# $5$ Ways to Register

## 1 In Person
Visit our registration office in the Administration and Student Affairs Building.

## 2 Phone
You may register by phone by calling
240-500-2236
Registrations may be accepted by phone when

## 3 Mail
Just fill in the registration form provided in this schedule and mail it along with your tuition to:
Center for Continuing Education-Admissions
Hagerstown Community College
11400 Robinwood Drive
Hagerstown, MD 21742

## 4 Fax
Registrations may be faxed along with your credit card number to 301-582-4001

## 5 Web Advisor
Register online for your courses!
See the "Registration is Easy" section of this schedule for directions

# Payments

Mastercard

Cash

Visa

Check

Discover

Purchase Order

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11400 Robinwood Drive ▪ Hagerstown, Maryland 21742-6514
240-500-2236 ▪ Fax: 301-582-4001 ▪ ceregister@hagerstownncc.edu

**HAGERSTOWN COMMUNITY COLLEGE**

*Center for Continuing Education*

# Registration Form

*Each student must use a separate registration form. Please send completed registration form and payment to the College. (Payment, invoice, or purchase order must accompany this registration.)* **This form may be duplicated.**

*To avoid delay, please complete all information requested.*

❏ Mr.          ❏ Ms.          ❏ Mrs.          ❏ Other _____

Last Name _____ First _____ MI _____ Maiden/Former _____

Home Address _____

City _____ State _____ Zip Code _____ County _____

*Phone:* Home _____ Work _____ E-mail Address _____

| Course # | Course Title | Begin Date | Total |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | **Total Fee** | |

**The Refund Policy is published in the current issue of the HCC Continuing Education Non-Credit Schedule.**
*I certify that the information on this form is correct.*

**Signature** _____ Date _____

**Ethnicity:** Are you of Hispanic or Latino origin?
❏ Yes  ❏ No
**Race:** You may check more than one race.
❏ White
❏ Black or African American
❏ Asian
❏ American Indian or Alaskan Native
❏ Native Hawaiian or Pacific Islander
*Information not used for admission. Federal regulations require colleges to report enrollment data by ethnic, racial, and gender categories.*

Birthdate
(mo/day/yr) _____

Senior Citizen
(60 and over)  ❏ Yes  ❏ No

Employer's Name _____

Social
Security # _____

*For Credit Card Use Only:*

Card Holder's Name _____

Account No. _____

Expiration Date _____

Signature _____

Billing Address for Card _____