

**PROGRAM ARTICULATION AGREEMENT**

**between**

**HAGERSTOWN COMMUNITY COLLEGE and SALISBURY UNIVERSITY**

**Associate of Arts and Science, Human Services Option, Social Work Track  
to  
Bachelor of Arts in Social Work**

**July 2019 through June 2024**

This Program Articulation Agreement (“Agreement”), dated this 1<sup>st</sup> day of July 2019, is by and between Hagerstown Community College, a community college located in Hagerstown, MD, and Salisbury University, a constituent institution of the University System of Maryland (collectively, the “Parties” or “Institutions”). This Agreement sets forth the joint curricula and program requirements for the completion of the associate in Arts and Sciences, Human Services Option, Social Work Track from Hagerstown Community College and the Bachelor of Arts in Social Work at Salisbury University.

RECITALS

*Whereas*, Hagerstown Community College and Salisbury University are committed to partnering to the expand educational opportunities and collaborative academic programming of their respective institutions; and

*Whereas*, the two Institutions are committed to providing a smooth transition for students wishing to earn an associate of arts degree and a baccalaureate degree; and

*Whereas*, the intent of the Institutions is to avoid duplication of curricula, where appropriate, within articulated programs of studies; and

*Whereas*, the Institutions agree that the educational growth of students and the economic development of the community is better served through cooperative educational planning and optimal utilization of community resources.

*Therefore*, this Agreement commits the Parties to full support of an articulation process to deliver coursework for students, resulting in the associate of arts degree from Hagerstown Community College and credit toward the Bachelor of Arts in Social Work at Salisbury University. The Parties agree to the following:

## **I. ACADEMIC REQUIREMENTS**

- A. The Institutions agree to follow the joint program curriculum and course by course articulation delineated in Appendix 1, which is attached hereto and made a part of this Agreement.
- B. Both Institutions will cooperate toward developing, disseminating, and presenting the articulated program information to students.
- C. Students who have graduated from Hagerstown Community College program must first apply to Salisbury University. Once a completed application is received, Hagerstown Community College graduates who have completed the associate's degree program in Associate of Arts and Science, Human Services Option, Social Work Track, with a cumulative grade point average of 2.0 or higher will be granted admission to Salisbury University as a Social Work major.
- D. All articulated course credits applied towards satisfying Bachelor of Arts in Social Work major requirements earned with a C or better will be accepted for transfer according to the articulation matrix in Appendix 1.
- E. Salisbury University shall provide a Checklist for students as a planning tool for completing coursework required for the Bachelor of Arts in Social Work major in Appendix 2, attached hereto and made a part of this Agreement.
- F. Students intending to transfer should apply for admission by the priority deadline for the semester for which they intend to enroll.
- G. Students are subject to all specific policies pertaining to students admitted to the Salisbury University baccalaureate degree program in Bachelor of Arts in Social Work.

## **II. TERM**

- A. The term of this Agreement commences as of the date set forth in the introductory paragraph of this Agreement. This Agreement is based on the present curricula contained in this document and its appendices, and is effective for a five-year period from July 2019 to June 2024.
- B. Either party may terminate this Agreement with notice to the other Party, pursuant to Section III.G below. Upon termination or expiration of this Agreement, the Parties shall develop a process that will reasonably allow students admitted to and enrolled in joint programming to continue their studies.

