

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Special Meeting – Open Session
December 6, 2017*

A Special Meeting of the Board of Trustees of Hagerstown Community College was held on Wednesday, December 6, 2017, in the Administration and Student Affairs Board Room, beginning at 3:00 pm. In attendance:

Board Members

Austin Abraham, Chair
Carolyn Brooks
Paula Lampton
Greg Snook (arrived approximately 4:00 pm)
John Williamson, Vice Chair

Others Present:

Beth Kirkpatrick, HCC Director, Public Information and Government Relations
Julie Golder, ACCT Search Services Coordinator
CJ Lovelace, Herald Mail Reporter

Call To Order

Chair Abraham presided and convened the special meeting at 3:06 pm.

Presidential Profile

Ms. Golder shared with the Board a brief summary of the presidential search public forums held on December 5, 2017. Approximately 100 people attended the forums. Ms. Golder and Trustee Brooks presented a recap of the Presidential Search Screening Committee's (PSSC) initial meeting held earlier in the day. Ms. Golder walked the Board through the presidential profile drafted by the PSSC and the Board made a few edits to the wording.

On a motion by Trustee Brooks, seconded by Trustee Lampton, the final presidential profile as edited by the Board was approved 5-0. A copy of the profile is made a part of these minutes.

The Board expressed appreciation to Trustees Brooks, Snook and Williamson for serving on the PSSC, and to Ms. Kirkpatrick and Ms. Golder for their work as well.

There being no further business, the meeting was adjourned at approximately 5:05 pm.

Respectfully submitted,

Austin Abraham, Board Chair

Presidential Profile



The Board of Trustees of Hagerstown Community College (HCC) invites nominations and applications for the position of President. HCC has a history of innovation and growth. HCC's next president will serve as the fourth president in the College's 71-year history. HCC's next president will value the College's strong and rich history and work collaboratively with all constituents, internally and externally, and respect HCC's critical role in providing high-quality academic, technical, and workforce development opportunities throughout all of Washington County and the region.

About Hagerstown Community College:

- Hagerstown Community College was founded in 1946 as Maryland's first community college. The 319-acre picturesque campus in western Maryland encompasses 18 state-of-the-art buildings including the Science, Technology, Engineering, and Mathematics (STEM) Building; nursing and allied health facilities; conference facilities; Kepler Performing and Visual Arts Education Center; Athletic, Recreation and Community Center (ARCC); the Learning Support Center; a full-service business incubator with wet lab facilities; and an outdoor amphitheater.
- Hagerstown Community College is a well-respected and thriving comprehensive community college with approximately 6,000 credit and 7,000 non-credit students each year. HCC offers associate degrees, certificates, and letters of recognition in more than 100 programs, ranging from biotechnology to commercial truck driving. HCC students consistently score above the national average on licensing and certification exams.
- Hagerstown Community College employs 84 full-time faculty and more than 300 adjunct faculty.
- Hagerstown Community College has received numerous statewide and national recognitions. Most recently, HCC received the 2017 entrepreneurial college of the year award from the National Association for Community College Entrepreneurship.
- Hagerstown Community College leads the state in the percentage of high school students enrolled at a Maryland community college. Nearly 900 high school students take classes each year through the early college program (ESSENCE Program) and the STEMM Technical Middle College.

- Hagerstown Community College recently started the Promise Pathway Program, a special initiative designed to address the financial barriers of local students who have the academic readiness to succeed in college, but lack the financial resources to do so. With funding from the HCC Foundation, the first 20 students were able to begin in the fall of 2017.

The President of HCC will be an exceptional communicator and unifier, serve as a visible spokesperson throughout Washington County and the region, and address the following:

Opportunities:

- Provide strategic and visionary leadership.
- Collaborate and further develop relationships with Washington County Public Schools and other regional K-12 leaders to increase opportunities for all students throughout the service area.
- Collaborate with government and industry leaders, and other community stakeholders, on workforce development issues. Expand customized training programs and workforce development certificates to enhance regional economic growth.
- Develop entrepreneurial partnerships to expand HCC's business incubator and business programs.
- Serve as the lead ambassador to champion HCC.
- Be a community-minded leader with a long-standing and demonstrated commitment to public service.
- Identify new funding resources.
- Increase online educational opportunities to students, while maintaining academic integrity.
- Work with the campus community to continue improving HCC's operational effectiveness.
- Work with statewide community college leaders to advocate for capital and operational resources.
- Enhance partnerships with the region's colleges and universities.
- Continue HCC's commitment to diversity and inclusion.

Ideal Characteristics:

HCC seeks a visionary, impactful, and approachable leader who will make a long-term commitment to the College and community and is/has:

- A leader who cultivates relationships with all constituents.

- A communicator who values and acknowledges contributions by faculty, staff, and administrators; recognizes achievements; cultivates a sense of community; and delegates effectively.
- An experienced senior-level administrator who understands the unique community college student population.
- A leader who values academic integrity, rigor, and academic freedom.
- A successful fundraiser who has experience working with foundations, alumni, and other funding sources.
- Experience building relationships with elected officials at the local, state, and federal level.
- Experience working with large and complex budgets.
- Demonstrated success in strategic planning and accreditation processes.
- A broad understanding regarding college safety issues.
- A collaborative leader and unifier who will skillfully and thoughtfully engage with all constituents throughout the College and entire community.

Preferred Qualifications:

- Earned doctorate from a regionally accredited institution.
- Senior-level higher education administrative experience.
- Higher education teaching experience.
- Experience engaging with the private sector.