



11400 Robinwood Drive • Hagerstown, MD 21742-6514

## **RFP HCC26-005 Non-Credit Class Schedules**

**Addendum 1**, posted on April 17, 2026, consists of questions received for this project. Please also note the update on HCC's request for samples.

### **Questions & Answers:**

**Q1: PMS Color (Text Interior): The specification notes "Black & 1 PMS (to be determined)" for the interior text. Do you have a preferred PMS color in mind, or will that be confirmed at a later stage?**

**A1: PANTONE 364 CRGB: 72, 119, 41  
CMYK: 74, 33, 100, 19  
HEX: 497637**

**Q2: Stock Substitutions: If our team is unable to source an exact stock match, would HCC be open to approved equivalent substitutions, or is strict adherence to the specified stocks required?**

**A2: The college would be open to equivalent substitutions for our approval if exact stock matches are unable to be sourced.**

### **Request for Samples**

While bid submissions must be received online via the Bid Locker platform, the college is requesting samples to be mailed to us for the stocks requested in the RFP, or equivalent. This will aid the evaluation committee in their review and determination of the contract award. Please mail samples to the address below:

Attention: Alicia Cullop  
Hagerstown Community College  
11400 Robinwood Dr.  
Hagerstown, MD 21742

**Upcoming Deadlines:**

The proposal closing is **April 27, 2026 at 1:00 PM**. Firms shall reference the RFP for submission details. Please pay careful attention to the requirement to be registered on Bid Locker in order to submit a proposal for this project.

Respectfully submitted,

A handwritten signature in cursive script that reads "Alicia Cullop".

Alicia Cullop  
Director of Procurement Services