### III. GENERAL PROVISIONS

- A. Each Institution is responsible for the administration of its respective courses, including content, requirements, faculty and student services (to include, but not limited to, admissions, financial aid, class registration, etc.).
- B. When enrolled in a Salisbury University course, the student is subject to all policies and procedures applicable to Salisbury University students. When enrolled in a Hagerstown Community College course, a student is subject to all policies and procedures applicable to Hagerstown Community College students. Additional joint policies and procedures may be adopted and implemented at the discretion of both Parties.
- C. The Parties recognize that course scheduling beyond the associate's degree level resides exclusively with Salisbury University and will be coordinated with Hagerstown Community College by the designated Salisbury University representative. Where academic calendars differ, the partners will work together to coordinate class offerings and class schedules.
- D. The disclosure of information about individual students is limited by the federal Family Educational Rights and Privacy Act (FERPA). The Parties agree that release of student educational records to the other Party is conditioned upon the submission of a signed agreement by the student authorizing such release.
- E. The Parties shall publicize any joint offerings in their respective catalogs, website, and other materials as appropriate. Notwithstanding the foregoing, neither Party may use the names or marks of the other without the prior approval of the other Party.
- F. The Parties shall inform students in their respective programs of the complementary program opportunities available at each other's respective institution, support each other's marketing efforts toward the same, and encourage such students to apply to programs consistent with an individual student's interests.
- G. Notwithstanding anything in this Agreement to the contrary, both Parties retain full authority over their respective courses, programs, and requirements. Both Parties reserve the right to make changes to their respective courses, programs, and requirements. However, each Party shall give to the other reasonable notice and details of changes to this articulation Agreement and other changes in its courses, programs, and requirements that may affect this Agreement. Further, neither Party will terminate this Agreement at a time that would deter a "cohort-in-progress" from completing graduation within the originally designated timeframe.

H. The Parties designate the following persons as their respective representatives to coordinate and manage the activities under this Agreement:

Hagerstown Community College:

C. David Warner, Vice President  
Academic Affairs and Student Services  
Hagerstown Community College  
11400 Robinwood Drive  
Hagerstown, MD 21740

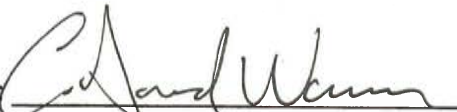
Salisbury University:

Richard Wilkens, Associate Provost  
Salisbury University  
Holloway Hall 242  
1101 Camden Avenue  
Salisbury, MD 21801  
[rwilkens@salisbury.edu](mailto:rwilkens@salisbury.edu)  
(410) 543-6022

- I. The designated representatives shall meet as needed, at a mutually agreeable time and location, to discuss various collaborations and other topics of interest to either Institution. A Party may change its representative by giving notice to the other party.
- J. Either institution may at any time recommend changes to this Agreement. Both Institutions reserve the right to modify the programs as deemed necessary and agree to inform the appropriate representatives of the other Institution of recommended changes. This Agreement may be modified only by a writing signed by both parties.
- K. All notices under this Agreement must be in writing; delivered in person, by U.S. mail or by email.
- L. Nothing in this Agreement is intended to form a joint venture between the Parties. Nothing in this MOU is intended to create rights or benefits for any person or entity other than the Parties.
- M. This Agreement integrates the entire agreement of the Parties and supersedes any and all prior and/or contemporaneous agreements between the Parties, written or oral, with respect to the subject matter of this Agreement.


IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials.

**HAGERSTOWN COMMUNITY COLLEGE**

By:   
C. David Warner  
Vice President Academic Affairs and  
Student Services

Date: July 29, 19

**SALISBURY UNIVERSITY**

By:   
Karen L. Olmstead, Ph.D.  
Provost and Sr. Vice President  
for Academic Affairs

Date: 7/8/19

## **APPENDIX 1**

### **Articulation Matrix**

The following matrix includes course equivalencies, including general education requirements and courses necessary to satisfy major requirements. The matrix also includes a recommended student curricular pathway to complete the Associate of Arts degree and the Bachelor of Arts degree requirements.

While the student is not required to take all courses in the precise order recommended in the articulation matrix, all course equivalencies described in the matrix and the manner in which they fulfill general education and major requirements at Salisbury University are binding. Students are strongly advised to seek appropriate advising with regard to the completion of requirements for the associate of arts degree, transition to Salisbury University, and completion of all requirements for the Bachelor of Arts in Social Work.

