

Assessment Committee Minutes

October 23rd, 2025

2:30 – 3:30 p.m.

Zoom

Co-Chair: Carlee Ranalli, Dean, Planning and Institutional Effectiveness

Co-Chair: Emily Boward, Instructor, Biology

Attendees: Dawn Nally, Jeannine Stonestreet, Ed Bass, Kate Benchoff, David Grimes
Carrie Hawbecker Mason Young

Absent: Nancy Arnone, Jamie Cannon, Courtney Anderson, Kati Kimble, Michelle
McDaniel, Heather Barnhart

- I. Welcome
- II. Approval of the September minutes
 - a. Dawn Nally moved to approve, and Jeannine Stonestreet seconded.
- III. Update on Watermark assessment software
 - a. Working on training – by Kathleen and Carlee
 - b. Technical issues with integrating quizzes from D2I into Watermark
 - c. Training will be developed around what we have in place so far
 - i. Ed asked if training should be postponed, but Carlee said that is should be ok to go ahead with it in November
 - d. Carlee's office will have office hours to help faculty with SLOA and watermark
 - e. Kathleen is developing guidebook, this committee will review it
- IV. PIE office updates- surveys
 - a. Student and Faculty/Staff – HCC services – satisfaction, feedback
- V. Other business
 - a. Planning Council for Strategic Plan begins 10/23/25
 - b. Spring professional development ideas - data literacy, using data to tell a story
- VI. Adjourn
 - a. Ed moved to adjourn

Adjourned: 2:25 PM