

CURRICULUM DEVELOPMENT & REVIEW COMMITTEE

Meeting Minutes - December 11, 2025

Members Attended: A. Auldridge, G. Betz, C. Brereton, R. Campbell, J. Choi-Doan, A. Drumgoole, R. Hill, C. Lesniowski, S. Reikowsky, D. Schoenenberger, J. Telemeco

Non-Members Attended: C. Baer, J. Davis, M. Dayhoff, M. Martin, K. Smith

Absent Members: K. Jordan-D'Ambrisi

I. Motion to Approve November 2025 Meeting Minutes

II. Course & Program Proposals for Review & Approval:

BUSINESS & TECHNOLOGY DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
DEC-101		AAS.CAD/AAS.CADA/AAS.CADB: Computer-Aided Design Concentration, MET	Program Inactivation Notifications	Program Inactivation	Notified
DEC-102		AAS.MET: Mechanical Engineering Technology		Program Inactivation	Notified

HEALTH SCIENCES DIVISION					
CC#	Tied to CC#	Course or Program	Proposal Type	Description	Action
DEC-103		RAD-105: Radiographic Positioning III	Course Modification	Update course outcomes	Approved

III. Discussion Topics:

1. COMAR

D. Schoenenberger mentioned that there will be COMAR information shared throughout the upcoming curriculum meetings to refresh members on the regulations.

2. March Meeting(s)

D. Schoenenberger reminded the committee that the march meeting is the last meeting of the curricular cycle for programmatic changes to be approved for the upcoming FY. Since we do not have a meeting in January, February and March are the last remaining meeting to submit programmatic documentation. Over the past curricular cycles it has been a pattern that the majority of documentation is submitted for the March meeting resulting in approximately 60 proposals on average. It was suggested as a way to not meet over our allotted timeframe for the March meeting that we reserve a secondary meeting in the instance that the initial march meeting runs later than expected. The committee agreed on adding a secondary March meeting. The second March meeting will be tentatively scheduled for March 20th 2:30-4:00PM in STC-182, if needed. For clarity, this meeting will only review curriculum that is carried over from the March 6th meeting and will not accept any new proposals.

3. Next Meeting: February 12, 2026 at 2:30PM in STC-182

February documents are due January 26th.