

Administration of Justice



What is the Administration of Justice program?

The Administration of Justice Program is the study of the system used by local, state, and federal government to maintain social control, enforce laws, and fairly and impartially manage decisions rendered by the courts. Students will learn about the interaction and relationship of the system's three major components: law enforcement, corrections, and the judiciary system.

Individuals hired to work within the criminal justice field may assume positions in a number of areas. In the area of law enforcement, graduates can pursue employment as a police officer, deputy sheriff, state trooper, natural resources officer, or special agent. In the field of corrections, graduates will find opportunities as correctional officers, probation and parole officers, and juvenile services representatives. Opportunities also exist in private security management and other protective services.

Applicants with at least an associate degree and/or law enforcement or military experience, as well as those who speak more than one language, will have the best job prospects.

Where do criminal justice professionals work?



Employment can be found at the local, state, and federal levels of law enforcement, corrections, and the judiciary system, as well as in both public and private security. There are a variety of police and detective occupations, including law enforcement officers, fire investigators, correctional officers, and probation and parole officers.

Is a degree in criminal justice helpful for future employment?

Higher education has been shown to improve opportunities for obtaining a position or advancing in the criminal justice field. Many law enforcement agencies require a minimum number of credits or an associate degree for eligibility. Other agencies and private industry may require a bachelor's degree or an advanced degree for a particular position.



PROGRAM OPTIONS

-  A.A.S. degree, Administration of Justice
-  A.A. degree, Arts and Sciences, Administration of Justice Concentration

CAREER OUTLOOK

MEDIAN SALARY

\$66K

for police and detectives

EMPLOYMENT



795,000 jobs in U.S.
7% growth in next 10 years

While a desire for public safety may result in a need for more officers, demand for employment is expected to vary depending on location, driven largely by local and state budgets.

(source: www.bls.gov/ooh)

Why should I come to HCC?

HCC's Administration of Justice Program provides students with the education and training necessary to qualify for employment in the criminal justice field as well as a foundation to pursue further studies for career advancement.

HCC offers an associate of applied science (A.A.S.) degree, an associate of arts (A.A.) degree in administration of justice for ease in later transferring to complete baccalaureate work.

Middle States Accreditation allows students to transfer their earned credits to another educational institution if they desire to continue academically.

A significant benefit to the HCC program is the experience and expertise of the faculty who, as current and previous practitioners within the criminal justice field, provide course instruction in the core criminal justice courses and help students to complete the program requirements.

A.A.S. Degree

Administration of Justice

This curriculum is for students seeking an associate of applied science degree for employment with law enforcement, corrections or the judicial system. The program may also

be undertaken as a basis for transfer to a four-year degree program. However, students interested in doing so, should consult with program faculty and advising staff.

General Education Requirements 21-22 credits

- Arts/Humanities
Select from approved General Education course list..... 3
- Behavioral/Social Sciences
SOC 101 Introduction to Sociology..... 3
- Biological/Physical Science
Select from approved General Education course list..... 3-4
- Diversity
Select a course from approved General Education course list..... 3
- English
ENG 101 English Composition 3
(*ENG 101E - English Composition for English Language Learners and ENG 101P - English Composition for College Success are approved substitutions for ENG 101*)
- ENG 102 Advanced English Composition 3
- OR**
- ENG 112 Technical Writing 3
**A minimum grade of "C" or better is required for ENG-101 and ELL-101*
- Mathematics
Select one course from the approved General Education course list in the Mathematics category .. 3-4
**(MAT 115 is preferred)*

Program Requirements 21 credits

- ADJ 101 Introduction to Criminal Justice..... 3
- ADJ 102 American Law Enforcement 3
- ADJ 104 Corrections in America..... 3

ADJ	201	Law Enforcement and the Community...	3
ADJ	203	Criminal Law.....	3
ADJ	204	Criminal Investigation	3
ADJ	206	Criminal Procedure for Criminal Justice	3

Restricted Electives 17-18 credits

Select from the following list:

ADJ	108	Introduction to Homeland Security	3
ADJ	210	Gangs and Law Enforcement.....	3
ADJ	269	Internship I.....	3
COM	103	Public Speaking	3
CYB	101	Introduction to Cybersecurity	3
MAT	109	Statistics	3
POL	101	American Government	3
POL	202	Constitutional Law.....	3
PSY	101	General Psychology.....	3
PSY	206	Abnormal Psychology	3
SOC	103	Criminology	3
SOC	105	Juvenile Delinquency	3
SPN		Select any Spanish Language course.....	3
		(SPN 101, SPN 102, SPN 201, SPN 202)	

Degree Requirement.....60

*A.A. Degree
Arts and Sciences
Concentration in
Administration of Justice*

This program is intended as a transfer program for students interested in pursuing a four-year degree in criminal justice or related fields. Students should confer with program faculty and advising staff as early as possible to discuss transfer institutions and requirements, as well as both career and educational goals.

General Education Requirements 31-32 credits

Arts/Humanities

Select two courses in different disciplines from approved General Education course list (Spanish language course recommended)..... 6

Behavioral/Social Sciences

SOC 101 Introduction to Sociology..... 3

Take one course from HIS discipline.

HIS 101 World History to 1500..... 3

HIS	102	World History Since 1500.....	3
HIS	201	United States History I.....	3
HIS	202	United States History II.....	3

Biological/Physical Science

Select two courses from approved General Education course list—one must include a laboratory course..... 7-8

Diversity

Select a course from approved General Education course list..... 3

English

ENG 101 English Composition

(ENG 101E - English Composition for English Language Learners and ENG 101P - English Composition for College Success are approved substitutions for ENG 101)

ENG 102 Advanced English Composition

OR

ENG 112 Technical Writing..... 3

Mathematics

MAT 109 Statistics

OR

MAT 115 Quantitative Reasoning..... 3

Program Requirements 21 credits

ADJ 101 Introduction to Criminal Justice..... 3

ADJ 203 Criminal Law..... 3

ADJ 206 Criminal Procedure for Criminal Justice..... 3

COM 103 Public Speaking

OR

COM 108 Introduction to Human Communication

POL 101 American Government

PSY 101 General Psychology..... 3

SOC 103 Criminology

Free Electives 7-8 credits

Electives should be selected in consultation with a transfer advisor and the transfer institution. Some recommended courses are listed below:

ADJ 102 American Law Enforcement

ADJ 104 Corrections in America..... 3

ADJ 108 Introduction to Homeland Security 3

ADJ 201 Law Enforcement and the Community..... 3

ADJ 204 Criminal Investigation

ADJ 210 Gangs and Law Enforcement..... 3

MAT 160 Precalculus

PSY 206 Abnormal Psychology

Second Spanish Language course if a Spanish Language course was selected to fulfill the Arts/Humanities requirement - SPN 102, SPN 201, SPN 202..... 3

Degree Requirement.....60

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