

AMENDMENT
TO
LETTER OF AGREEMENT
BETWEEN
UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE
AND
HAGERSTOWN COMMUNITY COLLEGE

This Amendment (“Amendment”) to the Agreement is made as of February 22, 2013 by and between University of Maryland University College (“UMUC”) and Hagerstown Community College (“HCC”).

RECITALS

1. On July 12, 1999, UMUC and HCC entered into a Letter of Agreement (“the Agreement”) to establish the terms and conditions for dual admission and transfer credits for students between the two institutions.
2. The parties hereby agree to amend the Agreement as follows:

Section A. Amendments

1. Section II. of the Agreement is hereby amended by deleting the words “Students may have a maximum of 60 semester hours taken at HCC accepted by UMUC” and substituting the words “UMUC shall accept transfer of HCC credits under this Section up to a maximum of seventy (70) credit hours”.

2. A new Section IV. is added to the Agreement as follows:

IV. Transfer of UMUC’s Credits to HCC. This Section IV applies to courses taken at UMUC that may be applied to an associate’s degree earned at HCC under a reverse transfer opportunity. HCC agrees to accept credits earned by dual degree students from UMUC in accordance with the following:

- (A) UMUC will promote reverse transfer opportunities to HCC students who transfer to UMUC without an HCC associates degree. Interested students will sign a FERPA release to allow UMUC and HCC advisors to exchange

student academic records to implement dual advising and promote reverse transfer opportunities. UMUC data will be shared annually with HCC administrators. UMUC will coordinate all student communications.

- (B) Both HCC and UMUC shall identify points of contact to coordinate all reverse transfer activities.
- (C) Students may be provided student services at any HCC or UMUC location. This includes, but is not limited to, advising services to interested students such as joint advising appointments, timely delivery of official transcripts and consortia agreements for financial aid, and degree audits of transfer evaluations and degree program evaluations.

Section B. The Agreement as amended stays in full force and effect.

In witness whereof, the parties, by their authorized representatives, sign below:

HAGERSTOWN COMMUNITY COLLEGE

By:  2/25/13

Printed Name: Guy Altieri, Ed.D

Title: President

**UNIVERSITY OF MARYLAND
UNIVERSITY COLLEGE**

By: 

Printed Name: Javier Miyares

Title: President