# Hagerstown Community College

HCC Course Prefix	HCC Course Number	CC Course Title	Credits at CC	GenEd at CC	Semester	SU Course Prefix	SU Course Number	SU Course	Credits at SU	GenEd at SU	SU Degree Requirements	Notes	Credits Taken by Student
ENG	101	English Composition	3	English	Semester 1	ENGL	103	Composition and Research	3	IA		Student must earn a C or higher	15
MAT	109	Introduction to Statistics	3	Mathematics		MATH	155	Modern Statistics with Computers	3	IVC	General Education Requirements (GER)		
PSY	101	General Psychology	3	Behavioral/Social Sciences		PSYC	101	General Psychology	3	IIIB	GER	Student must earn a C or higher	
Gen Ed	DIVERSITY	Diversity	3	Diversity		XXXX	XXXX	Lower-level Elective	3			Choose from Table 1	
HST	103	Introduction to Human Services and Social Work	3			SOWK	200	Introduction to Social Work & Welfare	3		Required Core Courses (RCC)	Student must earn a C or higher	15
ENG	102	Composition and Literature	3	English	Semester 2	GENE	LIT	Literature	3	IB			
Gen Ed	Arts/Hum	Arts/Humanities	3	Arts/Humanities		GENE	HUM	Humanities (GED)	3	IIIA			
SOC	101	Introduction to Sociology	3	Behavioral/Social Sciences		SOCI	101	Introduction to Sociology	3	IIIC	GER	Student must earn a C or higher	
HST	208	Social Work with Groups	3			SOWK	ELE	Social Work Elective	3				
XXX	XXXX	Elective	3			XXXX	XXXX	Lower-level Elective	3				16
Gen Ed	Bio/Phys	Science Lab	4	Biological/Physical Sciences	Semester 3	GENE	LAB	Lab Science	4	IWA 1 of 2			
PSY	204	Developmental Psychology: Lifespan Human Development	3			PSYC	DEV	Developmental Psychology	3				
HST	201	Understanding Diversity in the Helping Profession	3			ELEC	100	Lower-level Elective	3				
HST	207	Social Work with Individuals	3			SOWK	ELE	Social Work Elective	3				
HIS	101	World History to 1500	3			HIST	101	World Civilizations I	3				16
HIS	102	World History since 1500	3			HIST	102	World Civilizations II	3	IIA			

HCC Course Prefix	HCC Course Number	CC Course Title	Credits at CC	GenEd at CC	Semester	SU Course Prefix	SU Course Number	SU Course	Credits at SU	GenEd at SU	SU Degree Requirements	Notes	Credits Taken by Student
XXX	XXX	Arts/Humanities	3	Arts/Humanities	Semester 4	XXXX	XXX	Lower-level Elective	3	IIB		Notify registrar this will satisfy our IIB requirement	16
Gen Ed Bio/Phys	Science Lab	4	Biological/Physical Sciences	GENE		LAB	LAB Science	4	IWA 2 of 2				
Non-lab or Lab	Science or Math elective	3		GENE	SCI	Nonlab Sci (GED)	3	IVB					15
XXX	XXX	Elective	3		XXXX	XXX	Lower-level Elective	3					
XXX	XXX	Elective	3		XXXX	XXX	Lower-level Elective	3					15
					FTWL	106	Lifelong Fitness and Wellness	3	V				
					XXXX	XXX	Elective	3				May be 4 cr.	15
					SOWK	300	Human Behavior in the Social Environment I	3		RCC	2 of 14		
					SOWK	310	Basic Interviewing, Skills and Techniques	2		RCC	6 of 14		16
					SOWK	306	Social Welfare History	4		RCC	3 of 14		
					SOWK	302	Human Behavior in the Social Environment II	4		RCC	5 of 14		16
					SOWK	309	Privilege and Oppression	4		RCC	4 of 14		
					SOWK	ELE	Social Work Elective	3		RCC	7 of 14	May be 4 cr.	12
					SOWK	320	Social Work Practice I	4		RCC	8 of 14		
					SOWK	400	Social Work Practice II	4		RCC	9 of 14		12
					SOWK	330	Policy Practice: Analyst and Advocate	4		RCC	10 of 14		
					SOWK	416	Social Work Research I	4		RCC	11 of 14		12
					SOWK	420	Field Instruction I	4		RCC	12 of 14		
					SOWK	410	Social Work Practice III	4		RCC	13 of 14		12
					SOWK	417	Social Work Research II	4		RCC	14 of 14		
					SOWK	421	Field Instruction II	4		RCC	14 of 14		
									62				17
									58				
									<b>Total</b>	<b>120</b>			

