

UMBC

AN HONORS UNIVERSITY IN MARYLAND

Office of Undergraduate Admissions
University of Maryland, Baltimore County
1000 Hilltop Circle
Baltimore, MD 21250

PHONE: 410-455-2291
FAX: 410-455-1135
VOICE/TTY: 410-455-3233
WEB: www.umbc.edu

February 19, 2018

Dr. Carol A. Rothstein
Hagerstown Community College
11400 Robinwood Drive
Hagerstown, MD 21742

Dear Dr. Carol A. Rothstein,

Attached you will find a cover memo from Dr. Katharine H. Cole, Vice Provost and Dean of Undergraduate Academic Affairs, explaining the need for the attached Amendment to the Articulation Agreements between Hagerstown Community College and UMBC.

We would appreciate your review and execution of the Amendment document. Please use the electronic signature provided in the document and return the signed document to me by March 16, 2018. You will receive an electronic final copy of the Amendment document once it has been signed by all parties.

Thank you in advance for your assistance with this important matter. If you have any questions please feel free to contact me at nfanning@umbc.edu or 410-455-3818.

Sincerely,

Nathan Fanning
Associate Director
Transfer Partnerships and Targeted Populations
University of Maryland, Baltimore County
410-455-3818



AN HONORS UNIVERSITY IN MARYLAND

TO: Maryland Community College Academic Administrators, Academic Advisors, and Transfer Coordinators

Division of Undergraduate Academic Affairs
University of Maryland, Baltimore County
1000 Hilltop Circle
Baltimore, MD 21250

FROM: Katharine Cole, Vice Provost and Dean,
Division of Undergraduate Academic Affairs

PHONE: 410-455-2859
FAX: 410-455-1210
VOICE/TTY: 410-455-3233
WEB: <http://uaa.umbc.edu/>

DATE: January 26, 2018

SUBJECT: Important Updates Regarding Physical Education Waivers at UMBC

A review of current practices has led UMBC to make a minor change that will affect our Articulation Agreements. Effective Spring 2018, UMBC will cease the practice of considering waivers to the physical education graduation requirement on the basis of age, with the exception of cases involving:

- Students who matriculated to UMBC prior to Spring 2018 and have been continuously enrolled (no break in enrollment), who were 30 years of age or older before their first enrolled semester at UMBC;
- Students who matriculate to UMBC prior to Spring 2020 having previously attended a Maryland Community College or another institution prior to Spring 2018 under an established articulation agreement and who were 30 years of age or older before their first enrolled semester at UMBC.

The practice of considering waivers to the physical education graduation requirement on the basis of military involvement, collegiate athletic participation or due to an extenuating medical circumstances will remain an option to students that will go unchanged:

- **Military** – Students must provide documentation from the branch of the armed services which they were/are actively enlisted. This is not limited to the U.S. armed services. Forms which provide information about service time (DD214) are required. Typically 6 months of active service is equivalent to 1.5 physical education credits.
- **Collegiate Athletic Participation** – Students must provide documentation from their previous college, university, or junior college athletic department stating that they participated on a varsity athletic team. Typically one year of participation equals one physical education course (1.5 credits).
- **Medical** – Students must provide medical documentation from their physician (no physical therapist, chiropractors or other health care professionals) stating that they are unable to participate in “Any” physical education classes for the duration of their academic stay at UMBC.

For more information about the physical education waiver guidelines please visit: <https://recreation.umbc.edu/physical-education/waiver-guidelines/>

Additional questions regarding a physical education graduation requirement waiver shall be directed to Physical Education and Recreation via email at: jancuska@umbc.edu

Articulation Agreement Amendment

Hagerstown Community College
11400 Robinwood Drive
Hagerstown, Maryland, 21742

University of Maryland, Baltimore County (UMBC)
1000 Hilltop Circle
Baltimore, Maryland 21250

This Amendment is executed this 19th day of February, 2018, between Hagerstown Community College, 11400 Robinwood Drive, Hagerstown, Maryland, 21742, and the University of Maryland, Baltimore County, a constituent institution of the University System of Maryland, and agency of the State of Maryland.

