



## **2 + 2 TRANSFER AGREEMENT**



**Hagerstown Community College  
Associates of Science**

**11400 Robinwood Dr.  
Hagerstown, MD 21742**

**and**

**Shepherd University  
Bachelor of Science in Engineering Science  
Bachelor of Science in Computer Engineering  
Bachelor of Science in Environmental Studies  
Bachelor of Science in Mathematics  
Bachelor of Science in Biology**

**301 N. King Street  
Shepherdstown, WV 25443**

Hagerstown Community College (hereafter referred to as HCC), a community college in Hagerstown, Maryland and Shepherd University (hereafter referred to as SU) a state higher education institution in Shepherdstown, West Virginia agree to offer a 2+2 transfer agreement program leading to the degrees in the following academic programs:

- A.S. Engineering Science w/ Chemical and Environmental Engineering Pathway (Track A) to B.S. Engineering Science w/ Environmental Engineering Concentration
- A.S. Engineering Science w/ Electrical and Computer Engineering Pathway (Track B) to B.S. Computer Engineering
- A.S. Environmental Studies to B.S. Environmental Studies
- A.S. Arts and Sciences, Mathematics Concentration to B.S. Mathematics w/ Traditional Concentration
- A.S. Arts and Sciences, Mathematics Concentration to B.S. Mathematics w/ Industrial Concentration
- A.S. Arts and Sciences, Biology Concentration to B.S. Biology w/ Minor (not Chemistry)
- A.S. Arts and Sciences, Biology Concentration to B.S. Biology w/ Minor in Chemistry
- A.S. Arts and Sciences, Biology Concentration to B.S. Biology w/ Ecological Science Concentration

## **I. PURPOSE**

The purpose of this 2+2 Transfer Agreement (the “Agreement”) serves as the formal collaboration document for Hagerstown Community College and Shepherd University to deliver a seamless transfer between Associate degree programs and Bachelor degree programs. Each approved pathway is provided as a separate document within Appendix A.

## **PROVISIONS OF THE AGREEMENT**

- I. Applicants successfully completing the 2+2 program with a 2.8 or better grade point average who have not matriculated at any other institution of higher education will be guaranteed transfer admission to SU upon completion of the SU admission application process.
- II. Both educational institutions will cooperate toward developing, disseminating, and presenting the 2+2 Transfer Agreement information to students.
- III. A maximum of 72 credit hours from HCC will be allowed toward fulfillment of the 120 credit hours required for baccalaureate completion.
- IV. Students intending to transfer should apply for admission by the priority deadline for the semester for which they intend to enroll.
- V. Students are subject to all the policies and procedures of both institutions.
- VI. Changes to and the addition of new curriculum can be made without completing the signatory process. Each party will provide prompt notice to the other of such changes. The degree requirements will be reviewed biennially; the agreement will be reviewed every five years at which time the agreement can be renewed or ended upon the mutual written consent of both parties.
- VII. Both institutions at any time may initiate changes to this articulation agreement. Changes should be shared in written format executed by both parties (email is acceptable) with at least 30-days’ notice for implementation. The contact at HCC will be the Office of the Vice President for Instructional Affairs; the contact at Shepherd will be the Office of the Provost.
- VIII. Notwithstanding any other provision of this articulation agreement, all information relating to student educational records shall be treated in accordance with the Federal Educational Rights and Privacy Act (FERPA).
- IX. This agreement goes into effect for the semester immediately following approval, as noted below.

## APPENDICES

As part of this agreement, the following have been included:

### A. Recommended Transfer Pathways for completion of HCC and SU requirements.

1. A.S. Engineering Science w/ Chemical and Environmental Engineering Pathway (Track A) to B.S. Engineering Science w/ Environmental Engineering Concentration
2. A.S. Engineering Science w/ Electrical and Computer Engineering Pathway (Track B) to B.S. Computer Engineering
3. A.S. Environmental Studies to B.S. Environmental Studies
4. A.S. Arts and Sciences, Mathematics Concentration to B.S. Mathematics w/ Traditional Concentration
5. A.S. Arts and Sciences, Mathematics Concentration to B.S. Mathematics w/ Industrial Concentration
6. A.S. Arts and Sciences, Biology Concentration to B.S. Biology w/ Minor (not Chemistry)
7. A.S. Arts and Sciences, Biology Concentration to B.S. Biology w/ Minor in Chemistry
8. A.S. Arts and Sciences, Biology Concentration to B.S. Biology w/ Ecological Science Concentration

### B. Benefits to Students

1. Application fee waiver
2. 25% tuition discount off Shepherd's out-of-state tuition rate when students transfer to Shepherd University if Dual Admission requirements are met
3. Students with a 3.5 GPA can apply for Shepherd's Scholars Program, with benefits that may include honors housing and honors scholarships, and a 35% tuition discount off Shepherd's out-of-state rate

## SIGNATURES

This agreement represents our understanding that students who adhere to the requirements will have the ability to transfer from Hagerstown Community College to Shepherd in accordance with Shepherd's Transfer Student Policy.

Approval is granted according to the terms of this agreement by:

### Hagerstown Community College

By:



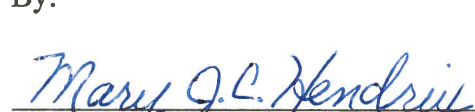
Carol A. Rothstein, Acting Chief Academic Officer

5/14/18

Date

### Shepherd University

By:



Mary J.C. Hendrix, President

5/14/18

Date