Credits taken at HCC

There should be 31-32 general education credits

62

32

This should be 17 for the number of courses needed to complete the major

This should be 12 for the number of required courses to complete SU's Gen. Ed. requirements

Total Credits must be >=120

**Diversity**

- Introduction to American Studies (1 cr.)
- Introduction to African American Studies (1 cr.)
- Introduction to Latin American Studies (1 cr.)
- Introduction to Middle Eastern Studies (1 cr.)
- Introduction to Native American Studies (1 cr.)
- Introduction to Pacific Island Studies (1 cr.)
- Introduction to South Asian Studies (1 cr.)
- Introduction to European Studies (1 cr.)
- Introduction to Global Studies (1 cr.)
- Introduction to Women's and Gender Studies (1 cr.)
- Introduction to Environmental Studies (1 cr.)
- Introduction to Health and Society (1 cr.)
- Introduction to Law and Society (1 cr.)
- Introduction to Religion and Society (1 cr.)
- Introduction to Science and Society (1 cr.)
- Introduction to Technology and Society (1 cr.)
- Introduction to Urban and Environmental Studies (1 cr.)
- Introduction to Visual Arts and Society (1 cr.)
- Introduction to Music and Society (1 cr.)
- Introduction to Film and Society (1 cr.)
- Introduction to Literature and Society (1 cr.)
- Introduction to Philosophy and Society (1 cr.)
- Introduction to History and Society (1 cr.)
- Introduction to Foreign Language (1 cr.)

**Table 1: Hagerstown Community College courses suitable for the Diversity requirement.**

**Arts/Humanities**

- Introduction to Visual Arts (1 cr.)
- Introduction to Music (1 cr.)
- Introduction to Theatre (1 cr.)
- Introduction to Film (1 cr.)
- Introduction to Literature (1 cr.)
- Introduction to History (1 cr.)
- Introduction to Philosophy (1 cr.)
- Introduction to Foreign Language (1 cr.)
- Introduction to Art History (1 cr.)
- Introduction to Music History (1 cr.)
- Introduction to Theatre History (1 cr.)
- Introduction to Film History (1 cr.)
- Introduction to Literary History (1 cr.)
- Introduction to History of Ideas (1 cr.)
- Introduction to History of Science (1 cr.)
- Introduction to History of Technology (1 cr.)
- Introduction to History of Environment (1 cr.)
- Introduction to History of Health and Society (1 cr.)
- Introduction to History of Law and Society (1 cr.)
- Introduction to History of Religion and Society (1 cr.)
- Introduction to History of Urban and Environmental Studies (1 cr.)
- Introduction to History of Visual Arts and Society (1 cr.)
- Introduction to History of Music and Society (1 cr.)
- Introduction to History of Film and Society (1 cr.)
- Introduction to History of Literature and Society (1 cr.)
- Introduction to History of Philosophy and Society (1 cr.)
- Introduction to History of History and Society (1 cr.)
- Introduction to History of Foreign Language (1 cr.)

**Table 2: Hagerstown Community College courses suitable for the Arts/Humanities requirement.**

## Suggested Student Pathway Years 1 and 2

Semester 1				
Hagerstown Community College	Credits	→	Salisbury University	Credits
ENG 101 English Composition	3	→	ENGL 103 Composition and Research	3
MAT 109 Introduction to Statistics	3	→	MATH 155 Modern Statistics with Computer Analysis	3
PSY 101 General Psychology	3	→	PSYC 101 Introduction to Psychology	3
Gen Ed Diversity	3	→	XXXX XXX Lower-level elective	3
HST 103 Introduction to Human Services and Social Work	3	→	SOWK 200 Introduction to Social Work & Welfare	3
<b>Total Credits</b>				<b>15</b>

