document to the HCC Bids & Procurement Board.

The meeting started at 1:02 PM and concluded at 1:20 PM. Members present to include College staff and design team were introduced. The schedule on page 3 of the RFP was briefly reviewed. Contractors may come to campus to view the project site at their convenience. All addenda will be posted to the HCC Bids & Procurement Board accessible via the HCC website. It was stated that contractors are responsible for checking the website as a notification is not directly sent out. Contractors do not need to fill out an information form to access addenda. All correspondence must come through the bids@hagerstowncc.edu email address to be answered via an addendum. Questions cannot be answered over the phone or by any college employee or design team.

An overall description of the project was provided by Triad. Triad reviewed the Drawing for Project Phasing document per page 27 of the RFP by pointing out the components of the base bid and three (3) project alternates. Construction duration is anticipated to be 546 calendar days. The Price Proposal Form, (Section 6 of the RFP), has separate tables for the base bid and three add alternate pricing. Please see the document titled *Project Scope* (5 pages) for more information on what components of the project are part of the base bid and add alternate pricing. The area included in the project is not currently staked out on campus. An AutoCAD file is available upon request per below.

Questions & Answers:

Q1: Is an AutoCAD file available?

A1: Yes, please email bids@hagerstowncc.edu to request access to the file.

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Upcoming Deadlines:

Questions about this project must be received by October 13, 2025, at 12:00 PM.

Proposals must be received by **October 27, 2025, at 1:00 PM.** Offerors shall reference the RFP for submission details. Please pay careful attention to the requirement to be registered on Bid Locker to submit a proposal for this project.

Respectfully submitted,

A handwritten signature in cursive script that reads "Alicia Cullop".

Alicia Cullop
Director of Procurement Services