

## **Addendum to the Articulation Agreement between Hagerstown Community College and Western Maryland Police Academy.**

This document will serve as an addendum to the August 25, 2010 Articulation Agreement in regards to the Washington County Police Academy which began in April 2019 at Hagerstown Community College.

Updates to August 2010 agreement:

The Western Maryland Police Academy is now known as the Washington County Police Academy. The addendum updates the use of Western Maryland Police Academy (WMPA) to the Washington County Police Academy (WCPA) throughout the document.

1. Introduction- update information including
  - a. First paragraph, third sentence: The MPTC currently regulates and certifies all Maryland Police Academies.
  - b. First paragraph, sixth sentence: During the 960 hour course, to MPTC required training objectives must be met.
  - c. Second paragraph- This agreement allows every graduate of the Washington County Police Academy-or MPTC certified police academy the opportunity to receive up to eighteen credits towards graduation from HCC associate program.
  
2. Articulated Credits
  - a. Update courses to include:
    - ADJ 101 Intro to Criminal Justice
    - ADJ 102 American Law Enforcement
    - ADJ 201 Law Enforcement and the Community
    - ADJ 203 Criminal Law
    - ADJ 204 Criminal Investigation
    - ADJ 206 Criminal Justice for Criminal Procedure

These credits will only be posted on a student's HCC academic record after completing 15 credits of HCC coursework with a GPA of 2.0 or higher

TOTAL CREDITS ARTICULATED            18 CREDITS

3. Terms of the Articulation Agreement
  - a. No changes
4. Implementation procedure
  - a. No changes
5. Articulation Agreement to Maintenance and Review
  - a. No changes
6. Maryland Police and Correctional Training Commission Certified Police Academies

- a. Delete the Western Maryland Police Academy; adds Washington County Police Academy

Addendum Authorizing Signatures:

Entered into on this 24<sup>th</sup> day of October 2019.

SGT

  
Sergeant Patrick Kemmerer

Academy Director

Washington County Sheriff's Office

  
Dr. James Klauber

President

Hagerstown Community College

# Articulation Agreement

BETWEEN

Hagerstown Community College

AND

Western Maryland Police Academy

- I. INTRODUCTION
- II. ARTICULATED COURSES
- III. TERMS OF ARTICULATION AGREEMENT
- IV. IMPLEMENTATION PROCEDURES
- V. ARTICULATION MAINTENANCE AND REVIEW
- VI. MARYLAND POLICE AND CORRECTIONAL TRAINING COMMISSIONS  
CERTIFIED POLICE ACADEMIES

# ARTICULATION AGREEMENT

## I. INTRODUCTION

The State of Maryland implemented mandated police training standards in 1966 and created the Maryland Police Training Commission (MPTC) as the governing body. Since that time, comprehensive standards for entrance level police training have continuously evolved. The MPTC currently regulates and certifies twenty police academies within the State of Maryland. This includes the Western Maryland Police Academy (WMPA). The Police Entrance Level Training Program (PELT) is a 24-week, 960-hour course of instruction for members of small and medium-sized police agencies. The program is constructed and delivered in a "stair-case approach" that builds on previous instructed topics blended into scenario-based learning. During the 960-hour course, five hundred and seventy-nine distinct training objectives must be met by every student and their attainment documented. The Hagerstown Community College (HCC) recognizes that portions of the training required by the MPTC are of the quality, quantity, and content for consideration for credit by articulation.

This agreement allows every graduate of the WMPA or a MPTC certified police academy the opportunity to receive up to eighteen (18) credits toward graduation from an HCC associate degree program, assuming all the particular program requirements are fulfilled.

## II. ARTICULATED CREDITS

Graduates of entrance-level police training programs approved by the Maryland Police and Correctional Training Commissions may receive advanced standing credit from Hagerstown Community College (HCC) for the following courses:

- ADJ-101 Introduction to the Criminal Justice System (3 credits)
- ADJ-102 Introduction to Law Enforcement (3 Credits)
- ADJ-201 Law Enforcement and the Community (3 Credits)
- ADJ-203 Criminal Law (3 Credits)
- ADJ-204 Criminal Investigation (3 Credits)
- ADJ-205 Criminalistics (3 Credits)

These credits will only be posted on a student's HCC academic record after completing 15 credits of HCC coursework with a GPA of 2.0 or higher.

**TOTAL CREDITS ARTICULATED                      18 CREDITS**

### **III. TERMS OF THE ARTICULATION AGREEMENT**

- A. This Agreement will be in effect on an ongoing basis from the agreed upon effective date unless canceled by participating parties in writing.
- B. The following criteria must be met in order to receive the credits:
  - 1. Students shall complete applicable portions of their respective program at a MPTC certified Police Academy.
  - 2. Indication of successful completion of the applicable articulated courses shall be in the form of a properly endorsed Certificate of Completion of a Certified Police Academy issued by the MPTC and dated after January 1, 1999.
  - 3. The certificate must be received and a copy on file by the HCC Records Office for articulated credits to be awarded.
  - 4. The Certificate of Completion shall mean that the student has satisfied the requirements of the applicable approved program and has received instruction in the areas, which are included in the articulated courses, and has displayed competency by passing examinations and objectives set forth by the MPTC.
- C. Graduates of the MPTC prior to January 1, 1999, will have their records individually reviewed by HCC and, where applicable, may receive credit as determined by the HCC program faculty and the appropriate academic officer.