The parties agree to the following:

Effective Spring 2018, UMBC will cease the practice of considering waivers to the physical education graduation requirement on the basis of age, with the exception of cases involving:

- *Students who matriculated to UMBC prior to Spring 2018 and have been continuously enrolled (no break in enrollment), who were 30 years of age or older before their first enrolled semester at UMBC;*
- *Students who matriculate to UMBC prior to Spring 2020 having previously attended a Maryland Community College or another institution prior to Spring 2018 under an established articulation agreement and who were 30 years of age or older before their first enrolled semester at UMBC.*

As of the Execution Date of this Amendment, all the provisions of this Amendment shall be deemed to be incorporated in, and made a part of, the Articulation Agreement with Hagerstown Community College, and shall be read, taken and construed as one and the same instrument. Except as otherwise expressly modified herein, the Articulation Agreement shall remain in full force and effect, in accordance with its terms.

Philip Rous

Philip Rous, Ph.D.
Provost and Senior Vice President for Academic Affairs
University of Maryland, Baltimore County

Carol Rothstein

Carol A. Rothstein, Ed.D.
Interim Vice President of Academic Affairs
Hagerstown Community College

Read and Understood

Katharine Cole

Katharine H. Cole, Ph.D.
Vice Provost and Dean of Undergraduate Academic Affairs
University of Maryland, Baltimore County

Christopher Tkacik

Approved for Legal Sufficiency
Office of the General Counsel
University of Maryland, Baltimore County

Dr. Carol A. Rothstein
Director of Instruction
Hagerstown Community College
11400 Robinwood Drive
Hagerstown, MD 21742

**Office of Undergraduate Admissions
and Orientation**
University of Maryland, Baltimore County
1000 Hilltop Circle
Baltimore, Maryland 21250

PHONE: 410-455-2292
FAX: 410-455-1094
VOICE/TTY: 410-455-3233
WEB: www.undergraduate.umbc.edu

Dear Carol,

UMBC has enjoyed our long-standing partnership with Hagerstown Community College. This partnership has served our students well. Today, I'm writing to thank you for building upon these efforts through the establishment of the Hagerstown Community College/UMBC Transfer Student Alliance (TSA) Program.

To best serve Hagerstown Community College students who have any specific questions about the TSA Program, we would like for you to identify a point-of-contact to serve as an on-campus resource. Once this person is identified, we will work together to ensure eligible students are aware and knowledgeable of the TSA program and the benefits it offers. On your campus, this can be accomplished through one-on-one and small group advising, presentations to students/faculty /staff, and electronic communications with eligible students.

Over the next few months we will be updating print and electronic materials to include Hagerstown Community College as a member of the Transfer Student Alliance. Starting fall 2017, staff from UMBC will be providing TSA information to Hagerstown Community College students during Transfer Day events and are also available to meet with other members of your campus community. With the support of the on-campus contact, we plan to send an electronic invitation to eligible students each semester. If any additional opportunities are available to invite Hagerstown Community College students to join the TSA program, please let us know.

Again, we look forward to continuing to grow our partnership. Please provide all feedback about the TSA Program to Nathan Fanning, Assistant Director of Transfer Recruitment, Admissions, and Partnerships, at 410-455-3818 or nfanning@umbc.edu.

Sincerely,



Dale Bittinger
Assistant Vice Provost
Undergraduate Admissions, Orientation, and School Partnerships

cc: Michael Martin, Director of Academic Advising and Registration

UMBC

**A N H O N O R S
U N I V E R S I T Y
I N M A R Y L A N D**



**Memorandum of Understanding between
Hagerstown Community College and University of Maryland, Baltimore County
TRANSFER STUDENT ALLIANCE (TSA)**

Preamble:

This agreement between the University of Maryland, Baltimore County (UMBC) and Hagerstown Community College affirms the initiation of a partnership, the Transfer Student Alliance (TSA), designed to increase access and encourage greater academic success for students transferring from Hagerstown Community College to UMBC.

Program Overview:

The Transfer Student Alliance (TSA) offers eligible Hagerstown Community College students who intend to earn a bachelor's degree at UMBC upon completion of their associate degree at Hagerstown Community College the opportunity to benefit from joint programmatic efforts, shared resources and other privileges while still enrolled at Hagerstown Community College. Upon successful completion of the program and initiation of transfer to UMBC, eligible students will be guaranteed admission, scholarship, and housing.

Efforts:

Hagerstown Community College and the University of Maryland, Baltimore County will implement a Transfer Student Alliance (TSA) program with the following guidelines:

1. Hagerstown Community College and UMBC will begin implementation of the program in fall 2017 (with the first cohort to matriculate at UMBC in fall 2018).
2. Hagerstown Community College and UMBC will continue independently to recruit and make offers of freshman admission.
3. Hagerstown Community College and UMBC will collaborate on strategies to promote the TSA program including mass and targeted marketing efforts.
4. Hagerstown Community College will identify eligible candidates – students who have completed between 12 and 35 college-level credits with a minimum of 3.0 GPA – and work with UMBC Office of Undergraduate Admissions and Orientation to provide these candidates printed and electronic information.

