

# CURRICULUM DEVELOPMENT & REVIEW COMMITTEE

## Meeting Minutes -November 13, 2025

**Members Attended:** A. Auldrige, G. Betz, C. Brereton, R. Campbell, J. Choi-Doan, A. Drumgoole, K. Jordan-D'Ambrisi, C. Lesniowski, S. Reikowsky, J. Telemeco

**Non-Members Attended:** C. Baer, C. Blank, S. Coon, J. Davis, M. Grahl, M. Martin, K. Smith, S. Thomas

**Absent Members:** D. Schoenenberger, R. Hill

I. Motion to Approve September 2025 Meeting Minutes (Approved)

II. Course & Program Proposals for Review & Approval:

| BEHAVIORAL & SOCIAL SCIENCES DIVISION |             |  |                     |  |          |
|---------------------------------------|-------------|--|---------------------|--|----------|
| CC#                                   | Tied to CC# | Course or Program                            | Proposal Type       | Description  | Action   |
| NOV-101                               |             | EDU-240: Education Capstone Field Experience | Course Modification | Requisites: Move "EDU-211 or PSY-203" from prerequisite to corequisite (previous/concurrent) | Approved |

| HEALTH & SCIENCES DIVISION |  |   |                      |   |          |
|----------------------------|--|---|----------------------|---|----------|
| CC#                        | Tied to CC#                                | Course or Program                           | Proposal Type        | Description   | Action   |
| NOV-102                    | NOV-110                                    | MLT-101: Intro to Medical Lab Technician    | Course Modifications | Title: changed to "Intro to Medical Laboratory Technology" / Credits: from 3 to 2/ Contact hours from 30 to 15/ Load: from 30 to 15/ Update Course Description and Outcomes   | Approved |
| NOV-103                    | NOV-110                                    | MLT-110: Hematology & Hemostasis            |                      | Update Course Description and Outcomes  | Approved |
| NOV-104                    | NOV-110                                    | MLT-111: Immunology & Molecular Diagnostics |                      | Title: changed to "Immunology, Serology, & Molecular Diagnostics" / Credits: from 3 to 2/ Contact hours from 30 to 15/ Load: from 30 to 15/ Update Course Description and Outcomes  | Approved |
| NOV-105                    | NOV-110                                    | MLT-112: Clinical Chemistry                 |                      | Update Course Description and Outcomes  | Approved |
| NOV-106                    | NOV-110                                    | MLT-202: Clinical Microbiology              |                      | Title: changed to "Clinical Bacteriology" / Update Course Description and Outcomes  | Approved |
| NOV-107                    | NOV-110                                    | MLT-203: Urinalysis & Body Fluids           |                      | Prerequisite: Remove BIO-116 and Add MLT-110 to state "MLT-110 and MLT-112" / Update Course Description and Outcomes  | Approved |
| NOV-108                    | NOV-110                                    | MLT-204: Mycology, Parasitology & Virology  |                      | Corequisite: Add MLT-202 to state "MLT-202 and MLT-204L" / Update Course Description and Outcomes   | Approved |
| NOV-109                    | NOV-110                                    | MLT-205: Immunohematology / Serology        | Program Modification | Title: changed to "Immunohematology" / Prerequisite: Remove BIO-205 and MLT-112 AND Add MLT-110 and MLT-111/ Credits from 3 to 4/ Contact hours from 30 to 45/ Load from 30 to 45/ Update Course Description and Outcomes | Approved |
| NOV-110                    | NOV-102/ 103/ 104/ 105/ 106/ 107/ 108/ 109 | AAS.MLT: Medical Laboratory Technician      |                      | Title: changed to "Medical Laboratory Technology" / Program Requirements: from 44 to 43/ Overall program credits: from 63 to 62/ Update Program Outcomes  | Approved |

| MATHEMATICS & SCIENCE DIVISION |             |   |                      |  |          |
|--------------------------------|-------------|---|----------------------|--|----------|
| CC#                            | Tied to CC# | Course or Program                             | Proposal Type        | Description  | Action   |
| NOV-111                        |             | BIO-106: Unity and Diversity of Living Things | Course Modification  | Prerequisite: Add "MAT-090/090P, MAT-095/095P, or appropriate score on the placement test" | Approved |
| NOV-112                        |             | BTC-201/201L: Discovery Research              | Course Inactivations | Program Inactivation/No Longer Need  | Approved |
| NOV-113                        |             | BTC-202/202L: Biomanufacturing                |                      | Program Inactivation/No Longer Need  | Approved |
| NOV-114                        |             | BTC-269: Internship I                         |                      | Program Inactivation/No Longer Need  | Approved |
| NOV-115                        |             | BTC-270: Internship II                        |                      | Program Inactivation/No Longer Need  | Approved |
| NOV-116                        |             | BTC-290: Independent Study                    |                      | Program Inactivation/No Longer Need  | Approved |

### III. Discussion Topics:

#### 1. Piloting Watermark Curriculum Management

We plan to pilot the new Watermark Curriculum Management software in February with the Business & Technology and Mathematics & Science divisions for the remainder of this FY26 curriculum cycle. The software will be used by all seven divisions starting the FY27 curriculum cycle.

#### 2. New and Inactive Program Notification

D. Schoenenberger announced that new programs and inactive programs will be brought to curriculum as 'notifications' not 'proposals'. She states that the president and BoT ultimately approve the closing and creation of programs so there will be nothing to approve by the committee for new or inactive programs. D. Schoenenberger notified the committee that the following programs will be inactive for FY27: Dance Concentration, Arts and Sciences, A.A., Interactive Design and Game Development Concentration, Information Systems Technology, A.A.S., and Web and Multimedia Technology, A.A.S.

### **3. Committee Questions**

D. Schoenenberger requested that the committee ask clarifying questions prior to the official committee meeting. Submitters of proposals should be doing their due diligence and reaching out to affected divisions prior to submitting a change for feedback/notification. Discussion will occur during the meeting for areas of incongruency or concerns that are not remedied or answered sufficiently.

### **4. Next Meeting: December 11, 2025 at 2:30PM in STC-182**

December documents are due November 24th.

DRAFT