

## Assessment Committee Minutes

September 25<sup>th</sup>, 2025

2:30 – 2:50 p.m.

Zoom

Attendees: Carlee Ranalli, Emily Boward, Dawn Nally, Jeannine Stonestreet, Carrie Hawbecker, Ed Bass, Michelle McDaniel, Courtney Anderson, Kati Kimble, David Grimes.

Absent: Kate Benchoff, Heather Barnhart, Mason Young, Nancy Arnone, Jamie Cannon

- I. Welcome and Introductions
- II. Overview of Committee Purpose
  - a. Derived from the Guide for Shared Governance. The committee:
    - i. Reviews and provides feedback on academic assessments.
    - ii. Makes policy recommendations to the college president.
    - iii. Focuses on institutional, general education, program, course and nonacademic campus-wide assessment.
    - iv. Reviews policies on a five-year cycle (no policies reviewed recently).
    - v. Reports directly to the president, with feedback from the VP for Academic Affairs and Student Services.
  - b. Current SLOA guidebook and Shared Governance guidebook attached to the calendar invite for this meeting.
- III. Term-length adjustments for Faculty
  - a. Need for two faculty members to extend committee terms to maintain the staggered 4-to-3 membership turnover.
    - i. Ed agreed to serve a third year.
    - ii. Seeking one additional faculty volunteer. Emily volunteered as well.
- IV. Approval of the May minutes
  - a. Motion to approve: Dawn Nally
  - b. Seconded by: Jeannine Stonestreet
  - c. Outcome: Motion carried unanimously.
  - d. Student worker (Emma) to help update committee websites with new rosters and meeting minutes.
- V. Update on Watermark assessment software
  - a. Feedback
    - i. Watermark generally user-friendly but has limitations. D2L quiz integration not yet functional but scheduled for implementation very soon (October).
    - ii. Issues noted with pulling data from certain D2L features.
    - iii. Watermark allows both D2L imports and spreadsheet uploads for SLOA data.