Semester 2				
Hagerstown Community College	Credits	→	Salisbury University	Credits
ENG 102 Composition and Literature	3	→	GENE LIT Literature	3
Gen Ed Arts/Humanities	3	→	GENE HUM Humanities (GED)	3
SOC 101 Introduction to Sociology	3	→	SOCI 101 Introduction to Sociology	3
HST 208 Social Work with Groups	3	→	SOWK ELE Social Work Elective	3
XXX XXX Elective	3	→	XXXX XXX Lower-level Elective	3
<b>Total Credits</b>				<b>15</b>

Semester 3				
Hagerstown Community College	Credits	→	Salisbury University	Credits
Gen Ed Bio/Phys Science Lab	4	→	GENE LAB Lab Science	4
PSY 204 Developmental Psychology: Lifespan Human Development	3	→	PSYC DEV Developmental Psychology	3
HST 201 Understanding Diversity in the Helping Profession	3	→	ELEC 100 Lower-level Elective	3
HST 207 Social Work with Individuals	3	→	SOWK ELE Social Work Elective	3
HIS 101 or 102 World History to 1500 or World History since 1500	3	→	HIST 101 or 102 World Civilizations I or World Civilizations	3
<b>Total Credits</b>				<b>16</b>

Semester 4				
Hagerstown Community College	Credits	→	Salisbury University	Credits
XXX XXX Arts/Humanities	3	→	XXXX XXX Lower-level Elective	3
Gen Ed Bio/Phys Science Lab	4	→	GENE LAB Lab Science	4
Science/Math course	3	→	GENE SCI Nonlab Sci (GED)	3
XXX XXX Elective	3	→	XXXX XXX Lower-level Elective	3
XXX XXX Elective	3	→	XXXX XXX Lower-level elective	3
<b>Total Credits</b>				<b>16</b>



## APPENDIX 2

### Salisbury University Bachelor of Arts in Social Work Checklist

#### SOCIAL WORK

SOCIAL WORKSCHOOL • COLLEGE OF HEALTH & HUMAN SERVICES

2019-2020

Rev. 11/17

NAME: \_\_\_\_\_

ID#: \_\_\_\_\_

DATE: \_\_\_\_\_

#### THIS CHECKLIST IS AN UNOFFICIAL TOOL FOR PLANNING.

*Motriculated students and advisors should consult the Academic Requirements Report in Galileo before and after registering for classes each semester to track academic progress.*

#### UNIVERSITY POLICIES

- Refer to the SU catalog for approved prerequisites and General Education courses.
- Requirements may not equal 120 credit hours. Students must register for additional electives to complete 120 credits required for graduation.
- All graduates must have a minimum of 30 credits of 300/400-level courses with C grade or above; at least 15 of those credits must be taken at SU.
- Students must have a minimum cumulative GPA of 2.0 for graduation.
- Students must complete at least 30 credit hours by direct classroom instruction and/or laboratory experience.
- Students must take 30 of the last 37 credit hours at SU.
- It is the student's responsibility to satisfy graduation requirements. Please refer to the SU catalog for detailed major requirements.
- Students must apply online for graduation by November 15 for May and by May 15 for December.

#### GENERAL EDUCATION REQUIREMENTS

Course No. & Title	#Credits	Grade	Term Completed
<b>Group I: English Composition and Literature (2 courses)</b>			
A. C or better in ENGL 103 or HDNR 111	4	_____	_____
B. Literature course (from either ENGL or MDL Depts.)	4	_____	_____
<b>Group II: History (2 courses)</b>			
A. HIST101, 102, or 103	4	_____	_____
B. HIST101, 102, 103 or a HIST course above 103	4	_____	_____
<b>Group III: Humanities and Social Sciences (3 courses)</b>			
A. Select one course from one of the following six areas:			
ART, CMAT, DANC or THEA, MDPL, MUSC, PHIL, HDNR 211	4	_____	_____
B. Select one course from one of the following seven areas:			
ANTH, CADR, ECON or FINA, ENVR, Human GEOG, POSC, PSYC, SOCL, HDNR 112			FULFILLED BY MAJOR
C. Select one course from either Group IIIA or IIIB			
(course must be from a different area than previously selected)			
			FULFILLED BY MAJOR
<b>Group IV: Natural Science, Math and Computer Science (4 courses)</b>			
A. Select courses with laboratories from at least two of the following four areas:			
BIOI, CHEM, GEOL or Physical GEOG, PHYS	4	_____	_____
_____	4	_____	_____
B. Select one additional course (need not be a lab) from Group IVA or ENVH or BIVR or EDSC or MATH or HDNR 212			
_____	3/4	_____	_____
C. Select one course from MATH			
_____	3/4	_____	_____
<b>Group V: Health Fitness (1 course)</b>			
FTWL106 - Lifelong Fitness and Wellness	3	_____	_____

