



11400 Robinwood Drive • Hagerstown, MD 21742-6514

RFB HCC26-004 Lawn Mowing Services

Addendum 1, posted on December 1, 2025, consists of questions received for this solicitation.

Questions & Answers:

Q1: Will we be responsible for edging and the clean-ups of the beds for the one-time mulching job?

A1: Yes, the contractor is responsible for preparing the beds before mulching. Edging is not always needed, but removal of debris is required before putting down the mulch.

Q2: For whoever gets the contract, will the contractor need to blow all grass areas for the first clean-up in January or just flowerbeds and pavement areas?

A2: The January clean-up will be treated the same as the spring, summer, and fall. Any leaves, debris, and down branches in lawn areas, garden areas, and around buildings must be addressed.

Q3: Will the contractor need to do a fall clean-up in the fall next year?

A3: Yes, a fall clean-up is part of the yearly contract. One clean-up per season is what is listed in the RFB.

Q4: How long did the last contractor take to finish mowing the full campus this past year?

A4: Mowing the entire campus should take 1 day. The college prefers mowing to be done on a Thursday. In case of bad weather, this would allow the contractor to complete the job on Friday.

Q5: What are requirements such as frequency of mowing like 20 to 24 cuts, cut height 3 inches, including athletic fields?

A5: Please refer to the RFB which estimates 32 weekly mowings and 16 bi-weekly mowings. There is also an Aerial Mowing map which can be downloaded with the bid documents on the college Bids & Procurement Board. In the summertime, there have been instances where no mowings have occurred for a month straight due to no rain. Cut height will change throughout the season and will be determined by the HCC Grounds Supervisor. The athletic fields are not part of the RFB as our staff cut the athletic fields. Upon contract award, a meeting can be scheduled for HCC to walk around with the contractor to highlight the specific areas for weekly and bi-weekly mowings.

Upcoming Deadlines:

The bid closing is **December 4, 2025 at 1:00 PM**. Offerors shall reference the RFB for submission details. Please pay careful attention to the requirement to be registered on Bid Locker in order to submit a bid for this project.

Respectfully submitted,



Alicia Cullop
Director of Procurement Services