Cardholder Registration Instructions

With your HCC Campus Card handy, go to
https://hcc.campuscardcenter.com/ch/login.html
Next, click on **Register Now** on the right-hand column.

Cardholder Registration Page: First section:
1. **Student ID** - Enter your student ID number.
2. **Last Name** - Enter your last name.

Create User Profile Page: Complete the form as follows:
1. Create your **username** – A valid username is one word without spaces or special characters.
2. Create your **password** – A valid password is at least 5 characters without spaces or special characters.
3. Re-enter your password to confirm
4. Select a **secret question** from the drop-down list and provide your answer.
5. Enter your **email address**.

Cardholder Terms & Conditions Page: Upon review:
1. Click "Yes"
2. Enter Initials
3. Click "Accept Terms"

Registration & Card Activation Successful Confirmation Page:
Congratulations you have successfully registered your account. To access your account, click on **Click Here** to return to the login page and enter the username and password you just established.

If you have any questions, please contact the HCC Campus Card Service Center at
1- 888-238-4303, Monday through Friday between 8 a.m. and 6 p.m. EST or via email at **hcccampuscard@hagerstowncc.edu** for assistance.