

ACADEMIC COUNCIL

Thursday, May 29, 2025

Meeting Minutes

Attendees: N. Arnone, V. Beache, K. Jordan-D'Ambrisi, M. Grahl, K. Hammond, M. Hendrickson, L. Montgomery, D. Poole, D. Schoenenberger, K. Smith, V. Stein, J. Telemeco

Absent: C. Ranalli, L. Bird

Minutes taken by K. Smith

Reflection

“Progress doesn't happen all at once; it's a slow grind. But a commitment to serving as an agent of positive change will bring us one step closer. ~ Mitzi Miller

Approval of Minutes

K. Hammond motioned to table the approval of the May 1st minutes until June 16th and J. Telemeco seconded the motion – motion approved

Dean of Academic Innovation and Instructional Technology

- Open Learning Days
 - Reminder was sent via email, and event info was placed on D2L Main Instructor Resources and the Fletcher Center Calendar
- Faculty Dinner
 - Will recognize full-time faculty years of service in addition to adjuncts
 - No longer required for full-time faculty to attend
 - Event is celebratory, so there is no meeting afterwards
 - Dual enrollment instructors are also invited
 - All faculty must now RSVP
- ConexEd Retention Tool
 - Meeting yesterday - 8 faculty members, 2 Division Directors
 - Testing will run until next spring
 - When the software goes live, any student reports will go to LSC and Student Support Advisors, in addition to the faculty member
- Workshop Week
 - Fall Workshop planning is in progress
 - No events on Fridays due to New Student Orientation
 - The form to recommend workshops is on the Fletcher Center website. Faculty can also make recommendations directly to V. Beache and L. Cornwell

Dean of Instruction Update

- CTE Perkins Application
 - Was submitted
 - Impact stories are also needed, K. Jordan-D'Ambrisi will review and submit
- SLOA
 - The assessment academy was successful, as there were 10 individuals. There will be two more.
 - Overall good questions were asked, and challenging areas were reviewed
 - K. Jordan-D'Ambrisi would like to work with C. Ranalli to expand beyond 1 to 1, including key people who have a good understanding, so it's fellow faculty to fellow faculty
 - For the assessment plan, use ILOs 2 and 3, for ILOs 1, 4, 5, and 6 check “Not Assessed”

- Ad Astra
 - June 25th training for Division Directors on predictive analytics
 - Review training guide prior and bring it to the session
- Watermark
 - Division Directors training - June 12th 9am in LRC 355
 - Additional Training for Pilot Group – June 10th
 - K. Jordan-D'Ambrisi will attend the Engage Conference next week
- Spring 2026 Book Orders – Due 5/27
- Program Review Meeting
 - June 2nd at 2:30pm in BSH 150, follow-up meeting for those who went through review
 - D. Schoenenberger encourages Division Directors to attend except for M. Grahl and K. Hammond
 - In Watermark, there is a module that K. Jordan-D'Ambrisi has been developing a template

Dean of Planning and Institutional Effectiveness Update

- No Report

Faculty Assembly Chair Update

- Faculty are working on AR&PDP forms, SLOA, and master classrooms

Director of Early College Programs Update

- May 5th Regular Deadline Early College Degree Program Application Numbers
 - Admits: 46
 - Conditional Admits: 13
 - Deny: 1
- May 12th Early College Degree Program Celebration for the Class of 2025
 - The ceremony went well
 - Biggest class of 58 students

VPAASS Update

- Honors Convocation List
 - D. Schoenenberger edited the list and will send it to the Division Directors for feedback
 - Awards must be graduates except for scholarships from the HCC Foundation
- ARPDP
 - HR will initiate the form on June 1st
- Meeting Rotation Scheduling Starting FY26
 - Academic Council – 1st Thursday of the month
 - ESSC – 3rd Thursday of the month
 - Division Directors – 2nd and 4th Thursdays of the month
 - Direct reports – 1st and 3rd Tuesdays or Wednesdays of the month
- Professional Development – July 7th -11th
 - July 7th, 10th, and 11th – Summer Boot Camp
 - July 8th and 9th – Crisis Management Training (email from E. Byers)
- Inclusive Access and Accessibility for Faculty – Today

Director and Dean Updates

- M. Hendrickson
 - Psychology faculty hired – Nina Turner
- L. Montgomery
 - There have been two interviews for P. Kessler's replacement
 - November 2nd – STEM Fest
- J. Telemeco
 - Interviewing for a sonographer position

- HOSA Developments (Future Health Professionals, formerly known as Health Occupations Students of America)
 - Will host a chapter on campus and will submit an application by August
 - There are two students who have expressed interest
 - D. Schoenenberger and J. Telemeco will write a position description for a faculty advisor to join J. Telemeco in that role
- N. Arnone
 - Moving the Commercial Vehicle Program to the Bowman Center
 - Preparing for the move for the ATC renovations
- V. Beache
 - Title III assistant is leaving
- K. Hammond
 - A good candidate has been identified for the Coordinator of Evenings and Weekends Program/faculty position
 - Interviewing for a part-time OA

Next Meeting - June 12, 2025 ♦ 9-11 am ♦STC-182

Future Meetings

June 12, 2025
June 26, 2025

July 3, 2025
August 7, 2025

September 4, 2025
October 2, 2025

cc: J. Klauber, H. Soeffker-Culicerto, C. Ohl-Gigliotti, C. Ranalli, B. Kirkpatrick, faculty, division office associates