#### MAJOR REQUIREMENTS

- Complete at least 30 credit hours by direct classroom instruction and/or laboratory experience.
- Complete 30 of the last 37 credit hours at SU.
- No social work course may be repeated more than once.
- Complete courses for the major with grades of C or better.

Course No. & Title	#Credits	Grade	Term Completed
<b>GENERAL EDUCATION REQUIREMENTS (3 courses)</b>			
MATH155 - Modern Statistics with Computer Analysis	3	_____	_____
OR			
PSYC220 - Psychological Statistics	4	_____	_____
PSYC101 - General Psychology	4	_____	_____
<b>Complete 1 of the following (core course taken):</b>			
ANTH100 - Cultural Anthropology and Linguistics	4	_____	_____
CADR200 - Foundations of Conflict and Conflict Resolution	4	_____	_____
ECON150 - Principles of Economics	3	_____	_____
POSC110 - American National Government	4	_____	_____
POSC202 - State and Local Government in the U.S.	4	_____	_____
SOCL101 - Introduction to Sociology	4	_____	_____
SOCL201 - Social Problems	4	_____	_____
<b>REQUIRED CORE COURSES (14 courses)</b>			
SOWK200 - Introduction to the Social Work Profession	4	_____	_____
SOWK300 - Human Behavior in the Social Environment	4	_____	_____
SOWK302 - Human Behavior in the Social Environment II	4	_____	_____
SOWK306 - Social Welfare: History and Contemporary Issues	4	_____	_____
SOWK309 - Privilege and Oppression	4	_____	_____
SOWK310 - Basic Interviewing: Skills and Techniques	2	_____	_____
SOWK320 - Social Work Practice I	4	_____	_____
SOWK330 - Policy Practice: Analyst and Advocate	4	_____	_____
SOWK400 - Social Work Practice II	4	_____	_____
SOWK410 - Social Work Practice III	4	_____	_____
SOWK416 - Social Work Research I	4	_____	_____
SOWK417 - Social Work Research II	4	_____	_____
SOWK420 - Field Instruction I	4	_____	_____
SOWK421 - Field Instruction II	4	_____	_____
<b>OPTIONAL ELECTIVES</b>			
SOWK350 - Social Work with Older People	4	_____	_____
SOWK450 - Social Work with Families and Children	4	_____	_____
SOWK451 - Behavioral Health	4	_____	_____
SOWK452 - Human Rights and Women	4	_____	_____
SOWK453 - Children's Grief and Bereavement	4	_____	_____
SOWK460 - Social Work in Corrections	3	_____	_____
SOWK465 - Social Work in Health Care	3	_____	_____
SOWK475 - Disabilities Studies: Culture and Practice	4	_____	_____
SOWK480 - Social Work and Disaster Mental Health	4	_____	_____
SOWK481 - Teen Angst: Understanding Adolescent Health and Mental Health	4	_____	_____
SOWK482 - Social Work Perspective on Death and Dying	3	_____	_____
SOWK483 - Social Work Practice in Rural Environments	3	_____	_____
SOWK484 - Social Work and the Law	3	_____	_____
SOWK486 - Social Work with LGBTQ Persons	4	_____	_____
SOWK487 - Social Work in the Schools	3	_____	_____
SOWK489 - Social Justice and the Environment	4	_____	_____
SOWK490 - Individual Directed Study	1-4	_____	_____
SOWK499 - Special Topics	1-4	_____	_____