5. Students accepted for participation in the TSA program will be extended the following privileges:
 - a. Access to UMBC facilities and campus services including libraries and computer laboratories
 - b. Student activities including cultural and recreational opportunities (fee-based events will be at the expense of the student)
 - c. Concurrent enrollment at a 25% tuition discount for one UMBC course per term (not to exceed a total of three discounted courses).
6. Upon successful completion of the Requirements detailed below, students will be eligible for the following privileges:
 - a. Guaranteed transfer admission to UMBC. Please note that selected programs (i.e. Visual Arts, Engineering) may have additional requirements for students to pursue the intended course of study. Students must meet all other eligibility requirements for admission to UMBC.
 - b. Priority advising and registration on designated New Student Orientation day.
 - c. Guaranteed on-campus housing in the upper class student housing community upon initial matriculation. Eligible students may re-contract for housing for subsequent years of study, per the established deadlines of the UMBC Office of Residential Life.
 - d. \$1,500 merit scholarship for each of two years of full-time study. This award can be accepted with other UMBC merit award offers.
7. Requirements:
 - a. Completion of an associate degree with a minimum cumulative 3.5 Composite-GPA within four years of initial TSA program qualification.
 - b. Enrollment at UMBC within one year of completion of the associate degree;
 - c. Not matriculated at any other institution of higher education after program acceptance.

General oversight of this agreement:

This agreement is applicable for students enrolled at Hagerstown Community College upon the execution date of this agreement. This agreement may be modified by the mutual written consent of both parties. This agreement may be terminated by either party by giving notice six months in advance to the other party. Such termination will not affect the participation in the articulated programs of those Hagerstown Community College students who have been fully or conditionally admitted to UMBC. As agreed to by both parties, this agreement will be reviewed and updated every five years.

Any notice to be given hereunder shall be given in writing by U.S. mail or via reputable over night courier (e.g., Federal Express, DHL, etc.). Notice shall be deemed received upon delivery to the party to whom the notice is directed or to its agent, in the case of UMBC to: UMBC, 1000 Hilltop Circle, Baltimore, Maryland 21250, Attn: Office of the Provost, with copies to Office of the Vice Provost, Undergraduate Education, Office of Enrollment Management, and Registrar's Office; and, in the case of Hagerstown Community College to: Hagerstown Community College, 11400 Robinwood Drive, Hagerstown, MD, 21742, Attn: Vice President of Academic Affairs. Notwithstanding the foregoing, in the event that this agreement provides that any notice must be directed to a person other than the person designated for the receipt of notice in the preceding sentence, then notice must be directed to such other person in order to be effective hereunder.

This Memorandum of Understanding embodies the entire agreement and understanding among the parties hereto relating to the subject matter hereof and may not be changed orally, but only by an instrument in writing signed by all parties hereto. No representation, warranty, undertaking or covenant is made by any party hereto except as contained herein and any others are specifically disclaimed. This agreement shall be governed by and construed in accordance with the internal laws of the State of Maryland (i.e., without regard to its conflicts of law rules). This agreement shall be binding upon the parties hereto and their respective successors, but shall not inure to the benefit of any third party beneficiary. This agreement and any rights hereunder may not be assigned by either party without the prior written consent of the other, and any purported assignment without consent shall be null and void and of no effect whatsoever. This Memorandum of Understanding may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

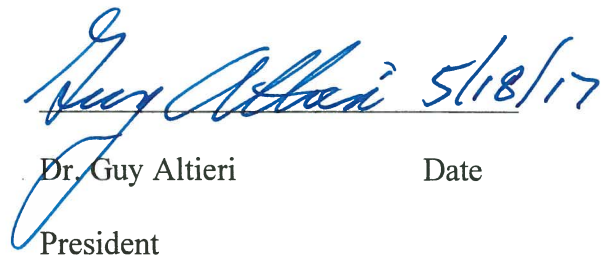
University of Maryland, Baltimore County

Hagerstown Community College



Dr. Freeman A. Hrabowski III Date

President



Dr. Guy Altieri Date

President

Approved for Legal Sufficiency
UMBC
Office of the General Counsel

