



What is the Administration of Justice program?

The Administration of Justice Program is the study of the system used by local, state, and federal government to maintain social control, enforce laws, and fairly and impartially manage decisions rendered by the courts. Students will learn about the interaction and relationship of the system's three major components: law enforcement, corrections, and the judiciary system.

Individuals hired to work within the criminal justice field may assume positions in a number of areas. In the area of law enforcement, graduates can pursue employment as a police officer, deputy sheriff, state trooper, natural resources officer, or special agent. In the field of corrections, graduates will find opportunities as correctional officers, probation and parole officers, and juvenile services representatives. Opportunities also exist in private security management and other protective services.

What is the employment outlook for this career field?

The U.S. Department of Labor projects continued growth in service occupations with an approximate five percent growth in the

protective service subgroup. Continued desire for public safety will result in a need for more officers, but employment will vary depending on location and is largely driven by local and state budgets.

Applicants with at least an associate degree and/or law enforcement or military experience, as well as those who speak more than one language, will have the best job prospects.

Where do criminal justice professionals work?

Employment can be found at the local, state, and federal levels of law enforcement, corrections, and the judiciary system, as well as in both public and private security (*source: www.bls.gov/ooh*).

What do criminal justice professionals earn?

The starting salary depends upon employment with a local, county, or state agency. According to the U.S. Bureau of Labor and Statistics, the median annual wage for police and detective occupations in May 2017 was as follows:

- \$62,960 Law Enforcement Officers
- \$56,670 Fire Investigators
- \$43,510 Correctional Officers
- \$51,410 Probation and Parole Officers

Is a degree in criminal justice helpful for future employment?

Higher education has been shown to improve opportunities for obtaining a position or advancing in the criminal justice field. Many law enforcement agencies require a minimum number of credits or an associate degree for eligibility. Other agencies and private industry may require a bachelor's degree or an advanced degree for a particular position.

Why should I come to HCC?

HCC's Administration of Justice Program provides students with the education and training necessary to qualify for employment in the criminal justice field as well as a foundation to pursue further studies for career advancement.

HCC offers an associate of applied science (A.A.S.) degree, an associate of arts (A.A.)

degree in administration of justice for ease in later transferring to complete baccalaureate work.

Middle States Accreditation allows students to transfer their earned credits to another educational institution if they desire to continue academically.

A significant benefit to the HCC program is the experience and expertise of the faculty who, as current and previous practitioners within the criminal justice field, provide course instruction in the core criminal justice courses and help students to complete the program requirements.

A.A.S. Degree Administration of Justice

This curriculum is for students seeking an associate of applied science degree in law enforcement, corrections, or the judiciary system. With careful planning, it can be used as the basis for transfer to four-year degree programs.

General Education Requirements 21-23 credits

Arts/Humanities	Select from approved General Education course list.....	3
Behavioral/Social Sciences	SOC 101 Introduction to Sociology.....	3
Biological/Physical Science	Select from approved General Education course list.....	3-4
Diversity	Select a course from approved General Education course list.....	3

English	ENG 101 English Composition.....	3
<i>(ELL 101 - English Composition for English Language Learners is an approved substitution for ENG 101)</i>		
ENG 102	Composition and Literature.....	3

OR

ENG 112	Technical Writing I.....	(3)
<i>*A minimum grade of "C" or better is required for ENG-101 and ELL-101</i>		

Mathematics	Select from approved General Education course list.....	3-4
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Program Requirements 21 credits

ADJ 101	Introduction to Criminal Justice.....	3
ADJ 102	American Law Enforcement	3
ADJ 104	Corrections in America.....	3
ADJ 201	Law Enforcement and the Community..	3
ADJ 203	Criminal Law.....	3
ADJ 204	Criminal Investigation	3
ADJ 206	Criminal Procedure for Criminal Justice	3

Restricted Electives 16-18 credits

Select from the following list:

- ADJ 108 Introduction to Homeland Security ..(3)
- ADJ 210 Gangs and Law Enforcement.....(3)
- ADJ 269 Internship I.....(3)
- MAT 109 Introduction to Statistics(3)
- PED - Physical Education Elective.....(1-3)
- POL 101 American Government(3)
- POL 202 Constitutional Law.....(3)
- PSY 101 General Psychology.....(3)
- PSY 206 Abnormal Psychology(3)
- SOC 103 Criminology(3)
- SOC 105 Juvenile Delinquency(3)
- SPD 103 Public Speaking(3)

Degree Requirement.....60

A.A. Degree

Arts and Sciences

Option in

Administration of Justice

The transfer program in administration of justice is designed for students who plan to transfer to a four-year institution and major in criminal justice or related fields. Students should identify an intended transfer institution as early as possible and complete appropriate courses.

General Education Requirements 31-32 credits

Arts/Humanities

Select two courses in different disciplines from approved General Education course list (Foreign language recommended) 6

Behavioral/Social Sciences

SOC 101 Introduction to Sociology..... 3

Take one course from HIS discipline.

HIS 101 World History to 1500..... 3

HIS 102 World History Since 1500.....(3)

HIS 201 United States History I.....(3)

HIS 202 United States History II.....(3)

Biological/Physical Science

Select two courses from approved General Education course list—one must include a laboratory course..... 7-8

Diversity

Select a course from approved General

Education course list 3

English

ENG 101 English Composition 3

(ELL 101 - English Composition for English Language Learners is an approved substitution for ENG 101)

ENG 102 Composition and Literature..... 3

OR

ENG 112 Technical Writing I.....(3)

**A minimum grade of "C" or better is required for ENG-101 and ELL-101*

Mathematics

MAT 109 Introduction to Statistics 3

Program Requirements 21 credits

ADJ 101 Introduction to Criminal Justice..... 3

ADJ 203 Criminal Law..... 3

ADJ 206 Criminal Procedure for Criminal Justice..... 3

POL 101 American Government 3

PSY 101 General Psychology..... 3

SOC 103 Criminology 3

SPD 103 Public Speaking 3

OR

SPD 108 Introduction to Human Communication(3)

Free Electives 7-9 credits

Electives should be selected in consultation with a transfer advisor and the transfer institution. Some recommended courses are listed below.

Select from the following list:

ADJ 102 American Law Enforcement(3)

ADJ 104 Corrections in America.....(3)

ADJ 108 Introduction to Homeland Security ..(3)

ADJ 204 Criminal Investigation(3)

ADJ 201 Law Enforcement and the Community.....(3)

ADJ 210 Gangs and Law Enforcement.....(3)

MAT 101 College Algebra.....(3)

PSY 206 Abnormal Psychology(3)

Degree Requirement.....60

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