### **IV. IMPLEMENTATION PROCEDURE**

- A. Implementation Procedure at Hagerstown Community College:
  - 1. Procedure:
    - a. The student must complete 15 additional credits at Hagerstown Community College with a GPA of 2.0 or higher prior to requesting credit for the above-mentioned courses. The obtaining of these additional credits may have occurred before, during, or after the student's police academy training.
    - b. Students must submit to the coordinator of the criminal justice program an original, properly endorsed Certificate of Completion of a Certified Police Academy issued by MPTC and evidence that the additional required credits have been earned. All

documentation will be copied and returned to the student.

- c. The coordinator of the ADJ Program and Division Chair should sign off on the certificate of completion.
- d. The coordinator of the criminal justice program will forward the documentation and a written recommendation to the Director of Admissions, Records and Registration at the college.
- e. Once the credits have been awarded, the ARR Office will notify the student in writing.

**B. Implementation Procedure by the Western Maryland Police Academy:**

- 1. To implement the Articulation Agreement at the WMPA the following procedure is proposed:
  - a. The Chief of Police or his or her designee will communicate the details of the agreement to the Director of the WMPA.
  - b. The WMPA Director will communicate the details of the agreement to police academy instructors, staff, relevant police personnel, and WMPA students.
- 2. The WMPA in cooperation with the Administration of Justice Program Coordinator will develop methods of publicizing the agreement in order to encourage students to take advantage of the opportunity to continue their education at HCC upon graduation from WMPA.
- 3. The WMPA and MPTC will maintain records of students completing certified programs.

**V. ARTICULATION AGREEMENT MAINTENANCE AND REVIEW**

- A. This Agreement will be in effect on an ongoing basis from the agreed upon effective date unless canceled by participating parties in writing. There is a planned review of the Police Entrance Level Training objectives of the Maryland Police Training Commission after one (1) year and, if appropriate, the completion of a new agreement for review and signing will occur. Modification to this agreement prior to renewal may result if agreed to by parties in writing. If the agreement requires no modification after review of Police Training Standards, the continuation of this agreement without the procedural process review is anticipated.
- B. Any significant revisions of applicable curriculum, durations, course descriptions, or examinations by the Western Maryland Police Academy must be provided to

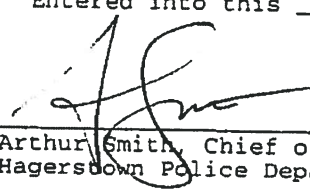
the Hagerstown Community College Administration of Justice Program Coordinator or applicable college representatives within thirty (30) days of the changes being made. Such changes may necessitate that a signed update to this agreement be administered.

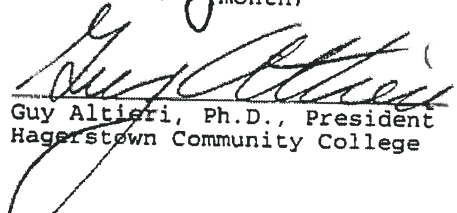
## VI. MARYLAND POLICE AND CORRECTIONAL TRAINING COMMISSIONS CERTIFIED POLICE ACADEMIES

Aberdeen Police Academy  
Anne Arundel County Community College Police Academy Track program  
Anne Arundel County Police Academy  
Baltimore City Police Academy  
Baltimore County Police Academy  
Eastern Shore Criminal Justice Academy  
Frederick City Police Academy  
Harford County Sheriff's Police Academy  
Howard County Police Academy  
Maryland Police and Correctional Training Commissions Police Entry Level Academy  
Maryland State Police Academy  
Maryland Transportation Authority Police Academy  
Montgomery County Police Academy  
Natural Resources Police Academy  
Prince George's County Criminal Justice Training Center  
Prince George's Municipal Police Academy  
Southern Maryland Police Academy  
University of Maryland Police Academy at College Park  
Washington Metro Transit Police Department Academy  
Western Maryland Police Academy

Articulation Agreement  
BETWEEN  
Hagerstown Community College  
AND  
Western Maryland Police Academy  
Authorizing Signatures

Entered into this 25 day of August, 2010.  
(date) (month)

  
Arthur Smith, Chief of Police  
Hagerstown Police Department

  
Guy Altieri, Ph.D., President  
Hagerstown Community College

This agreement becomes effective Fall 2010.  
This agreement will be reviewed annually.